

Personnel Committee Minutes, May 15, 2018

Chairperson Fox called the meeting to order at 5:33 pm.

Present were Fox, Vondra, Anderson, Newcomer, Clerk Withee and Chief Hughes. Rich Vogel.

Public Appearances: None.

Committee comments or questions on non-agenda items: Vondra reported checking CKH regarding the need for additional insurance for cybercrime. They had no recommendation. Vondra will check with the city's insurance agent. Discussion on combining personnel and finance committees. This will be addressed at future meeting. Anderson brought up the possibility of hiring a summer intern.

Newcomer moved to accept the minutes of the last meeting as presented. Seconded by Anderson. All aye; motion carried.

Schedule of meetings. It was decided to try the first Wednesday of the month at 5:30 pm.

At 5:52 pm, Vondra moved to go into closed session, per WI State Statutes Sec. 19.85(1) (c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. RE: Employee review; Full Time Officer Vacancy. Returned from closed session at 6:25. Newcomer made a motion to recommend to the council to give Justin Schwartz a \$1 per hour raise, effective on the next payroll. Newcomer seconded. All aye; motion carried. The Chief gave updates on the hiring process. They will interview a new group of applicants.

Department Head meeting-will be asked to have possible evaluation processes for the August/September personnel meeting.

Future agenda items to include personnel evaluations; insurance, wage scales, combining Personnel and Finance Committees, possible closed session.

Next meeting to be June 6<sup>th</sup> at 5:30 pm.

Anderson moved to adjourn at 6:40 pm. Seconded by Newcomer. All aye; motion carried.

Gail Vondra, Committee Secretary