

## City of Brodhead

### Audit and Finance Committee meeting minutes for the July 11th, 2018 meeting

1. Meeting called to order by Alderman Nyman at 4:16pm
2. Quorum was present as determined by roll call: clerk/treasurer Teresa Withee, Jennifer Naramore, Andy Strommen, Alderman Troy Nyman, and Michael Olson. Also present: Chief Hughes, Tim Stocks, Sharon Wolter, Ellen Popanz, Carla Gogin of Baker Tilly
3. Public Appearances: No public appearances.
4. Committee comments and questions: No questions/concerns from the committee
5. Approval of previous minutes: Motion made by Strommen, seconded by Naramore. Motion carried.
8. Senior/Community center update: Ellen and Sharon presented regarding funding for the community center. Since funding is to come from three sources (fundraising, grant(s), and tax levy), timing /coordination of these sources of funding is an issue. In order to put part of this funding on the levy, a referendum must be put on the ballot, and there is not enough time to do so on the fall ballot. A grant has been applied for, but receipt of the funds can be delayed, should it be granted. It is too late to start the fundraising by a professional fundraiser to meet the goal in 2019. Discussion was had regarding beginning fundraising next year, and putting the referendum on the spring ballot. There will be costs associated with each.
6. 2017 audit report: Carla distributed the Report to the City council and Financial Statements to the members of the committee. Questions were answered and items explained/addressed.
7. Police Contract with Decatur Township: Item was tabled until next month
9. Treasurer's report was reviewed
10. The budget-to-actual was reviewed
11. The bank reconciliation reports were reviewed by committee members prior to the meeting
12. Future agenda Items: Item #7, 2017 General Fund deficit, excluding land sale proceeds
13. Motion made by Naramore, seconded by Nyman to adjourn. Meeting adjourned at 5:25 pm.

Submitted by Andrew Strommen