

CITY OF BROADHEAD COMMON COUNCIL MINUTES
Monday, August 14, 2017

Present: Mayor Pinnow, Aldermen Huffman, Anderson, Fox and Peach. City Clerk Withee and City Attorney Mark Schroeder.

Absent: Alderman Nyman and Huntington

Mayor Pinnow called meeting to order at 6:39 PM. Roll call vote shows all Aldermen present except Alderman Nyman and Huntington.

Public Hearing: Mayor Pinnow opened the public hearing and stated that Chief Hughes will present information regarding the street name change and then anyone from the public that wishes to speak will be allowed 5 minutes each to address the council. Chief Hughes presented information for the public hearing regarding resolutions 2017-018, 2017-019 and 2017-020 regarding street name changes. He stated that he has been in contact with the subject matter experts from Green County and they have confirmed that the change will have minimum impact on residents and the city.

Heather Alstead administrator for Woods Crossing and Woods Point stated that they have 27 long term residents in their CBRF and 24 residents in the duplex households. She stated that this proposal would be confusing and difficult for residents to make all of the changes necessary. New city personnel should become familiar with the street numbering system rather than disrupt over 50 residents. All of their business information would have to be changed at an excessive cost. It would be in the best interest of residents to reject this name change.

Ray Schoeller stated that the full impact of cost to the city has not been explored and no alternative solutions have been presented. They have had no problems with services, emergency or otherwise, finding their residence. The large burden of cost will be placed on the residents to reverse actions placed on the city by their city government. Just a few of the things that would need to be changed are drivers licenses, title and registrations, passports, property deed and title, insurance, credit cards, banks, medical providers, service providers, friends & relatives and internet defaults. The city will incur costs well above the \$400 proposed. City and county maps will need to be changed. There is only a small problem with Google maps and other mapping systems will need to be updated. He would propose that the city assign a team to review these addresses and make the necessary corrections to Google maps. After review and study of the current ordinance he feels there would be a violation if the names are changed. This would cause unnecessary burdens to citizens. He feels there should be a system in place to reimburse its citizens. The city should devote resources to make sure electronic maps are reviewed and corrected and continue police, fire and EMT training to ensure they understand the addresses. This is the least costly and least disruptive to its citizens. This is forcing citizens to move without actually changing their location. It's a huge deal. It's a simple process to make the changes on Google. He stated that they need to go back and see where there is extra training needed. At least delay the change if not scrap the entire idea to change streets. Identify the problems and fix rather than the individual citizens before doing this drastic step.

Nancy Schoeller stated that the public and council has received misinformation regarding these street names. All of streets in the subdivisions were reviewed for platting by city and plan commission. All plats would need to be changed and would require a signature from every single owner on each plat. She felt this would not be possible because the residents object to this proposal. Her house has been there since before most recent ordinances and she has not had a problem. The street is a continuation as the ordinance directs. The street does not curve. It is supposed to be the same name and this is what the ordinance demands. To change the name of the street would be a violation of the ordinance. E 2nd Ave.

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should remain as it is. The only thing that needs to be changed is that Google needs to have the correct information.

Jean Scholes stated that she was the first resident of Woods Point 12 years ago. She has had many packages, etc. delivered and has never had an issue. She stated she called the ambulance and they were there in record time. She stated it would take her days and days to change all of the information to make this change. There needs to be a better solution. She is almost 90 and this is very overwhelming.

Chief Hughes stated that he presented the information to the subject matter experts from county, city and federal levels. Chief Hughes reiterated that the cost will be minimal to residents.

Discussion by Council.

Fox asked about the platting of the maps and if this would require signatures. Chief Hughes said that the register of deeds stated that it would be \$30 per resolution not per residence. County maps would be changed on their computers and he said no signatures would be required.

Nancy Schoeller stated this would require an amended plat.

Public hearing closed at 7:20 pm.

Motion by Fox to table Resolution 2017-018 Woods Point Resolution – Street Name and Number Change as presented until we receive more information regarding plats. Second by Peach. Four ayes. Motion carried.

Motion by Fox to table Resolution 2017-019 Pierce Resolution – Street Name and Number Change as presented. Second by Peach. Four ayes. Motion carried.

Motion by Fox to table Resolution 2017-020 Crosswinds Resolution – Street Name and Number Change as presented. Second by Peach. Four ayes. Motion carried.

Nancy Schoeller expressed her concern that there was no proper notice in paper notifying of public hearing and residence were not notified of the changes. Clerk Withee stated that there was a notice of public hearing and Attorney Schroeder stated that a public hearing was not required for this action to be taken. She felt that each citizen should be informed individually that is affected.

Mayor Pinnow thanked all of the volunteers that helped with the recent Covered Bridge Days.

Cara Carper introduced herself and what services Green County Development Corporation provides. UW Madison has put together "UniverCity" and students are doing volunteer work for cities and would like to do projects outside of Dane county. There would be a reduced cost to \$25,000 for Green County to participate. It would cost approximately \$5,000 in the next budget to participate. Projects would begin in the fall of 2018. Mayor Pinnow stated that they could possibly help with projects identified in the recent comprehensive plan.

Jaine Winters presented information regarding the Brodhead Historical Society request for an addition to their current building. She stated that they are not asking the city for any money only permission to add on to the building. They are receiving donations, etc. to fund the project. The only maintenance the

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city would be required to pay for is 50% of any repairs to the roof. Discussion by council. Motion by Huffman to approve the request for an addition and remodeling of the existing building for the Brodhead Historical Society building as presented. Second by Anderson. Four ayes. Motion carried.

Minutes: Motion by Peach to approve minutes from July 19, 2017 as presented. Second by Anderson. Four ayes. Motion carried.

Library Board: Director Noel presented the July numbers. 4,249 Visits, 4,662 items out. 205 items added. Program attendees; Children's programs – 309, Young Adult programs – 0, other programs – 108. Summer reading program wrapped up on July 31. Working with WPPA to install new control panel for HVAC system. Eclipse viewing will be Monday, August 21 from 12:00 pm – 3:00 pm. Craftastrophe will be Monday, August 21st from 5:30 pm to 6:45 pm. They are currently interviewing for two entry level positions. Library will be closed on Monday, September 4th for Labor Day.

Finance Committee: Huffman made a motion to approve the following checks: BID CK 1 to 8 and 1400 - \$2,745.48, Sewer Fund CK 7805 to 7827 - \$356,007.00 General CK 75890 to 75984 - \$426,308.47. Clerk Withee stated that the BID check numbers are different because the account was changed from a safe money market account to a regular checking. Seconded by Anderson. Discussion by council. Roll Call 4 ayes. 0 nays. Motion carried.

Motion by Huffman to approve the treasurer's report as presented. Second by Anderson. Four ayes. Motion carried.

Park Board: Director Boegli stated summer programs are winding down. Adult ball and church league will finish next week. Lifeguarding class had 3 new and recertified all lifeguards. Wednesday, August 30th will be last day for the pool. Sign up now for flag football and will begin in September.

Public Works: Director Vogel stated that water north of town has not drained. Lift station has been working properly but is unable to keep up with the amount of water and is causing a lot of sump pumps to operate continuously. He stated the Public Works Committee recommends having the city hire Dave Sauer of Cedar Corporation to meet with Decatur Town Board to discuss options for storm water control north of St Johns Road. Proposal from Dave Sauer for \$1,000 to \$1,500. Discussion by council. Mayor Pinnow stated that the city has spent a lot of money to fix what we can in the city but the township was not willing to participate. Vogel stated that there is no guarantee that the township will work with the city. Motion by Huffman to approve the request to hire Dave Sauer as presented not to exceed \$1,500. Second by Fox. Discussion by council. The fee will come out of the stormwater utility user fees. Four ayes. Motion carried.

Brad Reents, MSA, presented information regarding the West Alley BID Project. They received two bids for the project. This is to repair the West Alley between 10th St and Exchange St. Storm sewer work and drainage issues will be addressed. This project will be funded by the stormwater funds. MSA recommends awarding the project to E&N Hughes. They could begin as early as a few weeks. Completion will be the end of September/early October. Mayor Pinnow asked about the walls of the buildings. Reents stated that pitching the alley away from the buildings will eliminate many of the problems. Discussion by council. Motion by Anderson to approve the proposal by MSA to award the contract to E&N Hughes for the West Alley. Second by Huffman. Four ayes. Motion carried.

Brad Reents, MSA, presented information regarding the 8th Street Sanitary Sewer Relay. Discussion by council. Repair to sewer lateral to serve 1005 8th Street has had issues with sagging and standing water.

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Bids were received from two companies. After reviewing the bids MSA is recommending the city wait and rebid the project to allow other contractors to bid and hopefully receive a lower bid. Director Vogel suggests we also look at other alternatives for this project. He stated the city will continue to help with the issues until another alternative solution or repairs can be done. The city will inspect this once every three months. Motion by Peach to reject the bids and to rebid the project at a later date. Second by Fox. Four ayes. Motion carried. Rich will contact resident and advise her that the city will maintain the area until it can be repaired.

Economic Development: No Report

Public Safety: No quorum for the August public safety meeting. Chief Hughes presented an operator license for Amy Tracy, Latasha Nehls, Kylee Kelly, police department has done record checks and recommend approval. Motion by Fox to approve applications as presented. Second by Anderson. Four ayes. Motion carried.

Operator license has been recommend for denial per Section 3 for Troy Keltner due to previous violations. Motion by Fox to deny application for operator license. Second by Anderson. Four ayes. Motion carried.

Chief Hughes presented an application for a public event permit for Brodhead United Methodist Church. Motion by Fox to approve the public event permit for the Brodhead UMC. Second by Peach. Four ayes. Motion carried.

Chief Hughes presented an application for a public event permit for Huntington Bank for a blood drive on September 8th from 8am-3pm for Rock River Valley. Second by Anderson. Four ayes. Motion carried.

Chief Hughes requested that the razing of the old middle school be tabled due to the possibility of this property being sold. Attorney Schroeder stated that it is up to the council to determine if the potential new owners would be important in considering a raze order. Building inspector has determined that it does reach the threshold to require raze or repair order to be issued if they so desire. Motion by Fox to table. Second by Anderson. Four ayes. Motion carried.

Chief Hughes stated that 1301 W 3rd Ave. failed to meet the requirement to contest the raze order. The building has since collapsed. The current resident of the property stated that they were removing items and that caused the building to collapse. No plan for disposal of wood and other items. Council can still proceed with the raze order. Chief Hughes recommends that we continue to speak with property owners to ensure that debris is removed. The resident of the property stated they are removing debris one trailer load at a time. North wall is still standing and she is going to sell the barn wood. That will be down within the next few days. She feels she could have this area cleaned up within a month. Council will allow property owner 30 days. Motion by Peach to allow property owner 30 days to remove debris from the structure. Second by Fox. Four ayes. Motion carried.

Fire District: Alderman Anderson reported a budget was submitted with a 3% increase.

BID Board: No Report

Senior/Community Center: Mayor Pinnow stated they were going to do a design/build to avoid the state bidding process but were advised that the city cannot legally do this. The committee will be working on another plan and will be waiting until spring. Final plans will need to be refined.

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Plan Commission: Attorney Schroeder stated that STI holdings purchased parcels from the city that involved stormwater maintenance issues. Plan Commission approved the site plans submitted by STI Holdings contingent upon meeting attorney recommendations.

Mayor Report: Future Agendas: There is no need for a second meeting in August. Report from Better Brodhead regarding cups and wristbands. Finish zoning map and property purchase, horse carriages and food wagons, building inspector, collaborative meeting September 25 at 6pm at the library. Review comprehensive plan action items for input to begin meeting those action items. Budget, street name change resolutions, personnel committee job descriptions.

Attorney Report: Attorney Schroeder presented Resolution 2017-017 Authorizing Execution of Deed and Closing Documents for sale of 1,216 square feet to M&J's bar, Jordan L. Walmer. Motion by Fox to approve the resolution 2017-017 as presented. Second by Huffman. Four ayes. Motion carried.

Attorney Schroeder presented Preliminary Resolution Vacating Portion of 20th Street. Utility easements will be reserved. If approved a public hearing will be set for September 19th (moved to October 9th). Discussion by council. Motion by Anderson to approve the resolution as presented. Second by Fox. Four ayes. Motion carried.

Attorney Schroeder presented Preliminary Resolution Vacating Portion of 23rd Street. Utility easements will be reserved. If approved a public hearing will be set for September 19th (moved to October 9th). Motion by Fox to approve the resolution as presented. Second by Anderson. Four ayes. Motion carried.

Closed Session per WI State Statutes Sec. 19.85(1) (c), considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. RE: Deputy Clerk/Treasurer and Public Works Employee Pay; Hiring Part Time Public Works Employee

Motion by Huffman to enter closed session. Second by Fox. Roll call 4 ayes. 0 nays.

Motion by Fox to Return to Open Session. Second by Anderson. Four ayes. Motion carried.

Motion by Fox to approve increasing the deputy clerk/treasurer rate from \$17.25 to \$18.00 per hour effective on the next pay period. Second by Peach. Four ayes. Motion carried.

Motion by Fox to authorize the hiring of a part time position for the public works department up to 30 hours per week. Second by Peach. Four ayes. Motion carried.

Adjournment: Motion to adjourn by Anderson. Second by Fox. Four ayes. Adjourned at 9:40 p.m.

Douglas A. Pinnow, Mayor Approved this 11th day of September 2017.
Teresa Withee, City Clerk