

**Common Council Agenda**  
**City of Brodhead - 1111 W 2<sup>nd</sup> Avenue – City Council Chambers**  
**Tuesday      June 16, 2020      7:00 PM**

**1) Roll Call**

Mayor Nyman called the meeting to order at 7:00 pm. Roll calls shows Alderperson Fox, Huffman, Lowery, Naramore, Schadewaldt are present. Alderperson Menzel not present.

Present at City Hall: Mayor Nyman, Alderperson Naramore, Schadewaldt, Lowery, Fox, Clerk Wahl, Treasurer Miller, Attorney Faust, Parks Director Boegli

Present by video and phone: Alderperson Huffman, Library Director Noel

**2) Approval of The Agenda**

Motion by Fox to approve the agenda as presented. Second by Naramore. Council five ayes. Motion carried.

**3) Approval of Previous Minutes**

Motion by Fox to approve minutes from June 8, 2020 with corrections as stated. Second by Naramore. Council five ayes. Motion carried.

**4) Old Business**

**a) Approval of Youth Ball Programs**

Fox confirmed with Attorney Faust that a signed wavier would hold up in case of a lawsuit. Lowery stated that Director Boegli and the coaches have developed a good plan to move forward to keep the youth ball community healthy. Director Boegli explained that he would meet with all the coaches to go over the guidelines that would be in place to play ball along with requiring a signed waiver from the child's parent. Director Boegli stated that kids are currently using ball fields. Youth ball's start day would be the week of July 6<sup>th</sup> and run for about four weeks. Youth ball would end at the end of July or beginning of August. Juda and Orfordville have cancelled their youth ball for the summer, but Belleville, Albany, Monticello, Monroe, and New Glarus have not cancelled. Evansville has not decided yet.

Motion by Lowery to approve Youth Ball for the summer of 2020. Second by Naramore. Council 4 ayes. Fox nay. Motion carried.

**b) Moratorium on issuance of Building Improvement Program grants pending development of new guidelines**

Fox questioned Attorney Faust if Council can send this back to the committee. Attorney Faust stated that the council can give the authority to the committee to develop limits to the program. Treasurer Miller presented the financials to council stating that TIF #7 will have to pay back the general fund \$79,261 for exceeding the TIF #7 balance sheet because of the Building Improvement Plan

Motion by Fox to send the program back to the committee for their input. Second by Lowery. Council five ayes. Motion carried.

**c) Seven Day Notices for Nelli Logan and Doug Pinnow**

No additional information was provided on Nelli Logan or Doug Pinnow. Fox asked Huffman if they are still needing another person to fill the other Finance committee vacancy. Huffman confirmed they are and he has been speaking with a few people.

Motion by Fox to approve to appoint Nellie Logan to Personnel Committee and Doug Pinnow to Finance Committee. Second by Schadewaldt. Council five ayes. Motion carried.

**5) New Business**

**a) Opening Senior Center**

Clerk Wahl discussed that we were asking for council approval to open the Senior Center. Fox and Lowery discussed what it would take to open safely and if they would follow social distancing in the center.

Motion by Lowery to approve opening the Senior Center as long they follow the guidelines placed by the Green County Health Dept. Second by Naramore. Council five ayes. Motion carried.

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## 6) Committees

a) **Public Safety** – Chief Hughes did not attend the meeting but sent a list of licenses that were recommended for approval by the Public Safety Committee.

### i) **Change of Establishment Presumption**

Fox asked clarification on how Bridges would separate the Restaurant and Bar. Public Safety Committee approved to recommend to council to change the established presumption due to the plan that was brought to the Public Safety Committee. M&J's was not recommended by Public Safety Committee because they did not have a completed application. Huffman asked if the list that Better Brodhead created was being followed. Clerk Wahl read Resolution 2019-004 to council regarding application process to change the establishment's presumption.

Motion by Lowery to approve Bridge's Bar & Grill, 1034 1<sup>st</sup> Center Ave, Brodhead, Cathy Disch, Agent, change of Establishment Presumption. Second by Shadewaldt. Five ayes. Motion carried.

### ii) **Annual Alcohol Establishment Licenses**

Clerk Wahl noted that nothing changed from last year in the alcohol license and the public Safety Committee voted to approve all alcohol licenses.

Motion by Huffman and Second by Fox. Five ayes. Motion carried.

to approve the following:

#### Class A Beer Licenses:

Stop-N-Go of Waukesha, Inc., 2413 1<sup>st</sup> Center Ave, Brodhead, Andrew J. Bowman, Agent

#### Class A Beer/Liquor Licenses:

Dolgencorp, LLC, d/b/a Dollar General, 2410 1<sup>st</sup> Center Ave, Brodhead, Janet Anderson, Agent

Kwik Trip 1021, 2107 1<sup>st</sup> Center Ave, Brodhead, Jamie LaVelle, Agent

JAC Foods, LLC d/b/a Piggly Wiggly, 1604 1<sup>st</sup> Center Ave, Brodhead, Justin Campbell, Agent

Olin Oil Co. Inc d/b/a Trakside Mobil, 1109 1<sup>st</sup> Center Ave, Brodhead, Kristin Olin Olmedo, Agent

#### Class B Beer and Liquor Licenses:

Bridge's Bar & Grill, 1034 1<sup>st</sup> Center Ave, Brodhead, Cathy Disch, Agent,

Deb's Bar, 1024 1<sup>st</sup> Center Ave, Brodhead, Deb Neild, Agent

M & J Bar & Grill, LLC, 1117 W. 2<sup>nd</sup> Ave, Brodhead, Jordan L. Walmer, Agent

Payne's Pub Inc. 1101 1<sup>st</sup> Center Ave, Brodhead, Jon E Payne, Agent

Villa Pizza Inn, 1011 First Center Avenue, Brodhead, Hillary Cooley, Agent

FIB's North LLC, 906 Exchange St, Brodhead, Tracy Peterson, Agent.

### iii) **Annual Cabaret Licenses**

Motion by Fox and Second by Shadewaldt. Five ayes. Motion carried.

to approve the following Cabaret Licenses:

Bridge's Bar & Grill, 1034 1<sup>st</sup> Center Ave, Brodhead Cathy Disch, Agent,

Deb's Bar, 1024 1<sup>st</sup> Center Ave, Brodhead, Deb Neild, Agent

FIBS North LLC, 906 W Exchange St, Brodhead, Natasha Neeley, Agent.

M & J's Bar & Grill, LLC, 1117 W 2<sup>nd</sup> Ave, Brodhead, Jordan L. Walmer, Agent

Payne's Pub Inc. 1101 1<sup>st</sup> Center Ave, Brodhead, Jon E Payne, Agent

### iv) **Annual Cigarette Licenses**

Motion by Fox and Second by Naramore. Five ayes. Motion carried

to approve the following Tobacco Licenses:

Deb's Bar & Grill, LLC, 1024 1<sup>st</sup> Center Ave, Brodhead, Debra Neild, Agent

Dolgencorp, LLC, d/b/a Dollar General, 2410 1<sup>st</sup> Center Ave, Brodhead, Janet Anderson, Agent,

Kwik Trip, 2107 1<sup>st</sup> Center Ave, Brodhead, Jamie LaVelle, Agent

JAC Foods, LLC d/b/a Piggly Wiggly, 1604 1<sup>st</sup> Center Ave, Brodhead, Justin Campbell, Agent

Stop-N-Go of Waukesha, Inc, 2413 1<sup>st</sup> Center Ave, Brodhead, Andrew Bowman, Agent

Olin Oil Co, Inc, d/b/a Trakside Mobil, 1109 1<sup>st</sup> Center Ave, Brodhead, Kristin Olin Olmedo, Agent

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**v) Annual Amusement License**

Motion by Fox and Second by Schadewaldt. Five ayes. Motion carried.

to approve the following Amusement Licenses:

Bridges Bar & Grill, 1034 1<sup>st</sup> Center Ave, Brodhead, Cathy Disch, Agent  
Deb's Bar & Grill, LLC, 1024 1<sup>st</sup> Center Ave, Brodhead, Debra Neild, Agent  
FIBS North LLC, 906 W Exchange St, Brodhead, Natasha Neeley, Agent.  
M & J's Bar & Grill, LLC, 1117 W 2<sup>nd</sup> Ave, Brodhead, Jordan Walmer, Agent  
Payne's Pub, 1101 1<sup>st</sup> Center Ave, Brodhead, Jon Payne, Agent.

**vi) Annual Mobile Home Park License**

Motion by Fox and Second by Schadewaldt. Five ayes. Motion carried.

to approve the following Mobile Home Park License:

Meadows Group LLC

**vii) Operator's Licenses**

Fox was concerned over two renewal applications that the person was ticketed for serving alcohol to an underaged person. Public Safety Committee still recommends these renewal applications to be approved since there was no repeat violation.

Motion by Lowery and Second by Schadewaldt. Four ayes. Fox nay. Motion carried.

to approve the following Operator Licenses:

Troy Gerber, Joel Steinmann, Yvonne, Buss, Renee Warden, Jennifer Kenney, Abbie Outland, Bruce Nehls, Anthony Sarow, Denise Speaker, Kathy Murray, Kevin Oleston, Savanna Boegli, Janice Dundee, Miranda Ives, Jordan Walmer, Tina Clark, Kylie Kelly, Jackquelyn Holland, Lexie Coplien, Cassey Shunk, Frank Mazzaresse, Maureen Martin, Hanna Cooley, Stacy Feeney, Joshua Zweifel, Debra Neild, Kassi Heins, Thomas O'Rourke, Kathann Smith, Billie Jo Hermanson, Tracy Thostenson, Tamara Hahn, Dedra Heins, Jessica Timmons, Paul Heins, Aislinn Rufer, Billy Patchen, Rebecca Naugle, Justin Campbell, Amanda Goble, Jillian Manley, Jocelyn Manley, Tammy Dorr, Joseph Zahn, Brooke Charneco, Jessica Gray, Natasha Neeley, Michele Deal, Kathren Guenther, Amanda Miller, Jennifer Clark, Janet Cook, Cathy Disch, Dennis Disch, Rebecca Holzapfel, Jessie Saint, Kyle Welty, Cheryl Buroker, Larry Winterland, Alexander Duff, Morgan Lawrence, Brianna Reynolds, Marc Johnson, Layne Millard, Andrew Bowman, Kevin Obrien, Angela Bauer, Deanna Shultz, Brandon Straub, Ember Simons, Magnolia Grenawalt, Tera Gray, Jenah Rosheisen, Miranda Michel, Catherine Sarow, Traci Millard, Jon Payne, Elizabeth Stelzer, Paige Connolly, Scott Wahler, Richard Flynn, Stacy Arnesmeier, Jessica Arnesmeier, Sarah Rowley, Donald Zietlow, Leslie Hinze, Jessica Lange, Anna Kinateder, Jason Coyle, Grace Anderson, Laurie Wolfe, Jackie Covert, Kimberly Reynolds, Asia Schaitel, Robert Brugger, Darlene Short, Wendy Schaver, Paige Sanchez, Marcella Reeves, Hailey Landphier, Kelly Wenger, Jamie Lyons, Stephanie Hilst-Poland, Jena Green, Melissa Bahlman, Doreen Rosheisen, Terri Gilden, Angela Millard, Susan Boehler, Krista Schaaf, Sammantha Neuenschwander, Jesse Mattmann, Heather Patton Thompson, Elena Wakefield

**viii) Public Event Permits**

Motion by Naramore to approve Chamber of Commerce July 4<sup>th</sup> Parade, Kaitlyn's Classic Car Show and Sport Boosters Covered Bridge Softball Tournament. Second by Schadewaldt. Five ayes. Motion carried.

**ix) Temporary Class B Licenses**

Motion by Lowery to approve Curtis Steuly and Keith Miller Temporary Operators Licenses. Second by Schadewaldt. Five ayes. Motion carried.

**x) Other City licenses and permits**

There were no other licenses or permits to be discussed.

**xi) Resolution Waiving Ordinance 290-21A. (1) for the Brodhead Sports Booster Club Annual Tournaments.**

Motion by Schadewaldt to approve to waive Ordinance 290-21A. (1) for the Brodhead Sports Booster Club Annual Tournaments. Second by Lowery. Council five ayes. Motion carried.

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**xii) Discussion and possible action Update on City's response to COVID-19 pandemic**

No update from the Chief. Green County numbers have been consistently low with no up ticks.

**b) Library Board**

Director Noel discussed that the Library has been doing curbside pickups with an average 24 pickups a day, and will continue with curbside pickup through June. In July the Library will be starting Library Express with hours being Monday – Friday 9:00 a.m. to 1:00 p.m. They will close for an hour for cleaning and staff breaks and reopen from 2:00 p.m. – 6:00 p.m. Saturdays will be open for curbside pickup only. The staff must quarantine returned items 72 hours before restocking. The Library's summer programming will be online starting in July.

**i) Capital Project**

Library's Security Camera Upgrade from Boldtronics for \$14,725. Director Noel stated that this is the same company that the Police Department and City Hall is using for their upgrades. Fox confirmed that this was the amount budgeted in the capital projects fund.

Motion by Fox to approve the Library's Security Camera Upgrade from Boldtronics to exceed \$14,725. Second by Schadewaldt. Council five ayes. Motion carried.

**c) Water & Light**

Schadewaldt discussed Water & Light is still working on their substation project and should have new information at next meeting. Fox asked for an update on new cell tower update. There was no update at this time, but Schadewaldt will ask for an update at their next meeting.

**7) Mayor Report**

a) Open Book is June 17, 2020 via phone teleconference starting at 4:00 pm

b) Future Agenda Items –Police Officers Contract Negotiations

i) Board of Review – July 9, 2020 at 4:30 pm

Council asked Attorney Faust to speak with Attorney Schroder if it's acceptable to have alderperson(s) attend the Board of Review virtually and what the procedures would be if we did not have a quorum for Board of Review.

ii) Next Council Meeting July 13, 2020 at 7:00 pm

**8) Attorney Report**

No report at this time

**9) Adjourn**

Motion to adjourn by Lowery. Second by Fox. Five ayes. Adjourned at 8:20 p.m.

Mayor Nyman Approved this 13th day of July, 2020.

Nikolai Wahl, City Clerk