

Common Council Agenda

City of Brodhead - 1111 W 2nd Avenue – City Council Chambers & GoToMeeting

Monday May 11, 2020 7:00 PM

1) Roll Call

Mayor Nyman called the meeting to order at 7:00 pm. Roll calls shows all Aldermen present.

Present at City Hall: Mayor Nyman, Alderperson Naramore and Schadewaldt, Clerk Wahl, Treasurer Miller, Parks Director Boegli

Present by video and phone: Alderperson Huffman, Menzel, Fox, Lowery, Attorney Schroeder, Chief Hughes, Public Works Director Vogel, Casey Jones, Jocelyn Borchardt. Huffman left the meeting at 8:49 pm

2) Agenda

Motion by Naramore to approve the agenda. Second by Fox. Council six ayes. Motion carried.

3) Previous Minutes

Motion by Fox to approve minutes from April 21, 2020, with corrections as stated. Second by Naramore. Council six ayes. Motion carried.

4) Old Business

a) Southwest Community Action Program Affordable Housing

Casey Jones City Rep and Thomas Landgraf from Dimension Development discussed the Affordable Housing Project which would consist of a 20-unit development. There is an infrastructure grant available with a deadline of June 25th. There is a CDBG grant available with a deadline of August 1st. There are 2 or 3 sites in Brodhead that are a possibility for this kind of development. 2 & 3 acres of vacant land is needed and the City needs to purchase the land. The City has to apply to WHEDA that they own the land or contracted to purchase the land and the land is zoned correctly. The City would own the land for 15 years during which there are tax credits. At the end of 15 years the City is done with the project, the title transfers to a new owner, however the City would still own the land. WHEDA would find a new owner but the City would still own the land.

Motion by Fox to approve staff to work with economic development committee to identify land and apply for CDBG grant for infrastructure. Second by Lowery. Council six ayes. Motion carried.

b) Endorsing Sugar River Trail to be Open to ATV/UTV

Rich Vogel discussed the trail and the DNR. Every 15 years you can request changes to the trails with the DNR. Would like to request part of the bike trail to be opened to ATV/UTV and share with bikes. This shared use would go from Brodhead to Monticello only. The trail is not maintained and not used like it was when it was first setup. The DNR does not have the money to maintain the trail. ATV Clubs would get involved and help maintain the trail. Need a resolution that would go to the Federal Government stating that we would like it to be used as a shared trail. The Federal Government gave money to get the trail started years ago. Expanding the trail to include ATV/UTV would see a positive impact economically. Fox would like to know how many passes are sold yearly for the trail for bikers.

Motion by Menzel to table endorsing the Sugar River Trail to be opened up as an ATV trail until we find out how many trail passes are sold yearly. Second by Naramore. Council six ayes. Motion carried.

5) New Business

a) Opening Pool Summer 2020

Director Boegli discussed opening the pool for the 2020 summer season with the current Covid-19 virus. Director Boegli didn't ask council to make a decision to open. It was just a discussion to keep them informed of the current situation.

b) Pool Painting by Coplien Painting

Director Boegli discussed Coplien Painting capital project to patch the pool for \$16,200.

Motion by Fox to approve Coplien Painting of the pool for \$16,200. Second by Naramore. Council six ayes. Motion carried.

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c) Repealing Ordinance 15-3 Board of Health

Chief Hughes discussed repealing ordinance 15-3 Board of Health and the Community Health Nurse. City Ordinance 15-3 is not in compliance with state statute. It should be a full-time position which the City cannot afford. The City has access to both Green & Rock county health officials.

Motion by Fox to approve repealing ordinance 15-3 Board of Health. Second by Huffman. Council six ayes. Motion carried.

d) Resolution 2020-009 Allowing Alcohol Beverages in Legion Park

Chief Hughes discussed Resolution 2020-009 Allowing Alcohol Beverages in Legion Park by the VFW as a fundraiser.

Motion by Fox to approve Resolution 2020-009 Allowing Alcohol Beverages in Legion Park. Second by Naramore. Council six ayes. Motion carried.

e) Licenses and Permits

Chief Hughes nothing to report

f) 2 Candidates to Fill Current Full-Time Police Officer Vacancies

Chief Hughes discussed hiring part time officers Brandon Bash & Joseph Fitters to fill the full-time officer vacancies. Both officers would start at the base pay. Fitters would not get the increase until he passes the academy.

Motion by Huffman to approve hiring of Brandon Bash June 1, 2020 and Joseph Fitters July 1, 2020. Joseph Fitters hiring is based on completion of the police academy. Second by Menzel. Council six ayes. Motion carried.

g) City's Declaration of Public Health Emergency Update

Chief Hughes discussed updating the City's Declaration of Public Health Emergency. Nothing changed except today Governor Evers allowed more businesses to open. No changes were made to the declaration

h) Proclamation for National Police Week

Mayor Nyman read the Proclamation for National Police Week.

Motion by Fox to approve Proclamation for National Police Week. Second by Huffman. Council six ayes. Motion carried.

i) High School Senior Graduation Procession on May 22

Chief Hughes discussed a procession on May 22, 2020 at 6:30 pm for Brodhead's graduating class of 2020. Seniors should have someone drive them for safety reasons and being distracted while driving. This is not school sectioned; this is being done by a group of parents. There are about 75 graduating seniors.

No motion needed, information only

Alderman Huffman left the meeting at 8:49 pm

j) City Hall Office Backup

Nyman discussed the need for back in City Hall. Fox discussed Personnel Committee has supported this in the past.

Motion by Fox for city clerk & city treasurer to work with personnel to explore options for part time office help for City Hall. Second by Lowery. Council five ayes. Motion carried.

k) 2020-2021 Youth in Government Representatives

Menzel discussed the 2020-2021 Youth in Government Representatives. Ryleigh Johnson, Jenna IIs, Gabby McCarty, Nick Haegle.

Motion by Menzel to approve Ryleigh Johnson, Jenna IIs, Gabby McCarty, Nick Haegle for 2020-2021 Youth in Government Reps. Second by Fox. Council five ayes. Motion carried.

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6) Mayor Report

a) Committee Assignments and Appointments

- (1) Park Board – Alderperson Paul Naramore
- (2) Plan Commission – Alderperson Paul Huffman, Mayor Troy Nyman
- (3) Economic Development – Alderperson Michael Lowery, Mayor Troy Nyman
- (4) Public Safety – Alderperson Paul Naramore
- (5) Public Works - Alderperson Tim Schadewaldt
- (6) Fire District – Alderperson Erin Menzel, Alderperson Deb Fox
- (7) Personnel – Alderperson Deb Fox
- (8) Finance – Alderperson Paul Huffman
- (9) Library Board – Alderperson Erin Menzel
- (10) Water & Light – Alderperson Tim Schadewaldt
- (11) BID – Alderperson Michael Lowery
- (12) Historic Preservation – Alderperson Paul Naramore
- (13) Youth in Government – Alderperson Paul Huffman

Motion by Fox to nominate Alderperson Huffman as the Alderperson Rep for Plan Commission for 2020-2021. Second by Naramore. Council five ayes. Motion carried.

b) **Future Agenda Items:** Board of Review May 19th meet to set the postponed day of July 9th, Open Book (June 17th), Board of Review (July 9th), ATV/UTV Resolution, 2nd Council meeting May 19, 2020 at 7:00 pm, John Pierce certified survey map

Motion by Fox to have Board of Review May 19, 2020 at 7:00 pm to convene to post pone the date to July 9th. Second by Lowery. Council five ayes. Motion carried.

7) Attorney Report

a) Plan Commission

i. **Covered Bridge Condominiums of Brodhead, LLC (Tonya Briggs) preliminary condominium plat.**

Attorney Schroeder discussed the preliminary condominium plat and contingencies.

Motion by Fox to approve Covered Bridge Condominiums LLC preliminary condominium plat subject to the developer completing 5 contingencies placed by the plan commission. Second by Menzel. Council five ayes. Motion carried.

ii. **John Pierce certified survey map Block 192 Lots 3,4,7 & 8 16th Street to 17th Street & W 5th Avenue.**

Attorney Schroeder discussed John Pierce's certified survey map and 3 variances that come along with the certified survey map. Building Inspector Roger Schrader suggested Pierce's build a fire wall because the existing buildings, commercial property & residential garage are so close.

Motion by Fox to table John Pierce Certified Survey Map Block 192 Lots 3,4,7 & 8 to May 19th & for Roger Schrader to discuss with the City Engineer about erecting a fire wall. Second by Schadewaldt. Council five ayes. Motion carried.

8) Adjourn

Motion to adjourn by Naramore. Second by Fox. Council five ayes. Motion carried. Adjournment 9:35 p.m.

Mayor Nyman Approved this 19th day of May, 2020.

Nikolai Wahl, City Clerk