

Common Council Agenda

City of Brodhead - 1111 W 2nd Avenue –Council Chambers and GoToMeeting
Tuesday April 14, 2020 7:00 PM

Meeting is being at City Hall & via Go To Meeting Webinar due to the Covid-19 Virus

1) Roll Call

Mayor Pinnow called the meeting to order at 7:04 pm. Roll calls shows all Aldermen present.

Present at City Hall Mayor Pinnow, Alderperson Nyman, City Clerk Nikolai Wahl, City Treasurer Keri Miller, Parks Director Wade Boegli, Water & Light Superintendent Jeff Peterson

Present by phone Alderperson Huffman, Menzel, Fox, Bruce, Anderson, Public Works Director Rich Vogel, Police Chief Chris Hughes, Attorney Mark Schroeder, Chamber President Mike Lowery

2) Approval of the Agenda

Motion by Nyman to approve the agenda. Second by Fox. Council six ayes. Motion carried.

3) Approval of previous minutes

Motion by Fox to approve minutes from March 23, 2020 as presented. Second by Menzel. Council six ayes. Motion carried.

4) Old Business

a) Discussion and possible action Resolution 2020-007 Brodhead Water & Light US Cellular Contract amendment 3
Council reviewed the contract.

Motion by Huffman to approve renewing Water & Light US Cellular Contract amendment 3. Second by Bruce. Council five ayes. Fox Nay. Motion carried.

5) New Business

a) Discussion and possible action Approval of hiring part time Park & Rec Pool Staff and Park Maintenance.
Bruce discussed the reason for hiring seasonal summer help for the Parks Dept. When the Order 12 Safer at Home Order is lifted so the Parks Dept can start summer activities ASAP.

Motion by Fox to authorize the Director of the Parks and Recreation Department to hire on a part-time basis those individuals recommended by the Director at the rate of compensation recommended, subject to expiration of Emergency Order # 12 - Safer At Home Order, issued by the Secretary-Designee of the Wisconsin Department of Health Services and any extensions of that Order. Second by Anderson. Council six ayes. Motion carried.

b) Discussion and possible action Approval of Public Works Staffing

Director Vogel discussed his need for a full staff because they are getting behind on responsibilities. Would like the previous direction from council of 2 people working at a time and 2 staying home lifted.

Motion by Fox to allow Rich to make staffing decision for his dept with Covid19 measure. Second by Anderson. Council six ayes. Motion carried.

c) Discussion and possible action Approval of Capital Projects List

i. Director Boegli discussed a new park truck. Capital projects budgeted \$30,000. He got two bids on two used pickups.

2018 used Chevrolet Silverado from Brodhead Chevrolet. Under 12,000 miles for \$27,747.90

2018 used Chevrolet Silverado from Symdon Chevrolet. 25,017 miles for \$30,000

Motion by Fox to approve purchasing 2018 used Chevrolet from Brodhead Chevrolet for \$27,747.90. Second by Anderson. Council six ayes. Motion carried.

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- ii. Chief Hughes discussed purchasing a new squad car 2020 Ford Explorer. Ewald Ford & Gen Comm after market outfitting & Graphics. Budgeted \$60,000.

Motion by Fox to approve purchasing and outfitting 2020 SUV in amount up to \$60,000. Second by Anderson. Council six ayes. Motion carried.

- iii. Treasurer Miller discussed the City Hall Roof Repair. There were two bids. Adams Roofing from Janesville for \$5,790 and Professional Roofing & Repair from Monroe for \$6,350. Both companies said for the most part the roof is in good condition & a whole new roof is not needed. Only need to repair that was installed incorrectly. Roger Schrader the Building Inspector looked over both bids and recommends Professional Roofing & Repair even though their bid is higher. Roger thought the process that Professional Roofing was using to do the repair was better than Adam's Roofing.

Motion by Fox to approve Professional Roofing & Repair to repair City Hall Roof for \$6,350. Second by Anderson. Council six ayes. Motion carried.

- d) Discussion and possible action Approval of Licenses and Permits

- i. Temp B Class for VFW for summer softball league for West Pavilion.

Chief Hughes discussed the VFW Temp Class B Permit.

Motion by Anderson to approve Temp Class B Permit for VFW when Order#12 Safer at Home Order is lifted. Second by Bruce. Council six ayes. Motion carried.

- ii. Operator's License

Chief Hughes discussed three operators license for Angela Schoville, Catherine Sarow & Lexie Coplien

Motion by Anderson to approve Operators License for Angela Schoville, Catherine Sarow & Lexie Coplien. Second by Menzel. Council six ayes. Motion carried.

- e) Discussion and possible action Approval of Class B Liquor License Fees

Chief Hughes discussed Class B license holders being shut down or limited due to Covid-19 and the Stay at Home Order. By state law their renewal fees are due during this slower time and is suggesting the City prorate each establishment with a Class B license fees. Chamber has also been approached to see if they could help with license renewal fees in some way.

Motion by Fox for Mark & Chief Hughes to draft a resolution changing the license fees. Second by Anderson. Council six ayes. Motion carried.

- f) Discussion and possible action Approval of Personnel Committees Recommendation to hire Kyleah McKnight as full-time Dispatcher.

Chief Hughes discussed Kyleah McKnight. Personnel recommending hiring based contingent on a background check. Chief Hughes said she did pass the background check.

Motion by Anderson to approve hiring of full-time dispatcher, Kyleah McKnight. Second by Fox. Council six ayes. Motion carried.

- g) Discussion and possible action approval of proposal to update city phone system computer to Windows 10
Chief Hughes discussed the need for updating the computer for the Police Dept & City Hall phone system. Quote to replace & transfer files of \$2,669.50.

Motion by Fox to approve updating computer for City Hall & Police Dept phone system not to exceed \$2,700.00 from Police Dept budget. Second by Anderson. Council six ayes. Motion carried.

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- h)** Discussion and possible action Approval of Amending Ordinance 354-1 to incorporate State Statute 252.25 and 323.28
Chief Hughes discussed currently no provisions in our ordinances for anyone who violates Order 12 Safer At Home Order. \$313 Fine if ordinance is violated.
Motion by Anderson to approve Amending Ordinance 354-1 to incorporate State Statute 252.25 and 323.28.
Second by Bruce. Council six ayes. Motion carried.
- i)** Discussion and possible action Approval of Proclamation for National Public Safety Dispatcher Week, April 12th-18th
Motion by Anderson to approve Proclamation for National Public Safety Dispatcher Week, April 12th-18th. Second by Menzel. Council six ayes. Motion carried.
- 6) Mayor Report**

 - a) 2020 Spring Election Update – Troy Nyman won Mayor, Tim Schadewalt, Paul Naramore & Troy Nyman won Alderperson. Since Troy Nyman won both Mayor & Alderperson he chose to decline the alder and accept the mayor. Council will appoint someone to fill the vacant alder position.
 - b) Future Agenda Items: Open Book, Board of Review, Reorganization meeting April 21st, Committee Assignments, Attendance Policy, ATV/UTV resolution, Appoint Vacant Alder Position, Affordable Housing Webinar 4/21, UniverCity Follow Up, Police Negotiations by the new council
- 7) Attorney Report**
Nothing to Report
- 8) Adjournment:** Motion to adjourn by Fox. Second by Anderson. Council six ayes. Motion carried. Adjournment 8:19 p.m.