

Public Safety Committee Meeting Minutes

Wednesday, August 5, 2015

Present: Troy Nyman, Ann Anderson, Mary Mason, Jason Coplien, Rich Bennett and Police Chief Christopher Hughes.

Absent: All present

Meeting called to order by Chairperson Troy Nyman at 16:30 hours.

Approval of Previous Minutes:

Ann Anderson moved, Mary Mason 2nd to approve the minutes of June 3, 2015 and June 16, 2015, Carried.

Concerned Citizens:

Ann Anderson advised that she had received a complaint, about the Semi-Trucks stopping on 1st Center Avenue by 21st Street and creating a sight problem with cars attempting to enter 1st Center Avenue from 21st Street. Police Chief Hughes explained the City Ordinance and enforcement to the Committee.

Bob Higbee was present and expressed concern about Kuhn-Knight leaving the doors open at night, causing extreme noise in his house. Bob Higbee was requesting that Kuhn-Knight shut the doors after 22:00 hours, so that the noise does not carry across the neighborhood. Troy Nyman advised that he would discuss the matter with Kuhn-Knight.

Bob Higbee the stated that he felt that the four-way Stop Signs at West 7th Avenue and 16th Street was not necessary and causing traffic issues, when shift change happens at Kuhn-Knight. Troy Nyman advised that Public Safety had discussed this matter last fall and was advised that the Stop Sign could not be removed. After discussion, Ann Anderson moved and Mary Mason 2nd that the Stop Sign be removed on West 7th Avenue be forwarded to the Street Committee, Carried.

Bob Higbee then stated that he did not believe that the "No Parking" signs on on side of 16th Street are not needed. After discussion of the need to have an open path for Emergency Vehicles, Troy Nyman suggested that Fire Chief Rob Scheidegger be at the September 9, 2015 Public Safety Committee Meeting to explain the matter to Bob Higbee, Carried.

Mary Mason expressed concern at the Intersection of East 6th Avenue and 15th Street, as traffic has increased since East 6th Avenue was paved. Mary Mason requested that some form of Traffic Control device be installed on East 6th Avenue to assist with the speed and amount of traffic on East 6th Avenue. After discussion, Ann Anderson moved, Rich Bennett 2nd that some form of Traffic Control device be installed on East 6th Avenue, Carried.

Building Inspector:

No Building Inspector business.

Fire Department:

No Fire Department business.

Emergency Management Information:

Police Chief Hughes explained the changes to the Covered Bridge Days plan, to include allowing beer to be outside of the tented area on the South end of the City and for the street dance on the square. In addition the City Council approved a resolution allowing the ATV Club to use the City Streets to assist with Covered Bridge Days activities.

Police Department:

Police Chief Hughes explained that due to not having a quorum for the July 8, 2015 Public Safety Committee, he presented the Covered Bridge Days Alcohol License applications and other permits to the City Council for approval.

Police Chief Hughes explained that there is a discussion with AT&T about the 911 system, as it will be out of date in five (5) years.

Police Chief Hughes explained that three (3) computers needed to be replaced at the Police Department.

Police Chief Hughes advised that the on-going Union Contract was presented to the Personnel Committee.

Police Chief Hughes advised Ellyn Popanz has submitted her letter of retirement as the Administrative Assistant to the Police Chief effective February 2, 2016. The Chief stated he is going to request the City Council have the Lead Dispatcher fulfill these responsibilities. This would require a part-time dispatcher to cover dispatch during the time the Lead Dispatcher is performing these duties. This would result in no additional funds needing to be budgeted for in 2016.

Police Chief Hughes presented the issue of the Heavy Truck Parking Permit Ordinance, which had been discussed at prior Public Safety Committee meetings with Owners/Drivers presented. The proposed Option #3 was discussed with deleting the reference to the Building Inspector from the option. Ann Anderson moved, Rich Bennett 2nd to present to the City Council to approve, Carried.

Police Chief Hughes presented the new need and hiring process for Part-Time Dispatchers and Officers that was given to the Personnel Committee.

Police Chief Hughes presented the proposed Resolution for the "Guidelines to Issuance of Operator's Licenses. After discussion, Ann Anderson moved, Jason Coplien 2nd to approve and present to the City Council, Carried.

One (1) Bartender license was presented for Jenessa Arnsmeier, Ann Anderson moved, Rich Bennett 2nd to approve, Carried.

One (1) Bartender license was presented for Janet Cook, Mary Mason moved, Ann Anderson 2nd to approve, Carried.

One (1) Bartender license was presented for Alicia Condon, Rich Bennett moved, Ann Anderson 2nd to approve, Carried.

One (1) Bartender license was presented for Kelly Chambers, Kelly Chambers has two (2) Operating While Intoxicated convictions, one in 2014 and the other in 2015; Ann Anderson moved, Mary Mason 2nd to deny, Carried.

A Public Event Application was presented for the Homecoming Parade on September 18, 2015. Ann Anderson moved, Mary Mason 2nd to approve, Carried.

A Public Event Application was presented for the Autumn Fest on September 26, 2015. Ann Anderson moved, Mary Mason 2nd to approve, Carried.

Next Meeting:

The next scheduled meeting is Wednesday, September 9, 2015 at 16:30 hours.

Mary Mason moved, Ann Anderson 2nd to adjourn at 18:20 hours, carried.