

CITY OF BRODHEAD AUDIT COMMITTEE MEETING
November 11, 2015
4:30 p.m.

Present: Rosheisen, Naramore, Tallman, Olson, Strommen, Anderson
Absent: None
Also present: City Clerk/Treasurer Teresa Withee, Library Director Nikki Busch, and Police Chief Hughes

Rosheisen called the meeting to order at 4:33 p.m. in the City Hall Conference Room.

1. Old Business- There was no old business to discuss.
2. Approve Minutes- Motion by Tallman, seconded by Strommen to approve the minutes of the October 13, 2015 meeting as presented. Motion carried.
3. Treasurer's Report- Clerk/Treasurer reviewed the Treasurer's Report for October
4. Budget to Actual as of 10/31/15 was reviewed.
5. 2016 City Budget Preliminary draft review-working session: Capital outlay was not part of budgeted numbers; much discussion ensued and the committee heard from Chief Hughes and Library Director Busch about their upcoming needs to be budgeted.
6. Date and time for next meeting-January 13th at 4:30 p.m.in the City Hall Conference Room.
7. Motion to adjourn the meeting at 6:50 p.m. by Anderson and seconded by Tallman. Motion carried.

Minutes taken by Carol Tallman, Acting Secretary