

CITY OF BRODHEAD COUNCIL MINUTES **Tuesday, May 16, 2017**

Present: Mayor Pinnow, Alderman Nyman, Huffman, Anderson, Fox and Huntington. City Clerk Withee and City Attorney Jamie Olson.

Absent: Alderman Peach

Mayor Pinnow called meeting to order at 7:00 PM. Roll call vote shows all Aldermen present except Peach.

Mayor Pinnow thanked the students for planting flowers around town and congratulated everyone involved in the law enforcement officer ceremony held prior to the council meeting.

Public Hearing: Mayor Pinnow opened the public hearing. Attorney Olson presented information for the public hearing regarding an Ordinance amending Section 472-6B (3) Amending the Code of Ordinances of the City of Brodhead Concerning Jurisdiction of the City Subdivision Ordinance. This is a change from what we currently have to conform to WI State Statutes and will require a certified survey map to create a new lot. A boundary line adjustment between two properties does not require a certified survey map. No comments or questions from the public or council. Public hearing closed. Motion by Fox to approve amending Ordinance 472-06B (3) concerning the city subdivision ordinance. Second by Huffman. Five ayes. Motion carried.

Previous minutes: Motion by Fox to approve minutes from May 8, 2017 with amendment and May 11, 2017 as presented. Second by Anderson. Five ayes. Motion carried.

Public Works: Director Vogel requested to commit \$38,000 of remaining funds from purchase of End Loader to Street Projects. He presented a list of street projects and is requesting council approval pending finance committee approval. Projects would be approximately \$20,000 the work is done by the county with the city doing prep and clean up. Motion by Huffman to approve the street project list presented by Director Vogel with final approval from finance committee. Second by Fox. Five ayes. Motion carried.

Director Vogel presented information regarding street seal coating for 2017. He stated that the cost is \$32,305 for sealcoating and patchwork. Discussion by council. Motion by Fox to approve request for sealcoating. Second by Nyman. Five ayes. Motion carried.

Library Board: Director Noel presented the April numbers. 4,185 Visits, 4,204 items out. 277 items added. Program attendees; Children's programs – 126, Young Adult programs – 12, other programs – 31. Summer reading program registration starts June 1; programming starts June 12th. Library will be closed on Saturday, May 27 and Monday, May 29 for Memorial Day.

Personnel Committee: Alderman Fox stated they are looking into AFLAC for employees and an FMLA change. Will be on agenda as closed session for first meeting in June.

Water & Light: No report

Public Safety: Chief Hughes stated that the Mayor read the Police Week Proclamation at the Annual Law Enforcement recognition ceremony and Officer Bennett is officer of year, Harding received chief accommodation and 10 years of service. Years of service was awarded to Ellyn Popanz for 40 years, Brian Raupp for 20 years, Mary Wells for 15 years and Brian Bennett for 10 years. Chief Hughes presented former Alderman John Bernstein with the civilian community service award.

Chief Hughes presented an Ordinance Amending Sections 354-1 and 354-4 and Creating section 354-26 concerning offenses against State Law being subject to forfeiture and carrying concealed weapons. Adopted WI State Statute Chapter 66. Discussion by council. Motion by Fox to approve Ordinance

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Amending Sections 354-1 and 354-4 and creating section 354-26 as presented. Second by Anderson. Five ayes. Motion carried.

Chief Hughes introduced Kathleen Comeau and Brielle Powers who presented information to council regarding the Better Brodhead Festival Planning Guide. They would use grant money to purchase specific cups and wristbands for vendors to use at the city festivals. Chief Hughes stated that these items would be used at Covered Bridge Days, Autumn Fest and the Fire and Ice Festivals. Discussion by council. Motion by Anderson to allow Better Brodhead to purchase cups and wristbands for festivals and allow them to use the city logo. Second by Huffman. Five ayes. Motion carried.

Finance Committee: Alderman Huffman made a motion to approve the following checks for April 2017: BID CK 1374 to 1376 - \$499.47, Sewer Fund CK 7758 to 7776 - \$51,813.22, General CK 75626 to 75703 - \$241,895.40. Seconded by Anderson. Roll Call 4 ayes, 1 abstention and 0 nays. Motion carried.

Mayor asked for a motion to approve the April Treasurer's Report. Motion by Huffman to approve the treasurer's report as presented. Second by Anderson. Five ayes. Motion carried.

Clerk Withee introduced Budget Resolution 2017-005. The resolution was reviewed and recommended for approval by the finance committee. Motion by Fox to approve resolution 2017-005 as presented. Second by Huffman. Five ayes. Motion carried.

Request to table TID Proposal from Baker Tilly. Motion by Huffman to table. Second by Anderson. Five ayes. Motion carried.

Clerk Withee advised council that our auditors Baker Tilly have recommended that the city increase the Capital Asset Limit from \$1,000 to \$5,000 this was discussed and recommended for approval by the finance committee. Motion by Huffman to approve increasing the capital asset limit from \$1,000 to \$5,000 per auditor's recommendation. Second by Huntington. Five ayes. Motion carried.

Mayor Report: Future Agendas: closed session for personnel committee regarding FMLA, land purchase, Baker Tilly TID proposal, job descriptions, hiring full-time police officer, comprehensive plan will be reviewed for final approval in July.

Committees seven day notice of Becky Malkow to the Parks Board.

Committees seven day notice of Sam Woodford to the Finance Committee.

Motion by Anderson to appoint Becky Riese, Aaron Wuthrich and Julie Neeley to the Historic Preservation Commission. Second by Fox. Five ayes. Motion carried.

Motion by Anderson to appoint Don Mueller to the Public Safety Committee. Second by Fox. Five ayes. Motion carried.

Motion by Anderson to appoint Jared Arn to the BID Board Committee. Second by Fox. Five ayes. Motion carried.

Attorney Report: No report

Adjournment: Motion to adjourn by Anderson. Second by Fox. Adjourned at 8:10 p.m.

Douglas A. Pinnow, Mayor Approved this 12th day of June 2017.
Teresa Withee, City Clerk