

Common Council Minutes

City of Brodhead - 1111 W 2nd Avenue – City Council Chambers & GoToMeeting

Tuesday August 18, 2020 7:00 PM

1) Roll Call

Mayor Nyman called the meeting to order at 7:00 pm. Roll calls shows Alderperson Fox, Lowery, Naramore, Huffman, Menzel, Schadewaldt are present.

Present at City Hall: Mayor Nyman, Alderperson Naramore, Lowery, Schadewaldt, Clerk Wahl, Attorney Faust

Present via GoToMeeting: Alderperson Huffman, Fox, Menzel, Library Director Noel, Public Works Director Rich Vogel, Treasurer Miller

2) Approval of The Agenda

Motion by Lowery to move item 5D to ahead of Item 4 – Committees. Second by Naramore. Council six ayes. Motion carried.

3) Approval of Previous Minutes Committees

Motion by Fox to approve the corrected minutes from August 6, 2020. Second by Lowery. Council six ayes. Motion carried.

4) Committees

a) Finance

i) Discussion and possible action July Voucher Report

Huffman discussed the July 2020 Voucher Report. BID checks 1520 – 11524 totaling \$10,379.45. General checks 79438 – 79579 totaling \$334,305.79.

Motion by Huffman to approve July 2020 Voucher Report. Second by Fox. Roll Council six ayes. Motion carried.

ii) Discussion and possible action Special Affordable Housing Council Meeting

Huffman stated that the Finance Committee would like to have a special council meeting to discuss the affordable housing. Economic Development Committee would also like to have a special council meeting. This meeting will happen the 2nd meeting in September 22, 2020 at 6:00 p.m.

b) Economic Development

Lowery stated that they went over both the conflict of interests and closed session rules.

c) BID Board

i) Discussion and possible action 2019 BID Annual Report

Lowery presented the 2019 BID annual report.

d) Library

Director Noel went over her director report. July was there first month open since March. Security camera project is completed.

e) Water & Light

Schadewaldt stated transformer bidding took place August 4th and started US Cellular has started upgrading their equipment on the water tower.

f) Pearl Island

i) Discussion and possible action Seven Day Notice for Doug Pinnow

Rich Vogel stated that the committee asked Doug Pinnow to join the committee.

Motion by Huffman to give seven-day notice for Doug Pinnow. Seconded by Naramore. Council six ayes. Motion carried.

5) New Business

a) Discussion and possible action Searles Creek Stabilization & Habitat Phosphorus Project – Nelson Excavating

i) Discussion and possible action Certificate of Substantial Completion

Motion by Fox to approve the Certificate of Substantial Completion. Second by Naramore. Council six ayes. Motion carried.

ii) Discussion and possible action Change Order #3

Motion by Fox to approve the change order #3. Second by Menzel. Council six ayes. Motion carried.

iii) Discussion and possible action Contractors Application for Payment No. 5

Motion by Fox to approve payment of Contractors Application for Payment No. 5 in amount of \$74,254.18 to Nelson Excavating. Second by Lowery. Council six ayes. Motion carried.

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- b) Discussion and possible action Grit Classifier Replacement
Director Vogel stated that this piece of equipment is needed for the sewer system and is in need our replacement. MSA had put a bid package together and MZ Construction for \$86,000.
Motion by Fox to approve MZ Construction the bid for the Grit Classifier replacement not to exceed \$86,000.
Seconded by Lowery. Council six ayes. Motion carried.
- c) Discussion and possible action City’s Temporary Employee Sick Policy
Menzel presented possible options for guidelines on to handle possible sickness throughout the pandemic. Police Department and Library already have plans in place. Council would like the department heads to discuss this at their next meeting. Personnel committee will look into this at their next meeting.
- d) Discussion and possible action Senior Center/Disaster Shelter
Joe DeYoung from MSA presented a possible grant that could benefit the City for building a community disaster center. Joe was asking if the City would be interested in having MSA look further into the grant. The grant would be funded by 75% FEMA and 25% City.
Motion by Fox to have MSA look into the grant further. Second by Lowery. Council six ayes. Motion carried.
- e) Discussion and possible action Applying for Grant to Obtain a Message/Speed Board Sign
Chief Hughes presented on the applying for grant to obtain message and speed board. This board will have the ability to collect traffic data.
Motion by Fox to approve applying for the grant for the message/speed board. Second by Menzel. Council six ayes.
Motion carried.

6) Mayor Report

- a) Future Agenda Items
 - i) Discussion and possible action Next Council Meeting Tuesday, September 8, 2020 at 7:00 p.m.
First meeting in September 14th, and second meeting will be September 22nd at 6:00 p.m.
 - ii) Moving November Election Poll Location to Brodhead Fire Station
 - iii) Council and Committee Member Attendance
 - iv) City Administrator

7) Attorney Report

No Report.

8) Closed Session

- a) Per WI State Statutes Section 19.85(1) (e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Re: Whispering Pines Developer’s Agreement

Return to Open Session

Possible Action from Closed Session

Motion by Fox to enter close session at 8:13 p.m. Seconded by Lowery. Council six ayes. Motion carried.

Motion by Lowery to return from close session at 9:02 p.m. Seconded by Naramore. Council six ayes. Motion carried.

9) Adjourn

Motion by Menzel to adjourn at 9:04 p.m. Seconded by Fox. Council six ayes. Motion carried.

Mayor Nyman Approved this 14th day of September, 2020.

Nikolai Wahl, City Clerk