

**Meeting Minutes  
Brodhead Fire District  
Board of Commissioners  
October 2, 2017**

**Called to Order:**

\*Meeting was called to order by S. Hazeltine at 6:05 PM.

**Roll Call:**

\*Present-S. Hazeltine, A. Schneider, P. Faessler, and A. Withee.

Not Present-D. Fox and A. Anderson.

**Additions/Corrections to Agenda:**

\*Motion to approve agenda A. Schneider, Seconded by A. Withee.

Motion passed.

**Open Forum for Public Concern (10 min. each):**

\*No one at this time.

**Minutes from September 4, 2017 Meeting:**

\*Motion to approve minutes from the September 4, 2017 meeting. A. Schneider made the motion. Seconded by P. Faessler. Motion Passed.

**REPORTS**

**Treasurer's Report Discussion/Action:**

\*As of 10/2/2017 Checkbook balance is \$132,230.54. Motion to approve Treasurer's report made by A. Schneider. Seconded by A. Withee. Motion Passed.

**Payment of Bills:**

**\*October Bills:**

**Unpaid:** Capital One (EFT) \$1,776.95, Fire Safety USA \$90.00,  
Foremost Promotions \$517.50 L&S Truck Service \$999.82, Noble Industrial \$394.72,  
WE Energies(EFT) \$11.11.

**Credit: East Side Farm Equipment \$86.23**

**\*September Bills:**

ABC Fire \$524.10, Alert All \$1326.00, Brindle Mountain \$1000.00, Charter \$187.07, City of Brodhead Website \$138.47, Computer Know How \$199.99, Decatur Dairy \$118.49, Design Electric \$217.70, Eco Water \$23.00, Emergency Medical Products \$133.41, Fire/Rescue \$725.00, Gasser \$60.55, Jefferson Fire & Safety \$625.00, Landmark \$55.95, L&S Truck Service \$ 260.12, NAPA \$49.99, NFPA Yearly Fire Codes \$1345.00, Monroe Engraving \$403.05, Piggly Wiggly \$174.58, City Sewer \$ 121.88, Speich \$378.18, Reimbursement Villanueva-Grainger Purchase \$150.24, US Cell (EFT) \$11.28, Vintage Chariots \$184.26, Water & Light \$507.36.

Motion Payment of Bills made by A. Schneider. Seconded by A. Withee. Motion Passed.

**Firefighter's Inc. Report Discussion/Action:**

\*Nothing at this time

**Fire Inspector Report Discussion/Action:**

\*Nothing at this time

**Fire Chief Report Discussion/Action:**

\*Nothing at this time

**Life Quest Report Discussion/Action:**

\*Pat Faessler stated we have not received monthly bank statement so do not know what is being deposited as of this month.

**Truck Computer Discussion/Action:**

\*Capt. Pinnow stated that we are waiting for the routers for the trucks. Should be roughly 3 weeks. US Cell acct is set up and ready to be activated once routers are installed. Commissioners agreed this can be taken off as agenda item and any further information can be brought up under Information/Correspondence.

**By law Review Discussion/Action:**

\*2nd Asst Chief Shearer stated that the Bylaw Committee met to discuss final questions in regards to Bylaws. He has not had a chance to implement them into draft. Draft proposal discussed was LOSAP and Percentages. Must abide by state restrictions and district to be qualified for LOSAP program. 2nd Asst Chief Shearer will make correction and will send final draft to commissioners for final review. Commissioners asked Capt. Pinnow and 2nd Asst. Shearer if they felt District was ready to implement bylaws once approved possible next month. Answer was Yes.

**Budget Discussion/Action:**

\*Capt. Pinnow stated that the bids for replacement of asphalt are higher than budgeted amount proposed. Bartelt Enterprises estimate was roughly \$17, 000. Amount budgeted was \$6,000. Will be looking to get bids from Green Co. in Spring once new season starts. 2nd Asst Chief Shearer stated that company he works for just paid roughly \$1.90 sq ft. will check to see if estimate is comparable. Commissioner Withee stated we may want to contact railroad since part of parking lot is railroad property.

\*Commissioner Hazeltine stated that the Rural Fire Commission met and approved the budget proposed to them. Commissioner Hazeltine also stated that the Rural Fire Commission is willing to go up to 5 % with using the difference between budget amount and 5 % to go into a vehicle fund. Commissioner Hazeltine asked Commissioner Withee to relay to city commissioners so that it could be brought to next city council meeting during budget talks .

**NEW BUSINESS:**

**Information/Correspondence:**

\*Commissioner Hazeltine stated he has signed agreement on the use of the parking lot adjacent to station with the City of Brodhead and returned to Brodhead City Hall.

**CLOSED SESSION** per WI Stats.19.85 (1) © Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

**\*Was not needed at this time.**

**Future Agenda Items:**

\*Bylaws Discussion/Action

\*Budget Discussion/Action

**Remove** Truck Computer Discussion/Action

**Date of Next Meeting:**

November 6, 2017 6 PM Brodhead Fire Station

**Adjournment:**

Motion to adjourn made by A. Schneider. Seconded by A. Withee. Motion Carried

Minutes Typed By:

Heather Osborne

Brodhead Fire District Adm. Asst.

10/3/2017 11:56 AM