

**MEETING NOTICE**  
**BRODHEAD FIRE DISTRICT**  
**BOARD OF COMMISSIONERS**  
AUGUST 9, 2018 6:00 PM  
BRODHEAD FIRE STATION  
AGENDA

1. Call to Order: Meeting called to order at 6:04 PM
2. Roll Call: Present S. Hazeltine, P. Faessler, A. Schneider, D. Fox, A. Withee  
Absent: A. Anderson
3. Additions/Corrections: Al Schneider made motion to approve agenda  
Second by A. Withee. Motion passed
4. Open forum for public concerns (10 minutes)  
None
5. Minutes of July 3, 2018

**Corrections** to the July 3, 2018 Meeting Minutes. Under Bills Paid in July. Town of Spring Grove \$17,857.04 was a credit. Under Fire Chief Report- Should be MSA not MAS. Lifequest Report-Hazmat spill has been turned into Green Co. Emergency Management not to Lifequest. Al Schneider made motion to approve the July 3, 2018 Meeting Minutes with the following corrections. Seconded by P. Faessler. Motion Approved.

**REPORTS**

6. Treasurer's Report-Discussion/Action:  
Checking Acct Balance \$83,732.56  
D.Fox Motion to Approve Treasurer's Report. Seconded by A.Schneider  
Motion passed
7. Payment of Bills-Discussion/Action:

**JULY BILLS PAID**

Century Ecowater \$23.00, Charter \$199.36, Deluxe Checks \$308.67(EFT),  
Emergency Medical \$1,331.48, Gasser \$18.53, Landmark \$41.94,  
L & S \$2,787.92, NAPA \$10.00, Piggly Wiggly \$82.02,  
Speich Oil \$584.78, Sewer \$123.74, US Cell \$74.95(EFT).

### **AUGUST BILLS TO BE PAID**

Capital one \$397.30(EFT), Decatur Dairy \$126.56, Dinges \$1,032.34, Ecowater \$23.00, Emergency Medical \$762.69, 5 Alarm \$3,039.28, Fire Safety USA \$176.00, Gasser \$17.87, L&S Truck \$3,123.77, Middlesex Ins. WC \$508.00, Piggly Wiggly \$33.03, Speich \$229.28 US Cell \$74.91(EFT), Brodhead Water & Light \$434.37.

### **AUGUST CREDITS**

Town of Decatur (levy)\$40,907.98, Firefighters Inc. \$42.00, Firefighters Inc. \$42.00, Firefighter Inc. \$21.00 City of Brodhead (levy) \$65,596.26, City of Brodhead (2%) \$7,852.64

D. Fox made a motion Payment of Bills. Seconded by A. Withee  
Motion Passed

8. Fire Fighter's Inc.:

Nothing at this time

9. Fire Inspectors Report-Discussion/Action:

1st half of fire inspections are complete. Business with violation/referrals have been turned over to Chief. 4 Business have been referred to Brodhead PD for citations.

A. Withee made a statement in regards to fining the storage shed owners. H. Osborne stated that the City Ordinance states that it will enforce NFPA codes. The City Ordinance and NFPA Codes have been given to the Chief of Police for enforcement. It's not fair to storage shed owners that have complied with the codes. S. Hazeltine stated if City does not want to hold storage shed owners accountable for codes they would have to change the ordinance.

10. Fire Chief Report-Discussion/Action:

Chief Scheidegger was asking for discussion on possible change to being Fire Fighter 1 certified and/or First Responder certified . After discussion among commissioners was decided that the Fire Chief talk this over with Fire Officers and bring it back to the District with possible By-Law change and Compensation changes for positions.

*Fire Chief toned out for water rescue*

S. Hazeltine brought to the Commissioners attention with the automatic aid with Orfordville not being toned out when a fire structure call been reported to Brodhead Dispatch. Chief Scheidegger had a meeting with Chief Hughes in regards to this. Chief Hughes policy/dispatch binder had agreements with Wayne Gibson when he was Fire Chief of the City of Brodhead. Policy did not carry over to include outside city when it became Brodhead Fire District. Need to write a new agreement to include the municipalities and have Chief of Fire and Chief of Police signing it to be put into effect immediately. Failure to tone out will be a written letter to City Council.

11. Life Quest Report-Discussion/Action:

S. Hazeltine addressed Lifequest income line item. S. Hazeltine stated that there needs to be a line item for income not used at end of year or what it is to be used for initially.

Pat Faessler made a motion to move \$1800.00 from Lifequest to Radio Maintenance to bring it to a positive balance. Vote was 4 to 1 with agreement to move money from Lifequest to Radio Maint.

12. By law Review-Discussion/Action:

NOTHING AT THIS TIME

13. Audit-Discussion/Action:

S. Hazeltine stated he would contact the firm out of Janesville and ask if they would come out to audit the 2013 Fire District numbers.

14. Payroll/Northern Lights-Discussion/Action:

Heather sent out quote letter written by Al. Schneider to 8 businesses:

BFD has received bids from Hagen-CPA, Janesville and Marc D. Farmer, Monroe. D. Fox asked if a spreadsheet could be made to compare firms. Heather will work on spreadsheet for next meeting.

15. New Business:

Nothing at this time

16. Information/Correspondence:

Nothing at this time

17. Future Agenda Items:

Add Budget, Still need Audit, Payroll Discussions along with normal items

18. Date of next meeting:

September 4, 2018 6:00 PM

Brodhead Fire Station

19. Adjournment:

Motion to adjourn made by D. Fox

Seconded by S. Hazeltine

Time: 7:05 PM

Minutes Typed by Heather Osborne

Brodhead Fire Dist. Adm. Asst.

8/10/2018