

**CITY OF BRODHEAD  
COMMON COUNCIL MINUTES  
Monday, April 8, 2019**

**Present:** Mayor Pinnow, Aldermen Nyman, Bruce, Anderson and Fox. City Clerk Withee and City Attorney Schroeder.

Mayor Pinnow called meeting to order at 7:00 PM. Roll call shows all Aldermen present except Peach, Huntington and Youth in Government representatives Van Wyhe, Wilson, IIs, and Christianson.

**Minutes:** Motion by Anderson to approve minutes from March 19, 2019. Second by Bruce. Four ayes. Motion carried.

**Park Board:** Director Boegli stated this Wednesday is the final week for Dodgeball for the 4<sup>th</sup> – 6<sup>th</sup> grade. They had 46 youth that participated. Youth ball sign up has 218 kids registered from K5 to High School. Adult ball will begin the 1<sup>st</sup> week in May. A soccer program will be held again this year starting on Saturday, May 4<sup>th</sup> and will be held for four Saturdays. Weather permitting the week of April 22<sup>nd</sup> the fencing is scheduled to go in at new dog park.

**Public Works:** Director Vogel stated that Arbor Day is April 26<sup>th</sup>. Forestry program is working on getting people to plant trees. They will plant 22 trees this spring. Wednesday April 24<sup>th</sup> they will be planting 2 trees at the arboretum to celebrate 50 years of the arboretum one tree will be planted at 9:30 and another at 10:30 am. He stated that this is Brodhead's 6<sup>th</sup> year for being a tree city.

Director Vogel read the 2019 Arbor Day Proclamation. Motion by Anderson to approve the 2019 Arbor Day Proclamation as presented. Second by Fox. Four ayes. Motion carried.

**Public Safety:** Chief Hughes presented an application for an operator license for Terry Gilden, Jennifer Williams, Tina Peak, Wendy Schaver, Hailey Landphier, Mary Pagoudis, and Darlene Short. Public Safety recommends approval. Motion by Fox to approve applications as presented. Second by Anderson. Four ayes. Motion carried.

Chief Hughes presented a public event permit for Green County Healthy Communities Coalition walk event on April 23, 2019 at the Pearl Island Corridor. Public safety recommends approval. Motion by Anderson to approve the application as presented. Second by Fox. Four ayes. Motion carried.

Chief Hughes presented an application for a Temporary Class B License for VFW Post 5868 to serve during the adult summer baseball league. Public Safety recommends approval. Motion by Anderson to approve the application as presented. Second by Nyman. Four ayes. Motion carried.

Chief Hughes presented Ordinance 2019-002 Amending 290-14 and 290-16 to Prohibit Drive up Alcohol Sales. Public Safety recommends approval. Discussion by council. Motion by Fox to direct the City Attorney to draft an ordinance with recommended changes and adding language for 290-14L and 290-16H in accordance with public safety recommendations. Second by Anderson. Four ayes. Motion carried.

Chief Hughes presented Resolution 2019-004 Establishing Criteria to Change an Alcohol Establishments Presumption. Public Safety recommends approval. Discussion by council. Motion by Nyman to table Resolution 2019-004. Second by Fox. Four ayes. Motion carried.

**Fire District:** Fox stated that there were requested changes to the letter that Attorney Schroeder

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prepared for the audit. Attorney Schroeder will make the recommended changes as requested by the Fire District Commission and this will be brought back to council for final approval.

**Economic Development:** Anderson stated that they discussed the economic development coordinator position and are reviewing job descriptions. Removed department heads as voting members of the committee and now voting members will be city residents. There will be one spot open on the committee.

**Senior / Community Center:** Mayor Pinnow stated the referendum failed but the comprehensive plan addresses this issue and council should address if and or how they should move forward. This could be addressed as a future agenda item. Consensus is future agenda.

**Personnel:** There is one person interested in committee membership. Wage for public works will be addressed at a future meeting. Reviewing personnel manual, ethics ordinance and procedure. FMLA leave is being discussed. Economic development director was discussed along with job descriptions. Working on evaluation drafts.

Fox presented Resolution 2019-006 Existing Employer Update for Group Health Insurance Employee Trust Funds. Wisconsin Employee Trust Funds is requesting a resolution by council to allow employees to remain on the current health plan. Personnel Committee recommends approval. Motion by Fox to approve Resolution 2019-006 as presented. Second by Anderson. Four ayes. Motion carried.

**BID Board & Revitalization:** Pinnow stated that the annual report is required by state statute. Motion by Anderson to accept 2018 BID Annual Report as presented. Second by Bruce. Four ayes. Motion carried.

**Plan Commission:** Attorney Schroeder stated there are no action items at this time. Pinnow stated that Brighten up Brodhead has been out for several years and has not been successful. Vierbicher will be bringing back other options to consider that may be more successful.

**Mayor Report:** Future Agendas: Attendance Policy, Closed Session explanation for new council members, senior/community center and establishment presumption ordinance. Board of review is May 9<sup>th</sup> from 4:30 – 6:30 pm and all council members need to be present. Monroe clinic advisory meeting, Collaborative meeting is May 22<sup>nd</sup> and the reorganizational meeting begins at 6:30 pm. Committee members are appointed and need to follow city ordinances, if recommending someone make sure they understand they need to follow city ordinances.

Mayor Pinnow gave the seven day notice for Dennis Senz to become a member of the Economic Development Committee.

Mayor Pinnow gave the seven day notice for Richard Peach to become a member of the Public Safety Committee and Plan Commission.

**Attorney Report:** no report

**Closed Session** per WI State Statutes Section 19.85(1) (g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the

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body with respect to litigation in which it is or is likely to become involved. Re: Dysis Group Corporation Developer Agreement

**Closed Session** per WI State Statutes Sec. 19.85(1) (c), considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Re: Employee Wages

7:45 PM Motion by Anderson to enter closed session. Second by Bruce. Roll call 4 ayes. 0 nays.

8:17 PM Motion by Fox to Return to Open Session. Second by Nyman. Four ayes. Motion carried.

Motion by Anderson to authorize the city attorney to draft a letter to Dysis Group Corporation to set up a meeting with the city to negotiate fulfillment of their financial obligations under the development agreement this should include a timeline of 45 days for them to respond or the city will take further action. Second by Fox. Four ayes. Motion carried.

Motion by Fox to approve raising the wage for the part time compost wage position to \$10.00 per hour. Second by Anderson. Four ayes. Motion carried.

**Adjournment:** Motion to adjourn by Anderson. Second by Nyman. Four ayes. Adjourned at 8:20 p.m.

Douglas A. Pinnow, Mayor Approved this 16<sup>th</sup> day of April 2019.  
Teresa Withee, City Clerk