

**CITY OF BRODHEAD
COMMON COUNCIL MINUTES
Tuesday, October 15, 2019**

1. **Present:** Mayor Pinnow, Aldermen Nyman, Bruce, Anderson, Menzel, Fox, Huffman, Deputy Clerk Keri Miller and City Attorney Faust. Youth in Government Representatives Ryleigh Johnson and Craig Christensen

Absent: Youth in Government Representatives Sebastian Van Whye and Jenna Ills

2. **Agenda:** Mayor Pinnow explained that going forward we will have this on our agenda. This is the time when council would make a motion to deviate from scheduled agenda. No one from council had an objectives to this addition.

3. **Minutes:** Motion by Bruce to approve minutes from September 17, 2019 with corrections discussed. Second by Nyman. Youth in Government two ayes. Council six ayes motion carried.

4. Committee Reports

a. **Parks:** Wade Boegli stated Friday 10/18/2019 our flag football participants will be introduced by grade at halftime of the Varsity football game. Saturday 10/19/2019 will be our flag football finale on the Varsity Football field. Sunday 10/20/2019 our winter volleyball season begins, currently there are 11 teams signed up. We are catching up on all the mowing and soon will be removing the leaves from the parks.

b. **Public Works:** Rich Vogel gave handout on snow removal & leaf pick up policy for alderpersons to have incase they get inquiries. Phosphorus projects are behind from the projected October finish date due to flooding. The DNR has been contacted and understands the circumstances.

c. **Pearl Island:** Rich Vogel has been in contact with company for the bridge. The bridge is still coming but they ran into issues with painting and rusting. Delivery date is still to be determined. In June Rich applied for a DNR recreational grant and we were denied. However more money has become available and we were approved for a \$45,000 matching fund grant. This will be used for restroom and picnic table(s) on the trail. Cheryl Hoesly from the DNR has been a great supporter of the Pearl Island Project & helping the city get grants.

d. **Economic Development:** Pinnow stated they are trying to get a list of information together for businesses in case someone approaches the City about available land to sell. They will be prepared and have the information ready. Plan Commission is reviewing this information also. New city hall position City Administrator/Clerk/Treasurer discussed. The committee felt it was too much for one person & would like to see it split. Possible treasure split from City Administrator/clerk. They like the idea to get treasure & clerk right away and hold off on city administrator.

e. **Fire District:** Fox stated the last meeting was reviewing the budget. 1% increase or Increase of \$3,449.91 to the total budget. Their increase includes \$5,000 for an annual audit. Rebuilding older trucks. They are trying to recruit new fireman.

Motion by Fox to approve 2020 Fire District Budget as presented. Second by Alderperson Anderson. Youth in Government two ayes. Council six ayes motion carried.

f. **BID Board and Revitalization:** Pinnow stated that per suggestion from Dan Nelson the Interim Treasurer we should table the 2020 BID District budget so he can review.

Motion by Fox to table BID District for 2020. Second by Bruce. Youth in Government two ayes. Council six ayes motion carried.

Pinnow also stated that we do not have to approve to have a BID district every year as we initially thought. Only have to approve a budget yearly.

g. **Historic Preservation:** Menzel stated they are creating a guide to be available at City Hall and on the website soon. Will include colors that are pre-approved. They have had a lot of new approvals at the last two meetings.

h. **Plan Commission:** Huffman stated they approved 2 new Building Improvement Plans

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- i. **Personnel:** Discussion on City Administrator/Clerk/Treasurer position. Fox stated based on Council's direction presented the charter ordinance change for Administrator/Clerk/Treasurer. Fox explained the reason for combining the positions. Pinnow stated the job description was presented to department heads and economic development. Consensus from both were that it's too much for one person. Discussion held in regard to keeping the position as presented or separate the responsibilities. Huffman stated Interim Treasurer Dan Nelson reached out to him expressed his concerns with the position and the impact on the 2020 budget. Discussion held in regard to exceeding the levy limit via referendum. Fox said the Director for the Green County Development Committee knows of interested candidates for the combined position. Further discussion held in regard to funding of and the value the administrator position. Fox there would still be staff in City Hall to help get things done.

Motion by Fox to table charter ordinance amending sections 112-2 A., 112-3 and 112-4 addressing the position of City Administrator/Clerk/Treasurer. Second by Nyman. Youth in Government two ayes. Council six ayes motion carried.

5. New Business

- a. Deputy Police Chief Trevor Long stated there was not a Public Safety meeting in the month of October due to a lack of quorum. One operator's license is being presented and recommended for approval. Motion by Alderperson Anderson to approve Staci Arnsmeier Operators License as presented. Second by Nyman. Youth in Government two ayes. Council six ayes motion carried.
- b. Deputy Police Chief Trevor Long presented and recommended for approval a Street Closure for Bethlehem Lutheran Church for Sunday, October 20, 2019. Motion by Alderperson Anderson to approve Bethlehem Lutheran Church Street Closure Permit as presented. Second by Nyman. Youth in Government two ayes. Council six ayes motion carried.
- c. Deputy Police Chief Trevor Long would like to table Ordinance Creating Section 203-4C (3) Regulating Electrical Construction Standards until Public Safety can review.

Motion by Anderson to table Ordinance Creating Section 203-4C (3) Regulating Electrical Construction Standards. Second by Nyman. Youth in Government two ayes. Council six ayes motion carried.

6. Mayor Report

- a. **Future Agendas:** Monday, October 21st budget meeting at 6:00 pm & Council at 7:00 pm., Electrical Ordinance, City Administrator Charter Ordinance, BID Board Budget

7. Attorney Report

- a. Attorney Faust discussed the Opiate Litigation received in the mail. Attorney Mark Schroeder recommended doing nothing, too costly to do on our own. By doing nothing the city opts in with the class action lawsuit. At some point in the future the city may see an award from this law suit.

8. **Adjournment:** Motion to adjourn by Alderperson Anderson Second by Fox. Youth in Government two ayes. Council six ayes. Adjourned at 7:45 p.m.

Mayor Pinnow Approved this 21st day of October, 2019.
Keri Miller, Deputy City Clerk