

Common Council Minutes

City of Brodhead - 1111 W 2nd Avenue – City Council Chambers & GoToMeeting

Monday September 14, 2020 7:00 PM

1) Roll Call

Mayor Nyman called the meeting to order at 7:01 pm. Roll calls shows Alderperson Huffman, Lowery, Naramore, Fox are present. Alderperson Menzel, Schadewaldt not present.

Present at City Hall: Mayor Nyman, Alderperson Naramore, Lowery, Clerk Wahl

Present by video and phone: Alderperson Fox, Huffman, Chief Hughes, Treasurer Miller, Public Works Director Vogel, Parks Director Boegli, Attorney Schroeder, Ryleigh Johnson, Jenna IIs-Nyman, Gabby McCarty, Dan Nelson, Brad Viegut

2) Approval of The Agenda

Motion by Huffman to move item E – Finance Committee after Youth in Government. Seconded by Fox. Council four ayes. Motion carried.

3) Approval of Previous Minutes Committees

Motion by Lowery to approve minutes from August 18, 2020. Second by Naramore. Council four ayes. Motion carried.

4) Committees

a) Youth in Government

i) Swearing in the Candidates

Clerk Wahl will be swearing in candidates virtually and emailing out their oaths.

b) Park Board

i) Discussion and possible action Fall Outdoor Adult Volleyball League

Director Boegli presented on the opportunity for an adult volleyball league, but with the increase Covid cases he has recommended not moving forward with the league

Motion by Fox to table discussion. Seconded by Huffman. Council four ayes. Motion carried.

c) Public Works

i) Discussion and possible action Stateline Paving Proposal for Replacement of Main Road through Putnam Park

Public Works Director Vogel presented paving the road through Putnam Park. He had presented the two bids that we received.

Motion by Lowery to approve Stateline Paving's proposal and not to exceed \$24,999.99. Second by Fox. Council five ayes. Motion carried.

d) Pearl Island

i) Discussion and possible action Seven Day Notice for Doug Pinnow for Pearl Island Committee

Motion Huffman by to appoint Doug Pinnow to the Pearl Island Committee. Seconded by Schadewaldt. Council five Ayes. Motion carried.

e) Finance

i) Discussion and possible action August Voucher Report

Huffman discussed the August 2020 Voucher Report. BID checks 1525 – 1531 totaling \$2,266.50. General checks 79580 – 79676 totaling \$325,372.35

Motion by Huffman to approve August 2020 Voucher Report. Seconded by Lowery. Roll Council four ayes. Motion carried.

ii) Discussion and possible action Accurate Appraisal 2021 Contract

Treasurer Miller stated Accurate Appraisal has not met expectations and has not been updated on changes in the city. She has renegotiated the contract rate to only a maintenance year.

Motion by Huffman to accept the revised contract for a maintenance year for \$8,300.00. Second by Fox. Council 4 ayes.

iii) Discussion and possible action Refinancing Loans

Dan Nelson and Brad Viegut presented the Finance Committee's recommendation to refinance current debt and borrow \$500,000.00 with the current low interest rates.

Motion by Huffman to approve to refinance the existing 2017 & 2020 General Obligation Notes and issue \$500,000.00 in new money for purposes of funding the 2020 & 2021 capital program. Seconded by Lowery. Council four ayes. Motion carried.

Tim Schadewaldt joined at 7:35

Common Council Minutes

City of Brodhead - 1111 W 2nd Avenue – City Council Chambers & GoToMeeting

Monday September 14, 2020 7:00 PM

- f) Personnel
 - i) Discussion and possible action City of Brodhead Covid – 19 Operation Plan
Fox stated that the committee recommends the approval of the operation plan.
Motion by Fox to adopt the City of Brodhead’s Covid-19 Pandemic Temporary Personnel Policies with the stated correction. Seconded by Huffman. Council four ayes. One nay. Motion carried.
 - ii) Discussion and possible action Dispatcher Carruthers Pay Increase
Motion by Fox to approve pay raise for Kyleigh Carruthers to \$18.00 an hour. Second by Huffman. Council five ayes. Motion carried.
 - g) Fire District
Fox stated that they are continuing to work on the budget and setting up the internship program.
 - h) Library
No Report
 - i) Public Safety
 - i) Discussion and possible action Trick or Treat and 2020 Pandemic
Chief Hughes presented on what Trick or Treat may look like this year.
Motion by Fox to table discussion. Seconded by Schadewaldt. Council 5 ayes. Motion carried.
 - ii) Discussion and possible action Assigning Addresses to City Properties and Private Properties with Structures
Chief Hughes stated that there are several parcels in town that do not have site address listed on the Green County GIS system.
Motion by Lowery to move forward adding address to the site parcels as presented. Seconded by Fox. Council five ayes.
 - iii) Discussion and possible action Operator’s Licensees
Motion by Fox to approve the Operator’s Licenses for Hillary Cooley, Mitchell Charneco, Ashley Janes, Ryana Southall, Taylor Albrecht, Nicole Nicholson. Seconded by Naramore. Council five ayes. Motion carried.
 - iv) Discussion and possible action Cabaret, Amusement, Change of Presumption, Class B Beer & Liquor Licenses for LWSDCCB, LLC
Chief Hughes presented the Public Safety Committee recommends the approval for LWSDCCB, LLC
Motion by Fox to approve Class B Beer and Liquor license for LWSDCCB, LLC. Seconded by Lowery. Five ayes. Motion carried.
 - j) Plan Commission
No report
 - k) BID Board
Lowery stated that the board is looking into a new water fountain in Ticker’s Garden. Electrical work was completed at Veteran’s Park. The board is looking into possibly selling some old Christmas wreaths. The board has restructured the building improvement plan beyond windows.
- 5) New Business**
- a) Discussion and possible action Resolution 2020-015 2020 Green County Library Tax Exemption for 2021
Motion by Fox to approve Resolution 2020 – 015. Seconded by Lowery. Council five Ayes. Motion carried.
 - b) Discussion and possible action Council and Committee Member Attendance
Clerk Wahl presented the quarterly attendance record for Council and Committee meetings.
 - c) Discussion and possible action Resolution 2020-016 Establishing New Polling Location
Motion by Lowery to approve Resolution 2020 – 016 Establishing New Polling Location. Seconded by Naramore. Council five yes. Motion carried.
- 6) Mayor Report**
- a) Council Ipads
Motion by Fox to ratify the purchase of the iPads to be paid with Care grant funds. Seconded by Naramore. Motion carried.

Common Council Minutes

City of Brodhead - 1111 W 2nd Avenue – City Council Chambers & GoToMeeting

Monday September 14, 2020 7:00 PM

- b) Future Agenda Items
 - i) Bid Board Christmas wreaths
 - ii) Fall Adult Volleyball
 - iii) Discussion and possible action Next Council Meeting Monday, October 12, 2020 at 7:00 pm
 - iv) City Administrator

7) Attorney Report

No report

8) Closed Session

- a) Per WI State Statutes Section 19.85(1) (e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Re: Whispering Pines Developer's Agreement

Return to Open Session

Possible Action from Closed Session

Motion by Fox to enter close session at 8:57 p.m. Seconded by Lowery. Council five ayes. Motion carried.

Motion by Fox to return from close session at 9:30 p.m. Seconded by Naramore. Council five ayes. Motion carried.

9) Adjourn

Motion to adjourn by Huffman. Second by Schadewaldt. Five ayes. Adjourned at 9:31 p.m.

Mayor Nyman, Approved this 12th day of October, 2020.

Nikolai Wahl, City Clerk