

**Minutes**  
Thursday, October 4, 2018  
**PUBLIC SAFETY COMMITTEE (PSC)**

1. **Call to Order:** Meeting called to order by Chairperson Peach 5 p.m.
2. **Roll Call:**
  - Member Present: Chairperson Richard Peach, Peter Bernstein and Don Mueller
  - Member Excused: Mary Mason
  - Also Present: Deputy Chief Long, Better Brodhead Kathy Comeau and Erin Menzel, Tim Stocks, and Bob Higbee.
3. **Motion to deviate from the order of the agenda if necessary.** Bernstein motioned, Peach 2nd to deviate if necessary, all aye
4. **Approval of previous meeting minutes (September 6 and 12).** Peach motioned, Mueller 2<sup>nd</sup> to approve September 6, 2018 minutes as presented, all aye. Mueller motioned, Peach 2<sup>nd</sup> to approve September 12, 2018 minutes as presented, all aye.
5. **Public Appearances:**
  - Bob Higbee have status report on noise being generated by Kuhn.
  - Erin Menzel was introduced as the new Project Coordinator for Better Brodhead.
  - Time Stocks renewed his request for warning signage for the dam.
6. **Police Chief's, Fire Chief's and EMS Captain's reports of their department's activities.** Verbal report by Deputy Chief Long;
  - Update on no parking request for W 7th Ave north of 16th St.
  - The Bureau of Transportation Safety conducted a routine audit on the Police Department, regarding grant funds it has been awarded in 2016 and 2017
  - The Crime Information Bureau is conducting routine audit on the Police Department, regarding the use of state and federal criminal justice information services (CJIS)
  - The Training and Standards Bureau is conducting their annual audit required by the Federal Juvenile Justice and Delinquency Act, regarding how long this Department holds juvenile in its Process Room.
  - With school back in session the Chief was once again invited to attend the School District Administrators meeting. Source of conversation is the Department of Instruction taking a hard look at how the School District addresses truancy issues.
  - Chief gave his annual tour of the Department to the 2nd graders during their Community Walk.
  - Chief met with the new building inspector assigned to the Brodhead contract, Roger Schrader
7. **Old Business**
  - a. **Confirm next meeting on 9-1-1 cost/benefit analysis review.** Chief Hughes met with the City of Monroe Assistant City Administrator September 26th regarding the UniverCity study being conducted on Monroe's Dispatch. They met for 2 hours and he was given a tour of Brodhead's Public Safety Dispatch Center. On October 5<sup>th</sup> the UniverCity students will be meeting with the Sheriff, Chief Kelly, Chief Hughes and the Assistant City Administrator. PSC will wait for the Chief to provide information in regard to these meetings, before scheduling a meeting.
  - b. **Hunting and Trapping on Pearl Island Resolution 2016-016.** Awaiting to hear back from Pearl Island Committee on Bernstein's recommendations.
  - c. **Decatur Township request to provide police services.** Deputy Chief presented a new hourly rate based on the PSC requests from last month's meeting. Still awaiting worker's compensation, as well as, liability, causality and automotive insurance costs.
  - d. **Changing Street Names in 3 City Subdivisions.** Tabled until the November PSC meeting.
8. **New Business**

- a. **2019 Police Budget Recommendation.** Deputy Chief Long presented the Chief's proposed 2019 budget, as well as, capital outlay requests. In regard to the capital outlay the Chief will be requesting of the Finance Committee that he be able to use surplus funds from the 2018 budget to purchase some of the items listed on the capital outlay request. Chief is requesting to purchase a squad car, in order to complete the upgrading of the fleet. Only discussion held.
- b. **Operator's Licenses.** Peach motioned, Mueller 2<sup>nd</sup>, to recommend approval of Rebecca Naugle's application; all aye.
- c. **Public Event Permits.**
- Theodore Policastro, Senior Project 5K walk/run, Pearl Island Corridor, November 22 from 8 a.m. to 12 p.m. Raising funds for Brodhead Athletics. Peach motioned, Mueller 2<sup>nd</sup> to recommend approval; all aye.
  - RJ Logan, block party for birthday, October 13, 8 a.m. and 8 p.m., 8<sup>th</sup> Street between E 2<sup>nd</sup> Ave and E 3<sup>rd</sup> Ave. Peach motioned, Mueller 2<sup>nd</sup>; all aye.
- d. **Temporary Class B Licenses.** None presented
- e. **Other City licenses and permits.** None presented
9. **Committee Comments or Questions.** None presented
10. **Discuss / Possible Action future agenda items and next meeting date and time.**
- Next Meeting Thursday, November 8, 2018 at 5 p.m.
  - Creating an ordinance which regulates Food Truck.
  - Creating an ordinance which regulates Carriage Rides.
  - Better Brodhead Report for December's PSC meeting.
11. **Motion to Adjourn.** Mueller moved, Bernstein 2<sup>nd</sup>, to adjourn at 6:40 p.m.; all aye.

Approved: