

Common Council Minutes

City of Brodhead - 1111 W 2nd Avenue – City Council Chambers & GoToMeeting

Monday October 12, 2020 7:00 PM

1) Roll Call

Mayor Nyman called the meeting to order at 7:00 pm. Roll calls shows Alderperson Huffman, Menzel, Schadewaldt, Lowery, Naramore, Fox are present.

Present at City Hall: Mayor Nyman, Alderperson Lowery, Schadewaldt, Clerk Wahl

Present by video and phone: Alderperson Fox, Naramore, Huffman, Menzel, Chief Hughes, Treasurer Miller, Public Works Director Vogel, Parks Director Boegli, Library Director Angela Noel, Attorney Schroeder, Ryleigh Johnson, Jenna IIs-Nyman

2) Approval of The Agenda

Motion by Fox to approve the agenda. Seconded by Naramore. Council six ayes. Motion carried.

3) Approval of Previous Minutes Committees

a) September 14, 2020 Minutes

b) September 28, 2020 Minutes

Motion by Fox to approve minutes from September 14, 2020 with changes presented and the minutes from September 28, 2020. Seconded by Schadewaldt. Council six ayes. Motion carried.

4) Committees

a) Public Works

i) Riemer Farm Water Quality Trading Project

Andrew Skog from MSA presented on the following final payments for the Searles Creek project. He recommended that all these payments to be paid out.

(1) Discussion and possible action Engineering Reimbursement for \$5,109.65.

(2) Discussion and possible action Construction Reimbursement for \$230,000.00.

Motion by Fox to approve payment to Riemer Farms, not to exceed \$235,109.65 contingent on payment to Riemer Farms from NRCS. Seconded by Schadewaldt. Youth in Government two ayes. Council six ayes. Motion carried.

(3) Discussion and possible action Request for approval from the council for the Public Works Committee and MSA to review Riemer's request for additional payment due to project delays and landowners' construction cost overruns. We would report back with a recommendation for funding amount, source of funding, etc. at later meeting (e.g., November, December).

Motion by Fox to allow Public Works Committee and MSA to review Riemer Farm's request for additional payment due to project delays and landowners' construction cost overruns. Seconded by Schadewaldt. Youth in Government two ayes. Council six ayes. Motion carried.

b) Park Board

Director Boegli gave an update on park maintenance. Basketball courts and batting cages were seal coated and painted. They are now starting leaf removal from the parks. Bathrooms are now closed and being winterized this week. He also wanted to thank those that help with the painting projects this summer.

c) Finance

i) Discussion and possible action September 2020 Voucher Report

Huffman discussed the September 2020 Voucher Report. BID checks 1532 – 1535 totaling \$1534.32. General checks 79677 – 79782 totaling \$362,211.10

Motion by Huffman to approve September 2020 Voucher Report. Seconded by Menzel. Youth in Government two ayes. Roll Council six ayes. Motion carried.

ii) City Financial Records

(1) Discussion and possible action Pearl Island Fund Balance

(2) Discussion and possible action BID Financial Records

Motion by Huffman to table items Finance ii) (1) & (2). Seconded by Lowery. Youth in Government two ayes. Council six ayes. Motion carried.

d) Personnel

i) Discussion and possible action Hiring of Kathy Hammon as Part-Time Dispatcher

Motion by Fox to approve the hiring of Kathy Hammon at \$15.00 an hour as a part-time dispatcher. Seconded by Naramore. Youth in Government two ayes. Council six ayes. Motion carried.

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- ii) Discussion and possible action Approval of Update Personnel Manual
Discussion was had on the order that the City has its employees used accrued sick time off during an FLMA occurrence.
Motion by Fox to approve the updates to the Personnel manual pending Attorney Schroeder's review.
Seconded by Menzel. Youth in Government two ayes. Council four ayes, two nays. Motion carried.
 - e) Fire District
Fox stated that the district has finalized their budget proposal and the biggest change to the budget was the internship program. The district is having a hard time getting volunteers during the day time. Audit should be done by the end of the year. Fox wanted an update on the fire sirens.
 - i) Discussion and possible action Approval of the 2021 Fire District Budget
No action taken.
 - f) Library
Director Noel stated that the library circulation is down by half this year. Library is doing only curbside only. People are using the wireless internet from the parking lot. They have received positive feedback on the craft project programs along with providing virtual programming. Library should receive about the same funding from the county as it did last year.
 - g) Public Safety
Chief Hughes stated the Public Safety Committee has recommended not to set Trick or Treat hours due to uptick of Covid.
 - i) Discussion and possible action Suspend Resolution 2017-023 Setting Date and Hours for Trick or Treating for 2020, and to promote alternative Trick or Treat activities.
Motion by Fox to suspend Resolution 2017-023 Setting Date and Hours for Trick or Treating for 2020 per DHS recommendation. Seconded by Naramore. Youth in Government one aye, one nay. Council five ayes. Motion carried.
 - h) Plan Commission
Attorney Schroeder stated that the commission continued looking into the Building Improvement Program. They are currently looking into the program's funding.
 - i) Economic Development
They are still moving forward with the Affordable Housing, but no new information.
 - j) BID Board
 - i) Discussion and possible action BID Board's Christmas Wreaths
The board has found an online auction to sell the wreaths. City would get all proceeds and seller would pay fees and pick it up.
Motion by Huffman to approve the selling of the Christmas wreaths. Seconded by Fox. Youth in Government two ayes. Council six ayes. Motion carried.
- 5) Mayor Report**
- a) Future Agenda Items
 - i) Discussion and possible action Next Council Meeting Tuesday, October 20, 2020 at 6:00 pm
 - ii) Affordable housing
 - iii) City financial records
- 6) Attorney Report**
No report.
- 7) Closed Session**
- a) Per WI State Statutes Wis. Stat. Sec. 19.85 (1) (g), conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. Whispering Pines Developer's Agreement
 - b) Per WI State Statutes. 19.85(1)(e), Wis. Stats., Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session; Officer Collective Bargaining Agreement.
Return to Open Session

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Possible Action from Closed Session

Motion by Lowery to enter close session at 8:14. Seconded by Schadewaldt. Council six ayes. Motion carried.

Motion by Schadewaldt to leave close session at 9:23. Seconded by Lowery. Council six ayes. Motion carried.

No action taken from closed session.

8) Adjourn

Motion by Fox to adjourn at 9:23. Seconded by Menzel. Council six ayes. Motion carried.

Mayor Nyman, Approved this 20th day of October, 2020.

Nikolai Wahl, City Clerk