

**CITY OF BRODHEAD
COMMON COUNCIL MINUTES
Monday January 13, 2020**

1) Present: Mayor Pinnow, Attorney Schroeder, Aldermen Nyman, Anderson, Menzel, Fox and Huffman, Deputy Clerk Keri Miller. Youth in Government Sebastian Van Whye, Ryleigh Johnson, Craig Christianson

Absent: Alderman Bruce, Alderman Fox arrived at 7:01, Youth in Government Jenna IIs

Mayor Pinnow called the meeting to order at 7:00 pm. Roll calls shows all Aldermen present except Bruce and Fox. All Youth in Government present.

2) Agenda

Motion by Nyman to approve the agenda with the change to move the close session to the end. Second by Huffman. Council five ayes. Youth in Government three ayes.

3) Previous Minutes

Motion by Nyman to approve minutes from December 16, 2019. Second by Menzel. Council five ayes. Youth in Government three ayes. Motion carried

4) Committee Reports:

a) Park Board

Director Boegli stated the park reservations began January 3rd. Summer park applications are being accepted through February 28th. The 2nd & 3rd grade basketball program began last Wednesday. 3rd graders will meet in January & 2nd graders will meet in February. Dog Park opened January 1st. We have sold 14 tags so far.

b) Public Works

Director Vogel Searls Creek project is getting closer to being finished. Creating a list of maintenance projects for the spring. Snow removal downtown is going good with the new changes. Working on the last of the requirements for Pearl Island Bridge project.

c) Library Board

Director Noel stated 56,000 items rented out in 2019 (2.3% increase from 2018). 44,000 total visits in 2019. (Increase 0.2% from 2018). Regular weekly program starts this week. Consumer gut presenting February 10th. Winter reading program going on now.

d) Fire District

Anderson discussed in 2021 the fire department will do an upgrade to the radios to be digital. Fox said the fire department is looking for new ways to recruit. Could possibly be through internships or with working with the EMS.

e) Personnel

- i. **Closed Session** per WI State Statutes Sec. 19.85(1) (c), considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Re: City Treasurer Employment Contract

7:39 PM Motion by Anderson to enter closed session. Second by Nyman. Roll call 6 ayes. 0 nays.

8:22 PM Motion by Fox to return to open Session. Second by Anderson. 6 ayes. Motion carried.

No motion was taken from closed session

f) Plan Commission

Attorney Schroeder discussed BIP grants. Bill Basset was approved for payment of \$5,000. Patti Brugger & Brodhead Revitalization LLC were approved for Business Improvement Program projects.

g) Economic Development

Anderson no meeting due to no quorum

h) BID Board

Menzel no meeting in December.

i) Water & Light

Nyman nothing at this time.

j) Youth in Government

Ryleigh Johnson spoke on behalf of the students and how they have enjoyed their Youth in Government experience

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5) New Business

- a) UniverCity Presentation for Better Brodhead Project Proposal. Menzel reviewed the packet that was given from the students from the UniverCity program. Suggestions from them are school based. It does include a community resource list. Trey Carpenter attended October Better Brodhead meeting. Trey is planning an event in February that will have survey for the community resources to fill out. Still trying to find a venue for this event. The proposal has a guide for students for what to do in a crisis. The proposal gave guidance on a school level more that at the community level.
- b) Police Chief Hughes presented the Chamber of Commerce Temporary Class B permit. Public Safety has not reviewed this license. The police dept recommends approval.

Motion by Anderson to approve Chamber of Commerce Temporary Class B Permit. Second by Nyman. Council five ayes. Youth in Government three ayes. Motion carried

6) Mayor Report:

Pinnow stated the city is invited to the annual chamber banquet on January 20th. This is also open to the public for anyone that would like to attend. State Dept of Tourism will be the guest speaker.

a) Council meetings once per month with optional second meeting

Change council to one meeting per month with the second meeting being optional. Council discussed making the change. It will be an agenda item on the first meeting to decide if a second meeting is needed each month. Ordinance states two meetings but we can decide at the first meeting if a second meeting is needed.

Motion by Anderson to have a recurring agenda item for council to decide if the second council meeting is needed each month. Second by Nyman. Council five ayes. Youth in Government three ayes. Motion carried.

Motion by Fox to change the January 21st council time from 7:00 pm to 5:00 pm. Second by Nyman. Council five ayes. Youth in Government three ayes. Motion carried.

b) February 18th council date change

No need to discuss with motion taken in item 6)a

c) Contacting the City Attorney

Pinnow discussed the changes as to who/when can contact the city attorney. All council and department heads will check with the mayor before contacting the city attorney. Attorney Schroeder will create a policy for the personnel manual and for council.

Motion by Anderson to approve create policy for contacting the city attorney. Second by Menzel. Council five ayes. Youth in Government three ayes. Motion carried

d) February 10th Council time was changed to 5:00 pm

Reminder for council the February 10th council time was changed to 5:00 pm instead of 7:00 pm

e) 2020 Spring Election update

Deputy Clerk Miller discussed the 2020 spring election. Troy Nyman and Tim Stocks submitted nomination papers for Mayor. Troy Nyman submitted nomination papers for alderperson at large. Richard Bennett Sr submitted nomination papers for Judge. Timothy Schadewalt submitted paperwork to be a registered write in January 13th

f) Future Agendas:

City holiday party January 29th

7) Attorney Report

Attorney Schroeder no report

8) Adjournment: Motion to adjourn by Anderson. Second by Fox. Council five ayes. Adjourned at 8:23 p.m.

Mayor Pinnow Approved this 10th day of February, 2020.

Keri Miller, Deputy City Clerk