

**CITY OF BRODHEAD  
COMMON COUNCIL MINUTES  
Monday, September 9, 2019**

**Present:** Mayor Pinnow, Aldermen Nyman, Bruce, Anderson, Menzel and Huffman. City Clerk Withee and City Attorney Schroeder. Fox joined the meeting at 7:10 pm.

Mayor Pinnow called meeting to order at 7:00 PM. Roll call shows all Aldermen present except Fox

Clerk Withee swore in the Youth in Government members. Each student introduced themselves. Senator Janis Ringhand and Representative Mark Spritzer presented each student with a certificate. Calvin, a representative from Congressman Mark Pocan's office presented a certificate for each student. Mayor Pinnow welcomed each student and presented a letter recognizing the youth for participating in the Youth in Government Program from Governor Evers. Each student also received a letter from Tammy Baldwin.

Fox joined the meeting at 7:10 pm.

Judge Bennett introduced Grace Policastro, Municipal Court Clerk, and gave a short introduction, he then swore her into office.

Mayor Pinnow thanked Clerk Withee for her service and wished her well in her new job.

Motion by Anderson to move the hiring interim city treasurer closed session to the end of the meeting. Second by Menzel. Youth in Government four ayes. Council six ayes motion carried.

Motion by Anderson to move the fire district closed session to the end of the meeting. Second by Fox. Youth in Government four ayes. Council six ayes motion carried.

**Minutes:** Motion by Anderson to approve minutes from August 20, 2019 as presented. Second by Menzel. Youth in Government four ayes. Council six ayes motion carried.

**Park Board:** Director Boegli stated 2<sup>nd</sup> through 6<sup>th</sup> grade flag football will begin on Saturday September 14<sup>th</sup> and go through October 19<sup>th</sup>. Volleyball sign up is underway and will begin on Sunday, October 20<sup>th</sup>.

**Public Works:** Director Vogel stated that public works Hycor screening equipment is 22 years old and the auger is failing. He obtained quotes to repair the auger. Crane was the lowest at \$27,210. Contacted Attorney Schroeder and this bid can be accepted and bid requirements can be waived. Director Vogel stated that they have an equipment replacement fund to cover the expense. Discussion by council. Motion by Huffman to approve the proposal for Hycor Bar Screen repair for \$27,210 from Crane. Second by Nyman. Youth in Government four ayes. Council six ayes motion carried.

**Pearl Island:** Director Vogel stated hoping the bridge will be here soon.

**Economic Development:** Anderson stated they are working on a resource guide for new businesses.

**Public Safety:** Chief Hughes presented an application for an operator license for Hillary Cooley. Public Safety recommends approval. Motion by Nyman to approve the application as presented. Second by Anderson. Youth in Government four ayes. Council six ayes motion carried.

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Chief Hughes presented an application for an operator license for Kelsey Henning. Public Safety recommends denying the application based on habitual law offender status. Motion by Nyman to deny the application based on the recommendation of public safety committee. Second by Menzel. Youth in Government four ayes. Council six ayes motion carried.

Chief Hughes presented a public event permit for 5<sup>th</sup> annual Alzheimer's tractor ride on Sunday, September 22nd. Public Safety recommends approval. Motion by Fox to approve the public event application as presented. Second by Anderson. Youth in Government four ayes. Council six ayes motion carried.

Chief Hughes presented a public event permit for request by RJ Logan for a block party on October 12th. This event has been held before and no other permits are being requested. Public Safety recommends approval. Motion by Fox to approve the public event application as presented. Second by Anderson. Youth in Government four ayes. Council six ayes motion carried.

**Personnel:** Chief Hughes is requesting to hire Sharmila Rowan as full time dispatcher. Motion by Fox to approve hiring Sharmila Rowan as a full-time dispatcher. Second by Anderson. Youth in Government four ayes. Council six ayes motion carried.

Council discussion regarding City Administrator/Clerk/Treasurer and/or reorganization of city hall. Fox stated that due to the clerk's resignation personnel and finance committees have addressed the possibility of including administrator in the clerk treasurer position. Research has been done and several cities similar in size have done the same thing. Attorney Schroeder clarified a memo he sent and explained the difference between a charter ordinance and regular ordinance. Discussion by council. Scott Anderson addressed the council as a member of the personnel committee. This position won't move forward unless city starts with the three in one position and then works forward from there. Motion by Anderson to begin the process to hire a City Administrator/Clerk/Treasurer. Second by Bruce. Youth in Government four ayes. Council six ayes motion carried.

**BID Board & Revitalization:** Mayor Pinnow said destination signs were discussed and they are working on their budget.

**Historic Preservation:** Menzel stated they will not have a meeting this month.

**Plan Commission:** Attorney Schroeder stated there was an action item from September 3<sup>rd</sup> plan commission to approve a payment to Glen Condon for the building improvement program.

**Mayor Report:** Motion by Fox to reschedule the first meeting of October from October 14<sup>th</sup> to October 15<sup>th</sup> and to hold the second meeting on October 21<sup>st</sup>. Second by Anderson. Youth in Government four ayes. Council six ayes motion carried.

Future Agendas: budget proposals from department heads will be at 6pm on September 17<sup>th</sup>. Review hydrant rental and garbage/recycling as it relates to the tax levy and possible referendum.

**Fire District:** Closed Session per WI State Statutes Section 19.85(1) (e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public

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business, whenever competitive or bargaining reasons require a closed session. Re: Fire District Agreement

Closed Session per WI State Statutes Sec. 19.85(1) (c), considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Re: Hiring Interim City Treasurer

8:09 PM Motion by Anderson to enter closed session. Second by Fox. Roll call 6 ayes. 0 nays.

9:30 PM Motion by Anderson to Return to Open Session. Second by Nyman. Six ayes. Motion carried.

Motion by Fox to approve hiring Dan Nelson as interim treasurer at the rate of \$60 per hour plus mileage. Second by Anderson. Six ayes. Motion carried.

**Attorney Report:** no report

**Adjournment:** Motion to adjourn by Anderson. Second by Fox. Six ayes. Adjourned at 9:31 p.m.

Douglas A. Pinnow, Mayor Approved this 17<sup>th</sup> day of September 2019.  
Teresa Withee, City Clerk