

**CITY OF BRODHEAD
COMMON COUNCIL MINUTES
Wednesday November 6, 2019**

1. **Present:** Mayor Pinnow, Aldermen Nyman, Bruce, Menzel, Huffman, Anderson and Fox, Deputy Clerk Keri Miller, Interim Treasurer Dan Nelson

Absent: Fox joined the meeting during the closed session. Huffman left during the closed session and returned approximately 7:45 pm

2. **Agenda:** Motion by Anderson to approve the agenda as presented. Second by Bruce. Council five ayes motion carried.
3. **Minutes:** Motion by Anderson to approve minutes from October 21, 2019 with corrections as discussed. Second by Bruce. Council five ayes motion carried.

4. **Old Business:**

- a. Closed Session per WI State Statutes Sec. 19.85(1) (c), considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Re: Performance Evaluation
- b. Closed Session per WI State Statutes Sec. 19.85(1) (f), considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations. Re: City financial records

7:04 PM Motion by Anderson to enter closed session. Second by Menzel. Roll call 5 ayes. 0 nays.

8:36 PM Motion by Anderson to return to open Session. Second by Menzel. 5 ayes. Motion carried.

No action was taken from closed session.

- c. City Administrator/Clerk/Treasurer position was discussed in depth by council. After discussion Fox made a motion for the combined position of City Administrator/Clerk/Treasurer. Second by Anderson. 2 ayes 4 nays. Motion failed.

After further discussion Fox made a motion to post for a position opening for Clerk/Treasurer. Second by Anderson. 3 ayes 3 nays. Mayor Pinnow broke the tie with a Nay vote. Motion failed.

Mayor Pinnow asked the council how to move forward. Menzel made a motion to post two separate positions one for Clerk and one for Treasurer. Second by Bruce. After further discussion Menzel amended the motion to separate Clerk and Treasurer positions with each position being the deputy for the other position. 4 ayes 2 nays. Motion carried.

- d. Charter ordinance amending sections 112-2 A., 112-3 and 112-4 addressing the position of City Administrator/Clerk/Treasurer. No motion or discussion on this item.
- e. 2020 budget Dan Nelson stated not much is left to update. Nothing has changed. Reviewed the budget with all dept heads. After reviewing with Public Works it was decided to make changes to the Public Works portion of the budget. City insurance costs, not including employee health, are increasing 5%. These changes were offset with the reduction of audit fees. No changes to the total of the budget.

5. **New Business:**

- a. Appointing Bond Trust Services Corporation (BTSC) as Fiscal Agent. Dan Nelson discussed the benefit of the service would be the fiscal agent reminds the City the payment is coming due. The fee is \$400.00 per year.

Motion by Bruce to approve Resolution 2019-022 Appointing Bond Trust Services Corporation (BTSC) as Fiscal Agent in Connection with Certain Outstanding Obligations. Second by Menzel. 6 ayes. Motion carried

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b. Debt refinancing opportunity. Dan Nelson discussed refinancing our current debt to pay off early by 10 years. Motion by Anderson to table Debt Refinancing opportunity. Second by Nyman. Six ayes motion carried

c. General Obligation debt model. no action was taken on this item

6. **Adjournment:** Motion to adjourn by Anderson Second by Fox. Council five ayes. Adjourned at 9:26 p.m.

Mayor Pinnow Approved this 11th day of November, 2019.

Keri Miller, Deputy City Clerk