

**CITY OF BRODHEAD
COMMON COUNCIL MINUTES
Monday, May 13, 2019**

Present: Mayor Pinnow, Aldermen Nyman, Bruce, Anderson, Menzel and Huffman. City Clerk Withee and City Attorney Schroeder.

Mayor Pinnow called meeting to order at 7:00 PM. Roll call shows all Aldermen present except Fox

Mayor Pinnow read the Certificate of Appreciation for 100 years of service to American Legion Post 197. The award was received by members Mike McGoff and Bruce Sutherland.

Presentation by the UniverCity students reference the Senior Living Project.

Minutes: Motion by Anderson to approve minutes from April 16, 2019 with corrections. Second by Bruce. Five ayes. Motion carried.

Park Board: Director Boegli presented the list of 2019 summer employees. Personnel has recommended approval. Motion by Anderson to approve 2019 park and recreation summer employees. Second by Menzel. Five ayes. Motion carried. Director Boegli stated there are 75 children in the soccer program that is taking place south of the future dog park location, the Sunday night softball league has begun, there are 220 kids enrolled in the youth summer ball program that will begin on Monday, June 3rd. The swimming pool will be open the day after Memorial Day for ½ days until school is out.

Public Works: Director Vogel stated we apply for a recycling grant each year and the state requires an authorized representative to file for the grant. Clerk Withee presented 2019-010 Authorizing Representative Resolution to allow her to continue to file all grant paperwork. Motion by Anderson to approve 2019-010 Authorizing Representative Resolution. Second by Menzel. Five ayes. Motion carried.

Public Safety: Chief Hughes stated that Saturday, May 18th will be a full scale mass casualty exercise at the High School from 8am-1pm. The information is on police Facebook page.

Chief Hughes presented 2019-002 Revised Ordinance Creating 290-14L and 290-16H to Prohibit Drive up Alcohol Sales. Attorney Schroeder explained the changes to the ordinance. Discussion by council. Motion by Anderson to approve 2019-002 Revised Ordinance Creating 290-14L and 290-16H to Prohibit Drive up Alcohol Sales. Second by Huffman. Five ayes. Motion carried.

Chief Hughes presented 2019-004 Resolution Establishing Criteria to Change an Alcohol Establishments Presumption. Huffman stated that the Youth to Youth group would like to make a presentation to the Public Safety Committee prior to this being approved. Discussion by council. Motion by Anderson to table. Second by Huffman. Five ayes. Motion carried.

Chief Hughes presented 2019-011 Resolution Waiving Ordinance 290-21 Open Intoxicants for Memorial Ride VFW Post 6858 in East Parking Lot May 25, 2019. Public Safety recommends approval. Motion by Huffman to approve 2019-011 Resolution Waiving Ordinance 290-21 Open Intoxicants for Memorial Ride VFW Post 6858 in East Parking Lot May 25, 2019 with the addition of number seven in section 1 indicating the date of the event. Second by Anderson. Five ayes. Motion carried.

Chief Hughes presented 2019-012 Resolution Waiving Ordinance 290-21 Open Intoxicant for VFW to sell

**CITY OF BRODHEAD
COMMON COUNCIL MINUTES
Monday, May 13, 2019**

alcohol in Legion Park for summer 2019 softball league. Public Safety recommends approval. Discussion by council. Motion by Nyman to approve 2019-012 Resolution Waiving Ordinance 290-21 Open Intoxicant for VFW to sell alcohol in Legion Park for summer 2019 softball league. Second by Anderson. Five ayes. Motion carried.

Fire District: Anderson stated that the updated audit letter was sent to commissioners and they are meeting on May 23rd to discuss. They have concerns about the revisions. Anderson stated the city commissioners have concerns about bylaws being changed regarding firefighters being required to hold state certification. Current bylaws require state certification and fire fighters are proposing that the required certifications to be removed from the bylaws. There are concerns by city commissioners that this should not be removed due to liability and insurance issues. Motion by Anderson to table the audit letter. Second by Menzel. Five ayes. Motion carried.

Economic Development: Anderson stated that she and Menzel working to spearhead a committee to create a document highlighting city resources and to make them easily accessible to the public. She stated that Casey Jones stated that all of the downtown buildings have been sold and potential business will be coming to town. GCDC intern has been working with downtown businesses.

Senior / Community Center: No report

Personnel: Clerk Withee stated there was a request from the park director and city clerk for outside employment. Personnel committee recommends approval. Motion by Anderson to approve outside employment requests as presented. Second by Menzel. Five ayes. Motion carried.

Clerk Withee stated that Chief Hughes is requesting to hire Dawn Irwin for part time dispatcher. Personnel Committee recommends approval. Motion by Anderson to approve hiring Dawn Irwin as part time dispatcher at \$15.00 per hour. Second by Menzel. Five ayes. Motion carried.

Chief Hughes is requesting the city sponsor a CSO to attend law enforcement academy. Personnel Committee recommends approval. Discussion by council. Motion by Menzel to approve the city sponsoring a CSO to attend law enforcement academy. Second by Anderson. Five ayes. Motion carried.

BID Board & Revitalization: No report

Plan Commission: Attorney Schroeder stated they are looking at the Brighten up Brodhead program and reviewing other options for the funding as the current program is not being utilized.

Finance Committee: Huffman made a motion to approve the following checks: BID CK 1459 to 1461 - \$5,210.57, Sewer Fund CK 8147 to 8166 - \$52,616.09 General CK 77950 to 77949 - \$1,874,432.44. Second by Anderson. Roll Call 5 ayes. 0 nays. Motion carried.

Motion by Huffman to approve the April 2019 treasurer's report as presented. Second by Anderson. Five ayes. Motion carried.

Mayor Report: Future Agendas: Collaborative meeting May 22nd 6pm-8pm housing, market and downtown studies will be discussed, 2020 census, review minutes policy, fire district audit letter,

**CITY OF BRODHEAD
COMMON COUNCIL MINUTES
Monday, May 13, 2019**

presumption change resolution.

Mayor Pinnow stated that prior to the council meeting there was a ceremony recognizing police department members. Congratulations to all police department members and thank you for your service.

Attorney Report: no report

Closed Session per WI State Statutes Sec. 19.85(1) (c), considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Re: Public Works Wages

8:04 PM Motion by Anderson to enter closed session. Second by Nyman. Roll call 5 ayes. 0 nays.

8:17 PM Motion by Anderson to Return to Open Session. Second by Nyman. Five ayes. Motion carried.

Motion by Anderson to approve a wage increase of \$1 per hour for the three full-time employees in the public works department not including public works director. Second by Huffman. Five ayes. Motion carried.

Adjournment: Motion to adjourn by Anderson. Second by Huffman. Five ayes. Adjourned at 8:20 p.m.

Douglas A. Pinnow, Mayor Approved this 21st day of May 2019.
Teresa Withee, City Clerk