

CITY OF BRODHEAD COMMON COUNCIL MINUTES
Tuesday, July 16, 2019

Present: Mayor Pinnow, Aldermen Nyman, Bruce, Anderson, Fox, Menzel (via phone) and Huffman. City Clerk Withee and City Attorney Jensen.

Mayor Pinnow called meeting to order at 7:00 PM. Roll call shows all Aldermen present.

Bill Wolter was present to give an update on the Brodhead Manor, formerly the old middle school.

Carla Gogin was present to give a presentation to the council regarding the 2018 audit.

Minutes: Motion by Anderson to approve minutes from July 8, 2019 as presented. Second by Nyman. Six ayes. Motion carried.

Library Board: Director Noel presented the June numbers – 4,145 Visits, 5,017 items out. 197 items added. Program attendees; Children’s programs – 400, Young Adult programs – 16, other programs – 60. The next Library Board meeting will be Monday, July 22, 2019 at 4:00 p.m.

Public Works: Director Vogel stated the bid has been accepted for the Searles Creek Stabilization & Habitat Improvement for the phosphorus project. Andrew Skog presented the contract for the project and stated the city attorney indicated there are two issues make sure Kevin Hahn is part of the LLC listed and supplemental conditions should be changed from arbitration to Green County Circuit Court. Recommend moving forward with notice to proceed. Motion by Anderson to approve contract for Nelson Excavating with conditions as stated by city attorney and issuing notice to proceed. Second by Bruce. Six ayes. Motion carried.

Pearl Island: Director Vogel stated bridge continues to be built. The goal is to be in place before Covered Bridge Days. Bridge is being funded by grant money and donations.

Public Safety: Chief Hughes stated he has set up an information meeting for alcohol license holders on Monday, July 22, 2019 at 6:00 pm at the Fire Station.

Chief Hughes presented applications for operator licenses for Hollie Germann, Rebecca Holzapfel, Alicia Schetgen, Kylie Kelly, David Regenold, Nickolas Vance and Libby Beck. Public Safety recommends approval. Motion by Huffman to approve applications as presented. Second by Anderson. Six ayes. Motion carried.

Chief Hughes presented Resolution 2019-004 Setting Criteria for Changing Alcohol License Establishment Presumption. Huffman and Menzel have strong reservations about changing the alcohol license establishment presumption. Discussion by council. Motion by Nyman to approve 2019-004 setting the Criteria for Changing Alcohol License Establishment Presumption. Second by Bruce. Five ayes. Fox nay. Motion carried.

Chief Hughes presented Resolution 2019-014 waiving 290-21A (1) for Covered Bridge Days. Public Safety recommends approval. Discussion by council. Motion by Anderson to approve Resolution 2019-014 waiving 290-21A (1) for Covered Bridge Days as presented. Second by Fox. Six ayes. Motion carried.

Chief Hughes presented Resolution 2019-015 waiving 290-21A (1) for Sports Boosters. Public Safety recommends approval. Discussion by council. Motion by Anderson to approve Resolution 2019-015 waiving 290-21A (1) for Sports Boosters as presented. Second by Fox. Six ayes. Motion carried.

CITY OF BROADHEAD COMMON COUNCIL MINUTES
Tuesday, July 16, 2019

Chief Hughes presented Ordinance 2019-003 amending ordinance 354-1 to add State Statutes 951.025, 951.095, and 951.097. Public Safety recommends approval. Discussion by council. Motion by Anderson to approve Ordinance 2019-003 amending ordinance 354-1 to add State Statutes 951.025, 951.095, and 951.097. Second by Nyman. Six ayes. Motion carried.

Chief Hughes presented Ordinance 2019-004 amending Section 178-6B, creating section 178-5C (3) and 178-6D (5) and repealing section 178-12 Regulating Animals. Public Safety recommends approval with corrections indicated by Chief Hughes. Discussion by council. Motion by Anderson to approve Ordinance 2019-004 amending, creating or repealing 178-6B., 178-5C. (3), 178-6D (5), 178-12 Regulating Animals with changes indicated by Chief Hughes. Second by Nyman. Six ayes. Motion carried.

Chief Hughes updated city council on the status of amending Ordinance 432-20 winter parking and restriction of downtown parking year round. This will be drafted by the city attorney and will go back to public safety for review.

Chief Hughes stated public safety has reviewed amending Ordinance 178-13E relating to the number of chickens permitted. City attorney interpreted this ordinance as anything not zoned agriculture would only be allowed two fowl per parcel not two fowl per person per parcel. Peter Bernstein addressed council stating his concern with this ordinance as it relates to youth in the fair regarding fowl and rabbits. This ordinance has been interpreted for several years by residents and UW Extension as two fowl per person per parcel. Discussion by council. Motion by Anderson to have this go back to public safety for further review. Second by Huffman. Six ayes. Motion carried.

Chief Hughes presented Ordinance 2019-007 amending, creating or repealing ordinances 345-1B., 345-1C (8), 345-1C (24), 345-3, 345-6F to permit the establishment of a dog park. Public Safety recommends approval. Discussion by council. Motion by Anderson to approve Ordinance 2019-007 amending, creating or repealing ordinances 345-1B., 345-1C (8), 345-1C (24), 345-3, 345-6F to permit the establishment of a dog park as presented. Second by Huffman. Six ayes. Motion carried.

Chief Hughes presented applications for temporary operator licenses for Covered Bridge Days for Bradley Donnelly, Karen Jensen, Dustin Kubly, Roxanne Kubly, James Lowery, Adam Scheidegger and Amber Foster. Public Safety recommends approval. Motion by Anderson to approve applications as presented. Second by Nyman. Six ayes. Motion carried.

Chief Hughes presented applications for temporary operator licenses for the Sports Boosters for Angallita Struely, Curtis Struely and Keith Miller. Public Safety recommends approval. Motion by Anderson to approve applications as presented. Second by Nyman. Six ayes. Motion carried.

Chief Hughes presented a public event permit for Chamber of Commerce for Covered Bridge Days Events on the Square, August 9th to 11th. Motion by Anderson to approve applications as presented. Second by Nyman. Six ayes. Motion carried.

Chief Hughes presented a public event permit for Chamber of Commerce for Covered Bridge Days Events on the South Grounds, August 10th to 11th. Motion by Fox to approve applications as presented. Second by Anderson. Six ayes. Motion carried.

Chief Hughes presented a public event permit for Chamber of Commerce for Covered Bridge Days

CITY OF BRODHEAD COMMON COUNCIL MINUTES
Tuesday, July 16, 2019

Parade on August 11th. Motion by Anderson to approve applications as presented. Second by Fox. Six ayes. Motion carried.

Chief Hughes presented a public event permit for Sports Boosters Annual Softball Tournament at Legion Park, August 8th to 11th. Motion by Fox to approve applications as presented. Second by Anderson. Six ayes. Motion carried.

Chief Hughes presented a public event permit for Brodhead Jaycee's Kids Fun Run on August 10th. Motion by Fox to approve applications as presented. Second by Anderson. Six ayes. Motion carried.

Chief Hughes stated no application has been filed for a public event permit for the Wildflower Art Festival yet. This is an annual event and council could recognize that this is occurring in Veterans Park. Motion by Fox to approve applications if an application is presented. Second by Huffman. Six ayes. Motion carried.

Chief Hughes presented an application for a Temporary Class B License for Chamber of Commerce for Covered Bridge Days. Motion by Anderson to approve applications as presented. Second by Fox. Six ayes. Motion carried.

Chief Hughes presented an application for a Temporary Class B License for Sports Boosters for Covered Bridge Days. Motion by Fox to approve applications as presented. Second by Anderson. Six ayes. Motion carried.

Chief Hughes presented resolution 2019-016 to adopt Better Brodhead Community Event Toolkit for Alcohol Management. Public Safety recommends approval. Discussion by council. Motion by Anderson to approve resolution 2019-016 to adopt Better Brodhead Community Event Toolkit for Alcohol Management. Second by Huffman. Five ayes. Menzel abstained. Motion carried.

Fire District: Fox stated next meeting will be held on Thursday. Moving forward with audit/analysis with Baker Tilly.

Water & Light: no report

Finance Committee: Huffman made a motion to approve the following checks: Pearl Island CK 1021 - \$131,100.00, BID CK 1468 to 1479 - \$13,735.75, Sewer Fund CK 8196 to 8212 - \$24,477.92 General CK 78208 to 78300 - \$228,164.80. Second by Anderson. Roll Call 6 ayes. 0 nays. Motion carried.

Motion by Huffman to approve the June 2019 treasurer's report as presented. Second by Anderson. Six ayes. Motion carried.

Huffman stated that Finance Committee is strongly recommending that the Fire District obtain a full audit rather than an analysis because this involves a large portion of taxpayer money. Fox stated that after talking with Baker Tilly they are looking at numbers from 2012 and only a current audit may be more warranted. Huffman stated since no audit has ever been done this needs to be done. Fox stated they are trying to determine what it actually costs to run the fire department and if the city is actually saving money by being in a district. Fire Inc. is not required to report on funds. Fox stated we need the big picture but not necessarily a full audit. Need a clear picture of the cost prior to and since the district has been formed to see if it is worthwhile to continue with a district. Menzel asked if there has been

CITY OF BROADHEAD COMMON COUNCIL MINUTES
Tuesday, July 16, 2019

discussion on dissolving the district. Fox stated that it has been discussed. Fox said they are looking at what it cost when the city ran the department as opposed to the district. Huffman asked if Fox would attend the next finance meeting to discuss this with that committee. Motion by Huffman to table this discussion until after Fox attends Finance Committee Meeting. Second by Anderson. Six ayes. Motion carried.

Mayor Report: Future Agendas: posting minutes, community center, budget preparations schedule, city administrator, enforcement of quality of life issues regarding the spirit of the law vs. letter of the law (this will be put on public safety agenda for review and then brought back to council)

Attendance was reviewed. Council members have requested that if there is an excused absence for a special meeting that this be marked as such and not as zero attendance so it does not count against them. Council would like to continue to review this quarterly.

Attorney Report: no report

Adjournment: Motion to adjourn by Anderson. Second by Nyman. Five ayes. Adjourned at 8:55 p.m.

Douglas A. Pinnow, Mayor Approved this 12th day of August 2019.
Teresa Withee, City Clerk