

**CITY OF BRODHEAD
COMMON COUNCIL MINUTES
Tuesday, July 17, 2018**

Present: Mayor Pinnow, Aldermen Nyman, Anderson, Fox, Peach, Huntington and Bruce. Deputy City Clerk Miller and City Attorney Michael Faust.

Mayor Pinnow called meeting to order at 7:00 PM. Roll call shows all Aldermen present except Alderperson Bruce (arrived at 7:05).

Absent: None

Minutes: Mayor Pinnow requested a correction to a name in licenses from Meghan Keupke to Meghan Krupke. Motion by Anderson to approve minutes from July 9, 2018 with the corrected name. Second by Nyman. Six ayes. Motion carried.

Library Board: Director Noel presented the June numbers. 4,323 Visits, 5,161 items out. 211 items added. Program attendees; Children's programs – 541, Young Adult programs – 6, other programs – 168. Exterior lighting accident, wage study, Received \$980 in memory of former Library Director Gloria Rosa. Angela will contact the family to see how they wish to disperse the donation. Summer Reading Program had 197 participants (up 9.4%) and those participants read a total of 1,604 hours. Upcoming events Project Book End, Summer Reading Wrap Party, Story Time, Drop In Lego Club, Art at the Park. The next Library Board meeting will be Monday, August 20, 2018 at 4:00 p.m.

Public Works: Director Vogel presented information regarding the phosphorus trading agreements. Fox confirmed no additional staff would be needed. Rich said he would outsource mowing 1-2 times/year that it would be needed. This will be funded out of sewer fund. Motion by Fox to approve Straub Resolution 2018-018 as presented. Second by Anderson. Motion by Fox to approve Resolution Mauerman 2018-018 as presented. Second by Anderson Six ayes. Motion carried.

Water & Light: Nyman nothing at this time

Senior/Community Center: Mayor Pinnow stated that previously the concept for this project was approved by the Finance Committee and City Council. The project is moving forward providing the following three requirements: 1) City is awarded the \$500,000 matching CDBG grant in August or September 2018. 2) Successful fundraising of at least \$500,000 to match the CDBG grant. 3) Successful referendum in November 2018 election.

In the grant writing process the City was required to provide a letter of commitment from a financial institution that if needed the City of Brodhead would be able to borrow funding to pay the \$500,000 matching grant. The Bank of Brodhead provided the commitment letter of \$700,000 but this money will not be needed if fundraising is successful. This letter was a requirement of the grant process and does not mean the City is requesting a loan.

The committee sent out six inquiries to potential fund raisers, with two responses. Both thought the August 29, 2018 deadline was very short to be successful. Boris Frank attended committee meeting July 5, 2018 and thought with the short timeline that there may only be a 20% chance of any success. Requested Vierbicher to estimate the tax implication of \$600,000 referendum to at least match the grant and have \$100,000 for estimated first year operating expenses. No response yet. Deadline for referendum wording for November 2018 ballot is due August 29, 2018. The Brodhead School District is already going to have a referendum on the November 2018 ballot. The senior/Community Center does not want to interfere with the school districts referendum.

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One option to move forward is to enlist a professional fundraiser to try to raise funds by August 29, 2018, and if awarded the grant, determine the tax implication to put on referendum question April 2019. The Finance Committee suggested to wait until we know if the grant was approved. Cost of professional fundraisers: Boris Frank proposal \$12,000, Dave Malone no proposal estimated \$10-15,000, MSA did not respond, but previously stated \$12,000. Borrow money for all or part of the project and determine tax implication.

Committee asked MSA if the City of Brodhead is awarded the grant if we could hold off on accepting until after an April 2019 referendum. No response yet.

Public Safety: Chief Hughes presented applications for temporary operator licenses for Amber Foster, Adam Scheidegger, Brandy Donnelly, Roxy Kubly, and Tanya Fitters for Covered Bridge Days. Police Department has recommended approval. Motion by Anderson to approve operator licenses as presented. Second by Nyman. Six ayes. Motion carried.

Chief Hughes presented information regarding opening all City Streets to ATV/UTV Traffic. Discussion by council. Remove hours of operation, ATV/UTV can be operated any time of day like any other vehicles. However the noise ordinance can/will be enforced for ATV/UTV just like any vehicle. Peach commented that there was mixed feelings on Public Safety Committee. Ordinance 2018-003 should go into effect after proper signage, waiting on response from DOT for definite time. Motion by Huntington to move forward with ordinance 2018-003. Second by Anderson Five ayes. Motion carried. Peach Nay

Chief Hughes presented information regarding Resolution 2018-014 to change or place Stop and Yield Signage at various intersections. Discussion by council. Public Work Director Rich Vogel doesn't agree with the change at 16th St & W 7th Ave due to safety issues. Alderperson Peach said this request was due to the noise of vehicles starting & stopping at shift change from Kuhn particularly from motorcycles. Peach was not aware of the safety issue at time of the Public Safety meetings he's just hearing this tonight. Alderperson Nyman is concerned that the proposed change may cause accidents because of the high traffic at shift change and cars being parked on the road there would be a vision impairment. Alderperson Bruce says he agrees with Director Vogel not to change from stop signs to yield signs due to safety reason being more important than a noise complaint. Motion by Peach to refer resolution back to Public Safety Committee. Second by Anderson. Six ayes. Motion carried.

Alder Peach read and presented a written statement in regard to the progress of the Brodhead's 9-1-1 Dispatch cost/benefit analysis. Peach presented concerns in regard to actual cost savings and movement of said services to the Sheriff's Office. However, at this time there are a lot of unknowns due decision that may need to be made at the County Board level. Peach was seeking direction from the Council on how they would like the Public Safety Committee to proceed, given the many unknowns. Peach wants to continue with analysis but not sure how long it will take, realistically it could take up to an additional 6 to 8 weeks, at minimum. The Committee will have another special meeting. Peach invited more council members to attend these special meetings. Chief Hughes stated he has been in discussions with Chief Kelly and Sheriff Rohloff in regard to the City of Monroe's request for a UniverCity study of the City of Monroe's Dispatch Center. Hughes stated the Professor who would be overseeing the City of Monroe's request, if approved, wanted to gage Brodhead's interest in assisting in this study. Hughes stated he assumes this is due to the symbiotic relationship between the 3 dispatch centers. Hughes stated he agreed to share Brodhead's info with the UniverCity. This was not an actionable agenda item.

**CITY OF BRODHEAD
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Finance Committee: Nyman made a motion to approve the following checks: BID CK 1432 to 1434 - \$1,413.66, Sewer Fund CK 7984 to 8004 - \$87,918.93 General CK 76926 to 77018 - \$195,427.31. Second by Anderson. Roll Call 6 ayes. 0 nays. Motion carried.

Motion by Nyman to approve the June 2018 treasurer's report as presented. Second by Anderson. Six ayes. Motion carried.

Attorney Report: Nothing at this time

Mayor Report: August 13th City Council Meeting canceled due to August 14th election setup, Dedication of William S Knight addition at Brodhead Depot July 28th, Market study approved by BID for September to December, UniverCity kick off is August 21st

Closed Session: Per WI State Statutes Sec. 19.85(1) (c), considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Re: Full Time Officer Vacancies and Community Service Officer Vacancies.

At 8:20 p.m. Motion by Anderson, second by Fox to enter into closed session Roll Call 6 ayes. 0 nays. Motion carried.

At 9:06 p.m. Motion by Anderson to Return to Open Session, second by Fox. Six ayes. Motion carried.

Motion by Fox, Second by Anderson to approve hiring 4 part time Community Service Officers: Matthew Landherr, Joseph Fitters, Aaron Johnson and Natalie Dummer pending successful completion of background investigation and medical assessment. Starting salary \$8.25/hr. Six ayes. Motion carried.

Motion by Anderson, second by Fox to approve Hiring Full Time officer Tyler Hoard at \$20.00/hr pending background investigation, medical assessment & psychological assessment. Six ayes. Motion carried

Adjournment: Motion to adjourn by Fox. Second by Anderson. Six ayes. Adjourned at 9:11 p.m.

Douglas A. Pinnow, Mayor Approved this ____ day of August 2018.
Keri Miller, Deputy City Clerk