

Plan Commission & CDA

MINUTES

08/01/2016

6:00 PM

CITY HALL

MEETING CALLED BY	Mayor Pinnow
TYPE OF MEETING	
FACILITATOR	
NOTE TAKER	Jerry Elmer
TIMEKEEPER	
ATTENDEES	Jerry E., Dan B., Joe K., Doug P., Jeremy P., Tammy S., John B. and Attorney Mark Schroeder.

Agenda topics

PUBLIC HEARING, APPROVAL OF PREVIOUS MINUTES, PUBLIC APPEARANCES

DISCUSSION	During the public hearing, Attorney Schroeder discussed a proposed ordinance amending Section 480-80C (4)	
	There were no comments by the public and the public hearing was closed.	
CONCLUSIONS	A motion was made by Jeremy P to approve the minutes. There was a second by Tammy S. Motion carried.	
	No public appearances	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

CONSIDER AN ORDINANCE AMENDING SEC 480-80(4)

DISCUSSION	The ordinance concerns detached accessory buildings and detached garages. There are many inconsistencies throughout the zoning ordinance regarding setbacks, sizes and percentages. Attorney Schroeder and City Engineer DeYoung presented varying solutions to correct the many inconsistencies.	
CONCLUSIONS	A motion was made by John B. to table the item. A second to the motion was made by Dan B. Motion carried.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

PINNOW INVESTMENT GROUP
 REQUEST FOR BUILDING
 IMPROVEMENT PROGRAM
 FUNDS

DISCUSSION	Jeremy Pinnow requested funds for improving his property located at 705 E Exchange Street. The improvements will consist of new windows and doors and interior painting. Total estimated costs to be \$11,917.38	
CONCLUSIONS	A motion was made by Dan B. to approve the request for \$5,000 A second to this motion was made by Tammy S. Jeremy P abstained. Motion carried	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

PRELIMINARY ZONING CHANGES TO CHAPTER 480

DISCUSSION	Discussion about having a special meeting to expedite the changes to the ordinance	
CONCLUSIONS	A motion was made by John B. to convene a special meeting of the Plan Commission on 08/16/2016 at 6pm after a collaborative meeting with the city attorney and the city engineer regarding the changes with the city attorney to prepare a draft ordinance for consideration by the plan commission. A second to this motion was made by Dan B. Motion carried	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

MSA PROPOSAL FOR COMPREHENSIVE PLAN

DISCUSSION	City Engineer DeYoung presented MSA's Scope of Services for the creation of the Comprehensive Plan	
CONCLUSIONS	A motion was made by Tammy S. recommend to Council to proceed with MSA's proposed scope of services for the Comprehensive Plan not to exceed \$25,000. A second to this motion was made by Jeremy P. Motion carried	
		DEADLINE

K-5 PROPERTIES PRELIMINARY CSM AND SITE PLAN REVIEW

DISCUSSION	K5 has not corrected the conditions of the preliminary CSM as set forth in MSA's memo dated 07/05/2016. CSM. K-5 properties have not completed the site work as per site plan
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CONCLUSIONS	A motion was made by Jeremy p. to recommend to Council the approval of the preliminary CSM contingent on the completion of items contained in MSA's memo dated 07/05/2016 and the reimbursement of MSA's professional fees incurred by MSA regarding the preliminary CSM. A second to the motion was made by Tammy S. Motion carried. A motion was made by Jerry E to fine K-5 Properties \$500 for failure to comply with the site plan requirements. Payment and completion of site plan to be no later than 08/01/2016. A second to the motion was made by Joe K. Motion carried.
SPECIAL NOTES	

ADJOURN

DISCUSSION	The next scheduled regular meeting of the Plan Commission will be 09/06/2016
CONCLUSIONS	At 7:43 pm, a motion was made by John B. to adjourn. A second to the motion was made by Jeremy P Motion carried

DISCUSSION	
CONCLUSIONS	
SPECIAL NOTES	