

Personnel Committee Minutes, October 3, 2018

1. Chairperson Fox called the meeting to order at 5:30 pm.
2. Present were Fox, Vondra, Anderson, Newcomer, Clerk Withee and Chief Hughes.
3. Public Appearances: None.
4. Committee comments or questions on non-agenda items: None
5. Anderson moved to accept the minutes of the July meeting. Seconded by Vondra. All aye; motion carried. There was no meeting scheduled for August. There was no quorum for the scheduled September 5th meeting.
6. Request from Park and Rec to hire part-time personnel: Anderson moved to allow Park and Rec to hire a part-time person to replace a resignation. Seconded by Vondra. All aye; motion carried.
7. Request from Clerk Treasurer Office to hire part-time personnel: Anderson moved to recommend to the council to investigate hiring a part time employee to help in the clerk/treasurer's office. Suggest max of 15 hrs. a week. This is subject to budget restraints. Seconded by Vondra. Discussion was held on duties of this position. In addition to helping at window, etc., this employee could help with website/social media and elections. All aye; motion carried.
8. Pay out of Holiday hours for Police staff. The chief addressed that this may have to be addressed before year end. No action taken.
9. Part-time officers seeing to join the WPPA union. Anderson moved, and Newcomer seconded proceeding with investigating the possibility of allowing part time officers to join the union, but only for the purpose of purchasing their own liability insurance through the union (for legal defense in a civil suit). All aye; motion carried.
10. Employee evaluation drafts. Committee hopes to have them at our next meeting.
11. Ethics policy: This should be investigated further, to see what is already in place.
12. Future agenda items; Holiday pay, WPPA Union, Employee reviews.
13. Next meeting scheduled for Nov. 14th at 5:30 p.m., ethics policy.
14. Anderson moved to adjourn. Seconded by Newcomer. All aye; motion carried.

Gail Vondra, Committee Secretary