

**CITY OF BRODHEAD
COMMON COUNCIL MINUTES
Tuesday, May 21, 2019**

Present: Council President Fox, Aldermen Bruce, Anderson and Menzel. City Clerk Withee and City Attorney Michael Faust.

Council President Fox called the meeting to order at 7:00 PM. Roll call shows all Aldermen present except Nyman, Huffman and Mayor Pinnow.

Minutes: Motion by Anderson to approve minutes from May 13, 2019 and May 9, 2019 as presented. Second by Bruce. Four ayes. Motion carried.

Library Board: Director Noel presented the April numbers – 3,601 Visits, 4,690 items out and 232 items added. Program attendees; Children’s programs – 421, Young Adult programs – 0, other programs – 21. The next Library Board meeting will be Monday, June 24, 2019 at 4:00 p.m.

Pearl Island: Director Vogel stated the bridge is being built. DLMRA installed a pier for kayaks and canoes and several people have already taken advantage of this. They will be planting over 30 trees this spring. Water and Light donated \$550 to purchase a port-a-potty for the park.

Public Works: Director Vogel stated that they have reviewed options to lower phosphorus as required by the DNR. The city chose the less costly option of water quality trading rather than upgrading the plant. Greg Gunderson from MSA presented information regarding the Searles Creek Project bid. They received two bids and are recommending Nelson and Son Excavating of Oregon for a total of \$367,664. Discussion by council. Motion by Anderson to award Nelson Excavating the bid as presented. Second by Menzel. Roll call 4 ayes. 0 nays. Motion carried.

Water & Light: no report

Public Safety Chief Hughes presented three public event permits. Kaitlyn’s Classic Car Show on September 7th from 4-8pm on the square downtown, Wings of Hope annual run/walk on June 8th at 10 am from Putnam Park to Pearl Island Corridor and the Memorial Day Parade at 8:30 am on May 27th from 12th Street to Greenwood Cemetery. Public safety recommends approval of Kaitlyn’s Car Show and Wings of Hope. The Police Department has no objection to the Memorial Day Parade. Motion by Anderson to approve the applications as presented. Second by Menzel. Four ayes. Motion carried.

Plan Commission: Clerk Withee presented an extraterritorial CSM for Brett Condon, Spring Valley Township. Plan Commission recommends approval. The city attorney has reviewed and has no objections. Discussion by council. Motion by Anderson to approve the extraterritorial CSM as presented. Second by Menzel. Four ayes. Motion carried.

Finance Committee: Mike Olson explained custodial credit risk has been cited by the auditors in our previous audit reports. The Bank of Brodhead has offered the city a 1.5 million letter of credit similar to what Water and Light did a few years ago. He stated that the Water and Light funds are separate from city funds. This will ensure that our deposits are insured and this will be in addition to the \$500,000 FDIC insurance and \$400,000 State insurance that the city receives. This will be available at no cost to the city. Due to Huntington Bank closing in June he recommends moving these funds to a Platinum Money Market account at the Bank of Brodhead that pays interest at a rate of 2.25% for balances over \$250,000. Finance

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Committee recommends approval. Discussion by council. Motion by Anderson to approve the finance committee's recommendations as presented. Four ayes. Motion carried.

Anderson made a motion to approve the following checks: BID CK 1462 to 1463 - \$35.12, Sewer Fund CK 8167 to 8182 - \$97,018.38 General CK 78043 to 78136 - \$276,748.01. Second by Menzel. Roll Call 4 ayes. 0 nays. Motion carried.

Motion by Anderson to approve the April 2019 treasurer's report as presented. Second by Menzel. Four ayes. Motion carried.

Clerk Withee presented Resolution 2019-009 Rock County Tax Collection Agreement. Finance Committee recommends approval. Discussion by council. Motion by Anderson to approve Resolution 2019-009 Rock County Tax Collection Agreement as presented. Second by Menzel. Roll call 4 ayes. 0 nays. Motion carried.

Clerk Withee stated that two bids were received to replace the four front windows at city hall. Finance Committee recommends accepting the bid from Congress Glass for \$826. Discussion by council. Motion by Anderson to accept the bid from Congress Glass for \$826. Second by Bruce. Roll call 4 ayes. 0 nays. Motion carried.

Clerk Withee stated that there are 6 businesses that have closed that owe the city delinquent personal property tax. The clerk's office has made several attempts to contact these businesses and it has been determined that we will be unable to collect the personal property tax and city hall is requesting to write off these accounts as uncollectable. The total amount owed is \$427.94. Finance Committee recommends approval. Discussion by council. Motion by Anderson to approve writing off uncollectable personal property tax accounts in the amount of \$427.94. Second by Menzel. Roll call 4 ayes. 0 nays. Motion carried.

Mayor Report: Future Agendas: resolution to change alcohol presumption, audit letter from fire district. The Collaborative Meeting is tomorrow, May 22nd at the high school from 6pm-8pm.

Council President Fox stated there have been concerns raised as to when council and committee minutes are posted on the website. The city attorney's office will review if the ordinance can be changed to state "approved minutes will be distributed". Motion by Anderson to table minutes ordinance. Second by Menzel. Four ayes. Motion carried.

Attorney Report: no report

Adjournment: Motion to adjourn by Anderson. Second by Menzel. Four ayes. Adjourned at 7:46pm p.m.

Douglas A. Pinnow, Mayor Approved this 10th day of June 2019.
Teresa Withee, City Clerk