

CITY OF BRODHEAD COUNCIL MINUTES

Monday, February 13, 2017

Present: Mayor Pinnow, Alderman Nyman, Huffman, Anderson, Fox, Bernstein and Rosheisen. City Clerk Withee and City Attorney Mark Schroeder. Youth in Government Representatives Michelle Loeffelholz, Dawson Keller and McKenzie Keller.

Absent: Youth Representative Presley Hale

Mayor Pinnow called meeting to order at 7:00 PM. Roll call vote shows all Aldermen present.

Mayor Pinnow expressed sympathy on behalf of the City to the City of Monroe for the loss of the three students involved in the crash on Friday.

Previous minutes: Motion by Bernstein to approve minutes from January 17, 2017. Second by Rosheisen. Six ayes. Motion carried.

Mayor Pinnow stated that since there were several members from the public and members of the fire district present to discuss the recent practice burn if council wished to move that item up on the agenda. Motion by Fox to move the agenda item Fire District burning adjacent to the city in Decatur Township (Old Pierce Farm). Second by Anderson. Six ayes. Motion carried.

Mayor Pinnow asked if Chief Rob Scheidegger would like to address the council and members of the public. Chief Scheidegger stated that the building was an all wood structure and they had full approval from DNR representative Mark Davidson. The fire district burned a corn crib and embers came off the wood shingles and ashes went to the south west side of the burn and into north town due to the wind changing direction. The fire district has been receiving complaints. He stated that they will clean up ashes or clean cars if needed. He stated that there was no asbestos. Asbestos in barn and house will need to be removed before they can burn them. He stated that they usually give two weeks' notice if they do a burn but felt this was in the county and didn't think there would be any issues.

Alderman Nyman asked if there was enough personnel to take care of any other incidents. Rob stated that there were at least 20-25 firemen on the scene.

Vicky Mertsching stated that Rob was nice enough to speak with her on Saturday. She stated that the conditional use permit was violated because they were told that all of the buildings were supposed to be torn down. Embers were more of the concern. Alarming to not know what was happening because they were not notified.

Brenda Moczynski asked if the city has ordinances to cover burnings near the city. Would like them to be better neighbors and asked the Fire District if they would please let the residents know ahead of time. Rob stated that there will be an official policy to let the neighbors know when they are going to do practice burns.

Natasha Neely stated she lives across the street from the area where the practice burn was held and she was concerned because this was a small structure with shingles coming off and going into the residences. Chris Searles stated that in the future anything near the city limits they will take wind direction and speed into consideration. Natasha stated that if they had such huge issues with a very small structure what issues will they have if they burn a structure as large as the barn.

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Ron Schwartzlow stated he had the 19 page application regarding Maddrell Excavating's conditional use permit. There were two stipulations that they needed to adhere to; do not take heavy equipment north on W 3rd to Decatur Rd and any demolition on the property needed to be cleaned up within one years' time. There was nothing in the application regarding how the buildings were going to be removed.

Attorney Schroeder stated that the city does not have extraterritorial jurisdiction regarding this issue and ordinances cannot be enforced outside of the city jurisdiction. Fire District members on the board will have input on policies put into place by the Fire District. Individuals have the right to bring claim for civil damages.

Mayor stated that the fire district meetings are open to the public and are held the first Tuesday of the month at 6pm.

Finance Committee: Greg Johnson, Ehlers Financial Advisor, introduced the pre-sale report for the City of Brodhead General Obligation Promissory Note Series 2017A for \$563,000 and Resolution 2017-001 Providing for the Sale of approximately \$563,000 General Obligation Promissory Note. He stated that the impact on the levy can be managed due to the fact that the cities debt obligations will go down in 2018. The debt is structured so the levy will remain the same and the city will still have the ability to borrow smaller sums of money in subsequent years with no impact to the levy. He explained that borrowing a large sum of money would have a significant effect on the cities debt service. He included an example to show the impact that a 1.2 million dollar loan and how that would increase the levy. Discussion by council. Motion by Bernstein to approve Resolution 2017-001 as presented. Second by Huffman. A project list has been identified but if projects come in under budget funds may be used for other projects as the city deems necessary. Student advisory vote three ayes. Council vote six ayes. Motion carried.

Nyman made a motion to approve the following checks for January 2017: BID CK 1366 to 1370 - \$773.48, Sewer Fund CK 7701 to 7714 - \$37,161.53, General CK 75310 to 75423 - \$1,255,178.13. Seconded by Anderson. Student advisory vote three ayes. Roll Call 6 ayes. 0 nays. Motion carried.

Mayor asked for a motion to approve the January Treasurer's Report. Motion by Nyman to approve the treasurer's report as presented. Second by Bernstein. Student advisory vote three ayes. Council vote six ayes. Motion carried.

Mayor Pinnow stated that reinstating the roof permit fee has been discussed. Per SAFEbuilt the fee would be \$50.00. Discussion by council. Motion by Nyman to table for the first meeting in March. Second by Bernstein. Student advisory vote thee ayes. Council vote six ayes. Motion carried.

Clerk Withee stated that the general consensus is to remain with SAFEbuilt to provide building inspection services for the city. The Meritage program was introduced to the council a few months ago and a decision needs to be made regarding implementation. Mayor stated that there was a large communication barrier with SAFEbuilt but the city feels they have addressed these issues. Clerk Withee stated that the cost of the Meritage program is \$4,000 and will come out of the building inspection budget. Motion by Bernstein to negotiate a contract for the Meritage program. Second by Fox. Student advisory vote three ayes. Council vote six ayes. Motion carried.

Library Board: Director Noel recapped 2016 and presented the January numbers. 3,324 Visits, 5,022 items out. 315 items added. Program attendees; Children's programs – 198, Young Adult programs – 0, other

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programs – 0. Upcoming events, play and learn happens on Thursday mornings from 9:30am – 11am for 2 to 4 year olds, LEGO club is still being held on Thursday afternoons and the library is getting ready for summer reading programs.

Park Board: Director Boegli stated that last Monday night Eva Bennett attended a park board meeting and she is a girl scout that would like to put up little libraries at some of the parks. The park board agreed with this idea. Sign up for Youth Ball is Saturday, February 25th. Demolition of the bathrooms at Putnam Park is complete.

Public Works: Director Vogel introduced Ordinance 480-53 Amendment creating Section 480-55 C and 480-63 D regarding temporary signs. Attorney Schroeder amended the ordinance to allow Director Vogel and Director Boegli to approve temporary banners and signs rather than the zoning administrator. Motion by Nyman to recommend the ordinance to the Plan Commission for a public hearing. Second by Fox. Student advisory vote three ayes. Council vote six ayes. Motion carried.

Director Vogel discussed the private sewer lateral in the area of W 3rd and 8th Street has had some issues. They have located two bad fitting locations on the storm sewer and this was done incorrectly when it was installed. Public Works Committee felt that the city is responsible to fix the lateral. The funds would come out of the sanitary sewer budget. He is not sure of the cost, he can only give an estimate of approximately \$7,000 to \$10,000. He will discuss this with the engineers to determine the best long term option. Discussion by council. Motion by Fox to approve the city covering the cost of the repairs and authorizes Director Vogel to move forward with the repairs. Second by Anderson. Student advisory vote three ayes. Council vote six ayes. Motion carried.

Economic Development: Alderman Bernstein introduced a letter from the Town of New Glarus and Resolution 2017-002 regarding requesting Green County Board of Supervisors to commission a high speed internet committee to encourage faster more reliable internet options within Green County. Motion by Bernstein to approve Resolution 2017-002 as presented. Second by Huffman. Student advisory vote three ayes. Council vote six ayes. Motion carried.

Public Safety: Chief Hughes presented two operators licenses for Cali Pryce and Yvonne Buss. Motion by Anderson to approve the applications as presented. Second by Nyman. Student advisory vote three ayes. Council vote six ayes. Motion carried.

BID Board: Updating and considering different options of brochures for the city.

Senior/Community Center: Mayor Pinnow stated that the committee has decided to pursue renovating the old fitness center and stated that the engineering firm has advised that there are no glaring problems with the building so they will be pursuing this option. The meetings are posted outside city hall and on the website. The next meeting is Thursday at 6pm to present the list of requests to put in the building. The next step will be to determine fundraising options.

Water & Light Commission: no report

Personnel Committee: Alderman Fox stated that they are continuing to update job descriptions and should finish city hall and the police department tomorrow night and then will begin working on public works job descriptions.

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Plan Commission: Attorney Schroeder presented the final CSM for STI Holdings from Vierbicher. Motion by Bernstein to approve the final CSM for STI Holdings as presented. Second by Anderson. Student advisory vote three ayes. Council vote six ayes. Motion carried.

Attorney Schroeder presented the final CSM for STI Holdings from Fehr Graham. Motion by Huffman to approve final CSM for STI Holdings as presented. Second by Anderson. Student advisory vote three ayes. Council vote six ayes. Motion carried.

Mayor Report: Future agendas: roof permits, committee list was distributed to council members to discuss with committees, Stoughton trailers is looking to lease land to park trailers again this year. If they lease private property and they meet the requirements the city has no authority to make them move.

Motion by Bernstein to cancel the second meeting of the month scheduled for February 21, 2017 and reschedule if necessary. Second by Anderson. Student advisory vote three ayes. Council vote six ayes. Motion carried.

Mayor Pinnow stated that he presented a proclamation to Makenna Schooff for punt, pass and kick declaring January 25, 2017 as Makenna Schooff day. She won the competition in Florida and is the national champion.

Dawson Keller addressed the council regarding presentations and promoting the Youth in Government program.

Covered Bridge Days will continue and the clay track has been moved to an area north of Gasser Hardware store. The pedestrian bridge will not be completed this year.

Attorney Schroeder presented the final CSM for Waelti from Talarczyk Land Surveys. Mr. Waelti addressed the council and presented Attorney Schroeder the email communications between his surveyor and the city engineers. Attorney Schroeder stated that the issues have been addressed and the engineers are satisfied with the changes. Motion by Fox to approve final CSM for Waelti from Talarczyk Land Surveys. Second by Anderson. Student advisory vote three ayes. Council vote six ayes. Motion carried.

Adjournment: Motion to adjourn by Anderson. Second by Fox. Adjourned at 8:30 p.m.

Douglas A. Pinnow, Mayor Approved this 13th day of March, 2017.
Teresa Withee, City Clerk