

**CITY OF BRODHEAD
COMMON COUNCIL MINUTES
Monday, October 21, 2019**

1. **Present:** Mayor Pinnow, Aldermen Nyman, Bruce, Anderson, Menzel, Huffman, Deputy Clerk Keri Miller, Interim Treasurer Dan Nelson and City Attorney Schroeder arrived at 6:30 as requested due to budget presentation
Absent: Alderperson Fox
2. **Agenda:** Motion by Anderson to amend the agenda and move the closed session to the end after the attorney's report. Second by Nyman. Council five ayes motion carried.
3. **2020 Budget**
 - a. Dan Nelson presented a power point presentation summarizing the changes to the 2020 budget
 - b. Motion by Anderson to approve the notice of public hearing on the 2020 Annual Budget for November 20, 2019 at 5:00 pm and approve for publishing in the paper. Second by Menzel. Council five ayes motion carried.
4. **Minutes:** Motion by Anderson to approve minutes from October 15, 2019 with correction. Second by Menzel. Council five ayes motion carried.
5. **Committee Reports**
 - a. **Library:** Angela Noel discussed library statistics on number of visitors, program participation, and technology usage. The Library Board will begin their new meeting date the 2nd Thursday of the month in November. Library will be closed the following dates for holidays & new catalog training. November 28-30, December 6-7, 24-25 & 31. This week is National Friends of the Library Week. Angela would like to thank their 25 Friends of the Library members for their support.
 - b. **Sanitary Sewer:** Rich Vogel discussed the contract with Nelson Excavating for Searles Creek project. MSA Engineers reviewed pay request & recommend payment. Final payment around \$600,000 will be due at a later date. The City is saving around \$4 million over a 20 year period for not upgrading plant. Creating the phosphorus project contracts is a cost of about a \$1 million.
 - i. Motion by Huffman to approve the first pay request Searles Creek Phosphorus Project \$93,990.15. Second by Anderson. Council five ayes motion carried.
 - c. **Water & Light:** Nyman nothing to report.
 - d. **BID:** Dan Nelson stated we are waiting on county to give feedback for how to generate the info for BID revenues. Dan recommends tabling the 2020 BID Budget.
 - i. Motion by Anderson to table BID District Budget for 2020. Second by Nyman. Council five ayes motion carried.
 - e. **Finance:** Huffman made motion to table September Vouchers Report. Second by Anderson. Council five ayes motion carried.
 - f. **Personnel:** Motion by Nyman to table Confidentiality Agreement & Closed Session Personnel Matter. Second by Huffman. Council five ayes motion carried.
6. **Old Business** Motion by Anderson to table City Administrator/Clerk/Treasurer and Charter Ordinance amending sections 112-2 A., 112-3 and 112-4 addressing the position of City Administrator/Clerk/Treasurer. Second by Huffman. Council five ayes motion carried
7. **New Business**
 - a. **Ordinance Creating Section 203-4C (3) Regulating Electrical Construction Standards** Chris Hughes mentioned the synopsis the Building Inspector, Roger Schrader, put together to help understand the need for creating the ordinance. Public Safety didn't have quorum so they haven't reviewed. It has been reviewed by legal counsel. Motion by Anderson to approve creating Res 2019-012 Section 203-4C (3) Regulating Electrical Construction Standards. Second by Bruce. Council five ayes motion carried.

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- b. **License/Permits** Chris Hughes presented the following and made recommendations per the police department since Public Safety did meet in October
 - i. Motion by Anderson to approve Public Event Permit for the Pearl Island 5K during the Day of the Dead Celebration on November 2nd. Second by Nyman. Council five ayes motion carried.
 - ii. Motion by Huffman to approve Public Event Permit for the Day of the Dead Celebration on November 2nd. Second by Menzel. Council five ayes motion carried.
 - iii. Motion by Huffman to deny Operators License for Ashley Ford upon the recommendation by the police department. Second by Anderson. Council five ayes motion carried.
 - iv. Motion by Anderson to approve Operators license for Cheyenne Seals, Brooke Charneco, Cheryl Buroker, Aislinn Rufer, Ariel Pribble, Angela Bauer upon recommendation by the police department and as presented. Second by Nyman. Council five ayes motion carried.
 - c. **Resolution 2019-021 waiving the prohibition of open intoxicants in public during Chamber's Day of the Dead Festival** Chris Hughes presented the following and made recommendations per the police department since Public Safety did meet in October
Motion by Anderson to approve Resolution 2019-021 waiving the prohibition of open intoxicants in public during Chamber's Day of the Dead Festival. Second by Nyman. Council five ayes motion carried.
 - d. **Approve quote from General Code to update the Code of Ordinances** Chris presented the estimate.
Motion by Huffman to approve the quote from General Code to update the Code of Ordinances not to exceed \$7,905. Second by Anderson. Council five ayes motion carried.
 - e. **Creation of a Special Revenue fund for the Youth Ball Program** Dan Nelson discussed reasons for creating the special fund.
Motion by Bruce to approve creation of a special revenue fund for the Youth Ball Program. Second by Menzel. Council five ayes motion carried.
8. **Mayor Report**
- a. **Future Agendas:** Day of the Dead Celebration is November 2nd & they are seeking chili participants, payment vouchers for September 2019, Developers Agreement Dysis Group
9. **Attorney Report** Attorney Schroeder nothing to report
10. **Adjournment:** Motion to adjourn by Anderson Second by Nyman. Council six ayes. Adjourned at 7:09 p.m.

Mayor Pinnow Approved this 6th day of November, 2019.
Keri Miller, Deputy City Clerk