

**CITY OF BRODHEAD  
COMMON COUNCIL MINUTES  
Monday November 11, 2019**

- 1) **Present:** Mayor Pinnow, Aldermen Nyman, Bruce, Huffman, Anderson and Fox, Deputy Clerk Keri Miller, Interim Treasurer Dan Nelson. Youth in Government Representatives Ryleigh Johnson, Craig Christensen and Jenna Ills  
**Absent:** Alderperson Menzel, Youth in Government, Sebastian Van Whye
- 2) **Agenda:** Motion by Anderson to approve the agenda as presented. Second by Nyman. Youth in Government three ayes. Council five ayes. Motion carried.
- 3) **Minutes:** Motion by Anderson to approve minutes from November 6, 2019. Second by Huffman. Youth in Government three ayes. Council five ayes. Motion carried.
- 4) **Committee Reports:**
- 5) **Park Board** nothing to report
- 6) **Public Works** Rich Vogel discussed the second pay request for the Searles Creek Phosphorus Project. The engineer reviewed pay request. Both the engineer & Rich Vogel recommend the payment of \$90,122.32.
  - a) Motion by Huffman to approve the second pay request for Searles Creek Phosphorus Project \$90,122.32. Second by Nyman. Youth in Government three ayes. Council five ayes. Motion carried.
- 7) **Economic Development** Mayor Pinnow stated the committee finished a reference sheet with details on city land parcels in case anyone is interested in purchasing the land. The information will be available to hand out.
- 8) **Personnel** Fox discussed the reasons for the Confidentiality Agreement. Bruce read City Ordinance 50-7B. Mark says current ordinance prohibits confidential information. The agreement if approved bolsters the current ordinance. No action was taken.
- 9) **Public Safety**
  - a) Licenses and permits
    - Operators license** Holden Rook, Alicia Culver, Kevin Oleston
      - i) Motion by Nyman to approve operator's license. Second by Bruce. Youth in Government three ayes. Council five ayes. Motion carried.
    - Public Event permit** Fire & Ice Festival
      - ii) Motion by Nyman to approve Public Event permit for Fire & Ice Festival. Second Huffman. Youth in Government three ayes. Council five ayes. Motion carried.
    - Temp Class B** Fire & Ice Festival
      - iii) Motion by Nyman to approve Temp Class B for Chamber of Commerce for Fire & Ice Festival. Second by Huffman. Youth in Government three ayes. Council five ayes. Motion carried.
  - b) Dispatch cost/benefit analysis update by Nyman and committee member Richard Peach discussed pamphlet being handed out. Review & will discuss at next council meeting.
- 10) **Fire District** financials reviewed.
- 11) **Bid Board** Pinnow BID Board 2020 budget still needs approval
- 12) **Plan Commisison** Mark Schroeder discussed the resolution 2019-023 and the changes to loan program
  - a) Motion by Bruce to table Resolution 2019-023 Amending the Housing Stock Improvement Program-"Brighten Up Brodhead". Second by Huffman. Youth in Government three ayes. Council five ayes. Motion carried.
- 13) **Old Business:**
  - a) 2020 Budget Dan Nelson presented updated slides as of 11/11/19. Some revisions were made. Public Works and city audit fees. Personnel needs to review wage increases. Attorney fees decrease explanation. No action taken.
  - b) Debt refinancing opportunity Dan Nelson discussed refinancing details.
    - i) Motion by Bruce to table refinancing to 11/20/2019 council meeting. Second by Huffman. Youth in Government three ayes. Council five ayes. Motion carried.
  - c) General Obligation debt model
    - i) Motion by Anderson to table general obligation debt. Second by Huffman. Youth in Government three ayes. Council five ayes. Motion carried.

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**14) New Business:**

- a) Rehire Natalie Dummer for part-time public safety dispatcher.
  - i) Motion by Anderson to approve rehiring Natalie Dummer as part-time public safety dispatcher. Second by Huffman. Youth in Government three ayes. Council five ayes. Motion carried.
- b) Charter ordinance 2019-001 to create separate City Clerk, City Treasurer, Deputy Clerk and Deputy Treasurer positions. Positions should be City Clerk/Deputy Treasurer and City Treasurer/Deputy Clerk.
  - i) Motion by Bruce to approve creating separate City Clerk/Deputy Treasurer and City Treasurer/Deputy Clerk. Second by Huffman. Youth in Government three ayes. Council three ayes two nays. Mark Schroeder states this has to pass with a 2/3 majority of all of the members of the common council since this is a charter ordinance which we don't have so motion failed.
- c) Ordinance 2019-014 amending Section 112-3, redesignating Sections 112-4 through 112-15 and creating Section 112-4 of the Code of Ordinances
  - i) Motion by Huffman to approve amending Section 112-3, redesignating Sections 112-4 through 112-15 and creating Section 112-4 of the Code of Ordinances. Second by Bruce. Youth in Government three ayes. Council three ayes two nays. Motion carried.

**15) Mayor Report:**

- a) December 2nd Adopt Budget Meeting time set for 7:00 pm
- b) Motion by Fox to cancel December 9th Council meeting and move December 17<sup>th</sup> Council meeting to December 16<sup>th</sup> at 5:00 pm. Second by Nyman. Youth in Government three ayes. Council five ayes. Motion carried.
- c) Motion by Anderson to move November 19th council meeting to November 20th at 5:00 pm with budget hearing. Second by Nyman. Youth in Government three ayes. Council five ayes. Motion carried.
- d) Future agendas: Holiday party in January, nomination papers can be circulated from 12/2/19 – 5:00 p.m. Tuesday 1/7/20. Anyone not running must turn in non-candidacy papers by 5:00 pm Friday, 12/27/19, Monroe Chamber of Commerce Christmas party is 12/5/19, closing city hall 12/31/19, Charter Ordinance 2019-014, Dispatch analysis, refinancing & general obligation debt, City Hall help

**16) Attorney Report:**

- a) Second Agreement for Payment of Dysis Group Developer's Agreement Guarantee
  - i) Motion by Bruce to approve Second Agreement for Payment of Dysis Group Developer's Agreement Guarantee. Second by Nyman. Youth in Government three ayes. Council five ayes. Motion carried.

**17) Closed Session** per WI State Statutes Sec. 19.85(1) (c), considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Re: Potential Candidates New Clerk and new Treasurer Positions, probationary status of dispatcher and City Hall part time help.

- i) 9:13 PM Motion by Anderson to enter closed session. Second by Nyman. Roll call 5 ayes. 0 nays.
- ii) 10:30 PM Motion by Fox to return to open Session. Second by Bruce. 5 ayes. Motion carried.

No motion was taken from closed session

**18) Adjournment:** Motion to adjourn by Fox. Second by Nyman. Council five ayes. Adjourned at 10:31 p.m.

Mayor Pinnow Approved this 20th day of November, 2019.  
Keri Miller, Deputy City Clerk