

## City of Brodhead

### **Audit and Finance Committee meeting minutes for the May 10<sup>th</sup>, 2017 meeting**

1. Meeting called to order by Huffman at 4:43pm
2. Quorum was present as determined by Roll Call: Naramore, Olson, Huffman, Strommen. Others present: Clerk Withee and Chief Hughes
3. Motion made by Naramore, seconded by Huffman to approve the previous minutes from the April meeting. Motion passed
4. Public Appearances – Police Chief Hughes appeared to discuss concern from members of the audit/finance committee regarding the potential for K9 unit funding for routine, yearly expenses to come from the police department budget, as it is understood that fundraising will cover the initial startup costs. Hughes noted that the impact on the budget would be minimal, and that annual fundraisers will be continued. Also, the Brodhead Police Association will pay the city, and the city will purchase the dog and equipment. Also, whether or not the department could be reimbursed for services provided by the K9 unit to other jurisdictions is unclear (mutual aid).
5. TID #2 audit report was discussed
6. The April 2017 treasurer’s report was reviewed.
7. The budget to actual report as of April 30<sup>th</sup> was reviewed.
8. Police department shooting range: Chief Hughes reported that the state of Wisconsin requires semi-annual certification for firearms for officers. This is costing the department roughly \$1400/year in overtime and travel reimbursement to conduct this certification at Blackhawk Technical College in Janesville. The proposal is to construct a range for the department in the SW corner of the Sewage treatment grounds, at a cost of \$2000. The main concern is the capturing of the lead bullets, which is highly regulated by the WDNR.
9. Motion was made by Strommen, seconded by Naramore to go into Closed Session. Vote taken by roll call, 4 ayes, motion carried, entered closed session 5:15pm, returned from closed session 5:35pm
10. Future agenda items for the June meeting are to include City Land purchases.
11. Next meeting Date June 14<sup>th</sup>, at 4:30 pm
12. Strommen made motion, seconded by Naramore to adjourn. Meeting adjourned 5:45 pm.

Submitted by Andrew Strommen, secretary