

## City of Brodhead

### Audit and Finance Committee meeting minutes for the November 14<sup>th</sup>, 2018 meeting

1. Meeting called to order by Alderman Nyman at 4:02pm
2. Quorum was present as determined by roll call: clerk/treasurer Teresa Withee, Andy Strommen, Jennifer Naramore, Alderman Troy Nyman, and Erica Gokey
3. Public Appearances: No public appearances
4. Committee comments and questions: No questions/concerns from the committee
5. Approval of previous minutes: Naramore made a motion to approve the minutes from the previous meeting, Nyman seconded, motion carried.
6. Police Dept. request to expend surplus funds: No discussion re: this agenda item. Item was carried over from the previous meeting
7. Treasurer's report was reviewed.
8. Budget to actual was reviewed
9. October bank reconciliations were reviewed by committee members prior to the meeting
10. This agenda item was carried over from the previous meeting agenda
11. No future agenda items were brought forth
12. Next meeting set for Wednesday, December 12, 2018 at 4pm
13. Strommen made a motion to adjourn, Naramore seconded, meeting adjourned at 4:25pm

Submitted by Andrew Strommen