

**CITY OF BRODHEAD
COMMON COUNCIL MINUTES
Tuesday, November 20, 2018**

Present: Mayor Pinnow, Aldermen Nyman, Bruce, Anderson, Fox and Peach. City Clerk Withee and City Attorney Michael Faust

Absent: Alderman Huntington

Mayor Pinnow called meeting to order at 7:00 PM. Roll call shows all Aldermen present except Huntington

Minutes: Motion by Fox to approve minutes from October 16, 2018 Budget Meeting. Second by Bruce. Five ayes. Motion carried. Motion to table minutes from November 12, 2018 by Anderson. Second by Fox. Five ayes. Motion carried.

Library Board: Director Noel presented the October numbers. 3,785 Visits, 4,932 items out. 226 items added. Program attendees; Children's programs – 912, Young Adult programs – 0, other programs – 53. Food for fines program went over well. Harry Potter trivia night was well attended another one will be held in February. Library policy is to close, release early or delay opening when the school does. The library will be closed Thursday, Friday and Saturday for Thanksgiving. Will be closed December 24, 25 and 31 and January 1. The next Library Board meeting will be Monday, December 17, 2018 at 4:00 p.m.

Public Safety Chief Hughes presented applications for operator licenses for Marcella Reeves. Police department has recommended approval. Motion by Fox to approve operator licenses as presented. Second by Peach. Five ayes. Motion carried.

Personnel: Fox stated there was a request for holiday payout. Fox made a motion to approve police holiday payout as directed by the personnel manual. Personnel committee has recommended approval. Working to see that vacation hours carried over are cut down. Staffing is up this should become less of an issue. Discussion by council. 120 hours total will be paid out for holiday time. Second by Anderson. Five ayes. Motion carried.

Plan Commission: Attorney Faust presented the final Extraterritorial CSM for Roger Johnson. Information has been added per request of Plan Commission and they have recommended approval. Motion by Peach to approve the Final CSM as presented. Second by Fox. Five ayes. Motion carried.

Finance Committee: Nyman made a motion to approve the following checks: Pearl Island CK 1018 to 1019 - \$2,786.86, BID CK 1444 - \$10.42, Sewer Fund CK 8058 to 8078 - \$75,917.67 General CK 77472 to 77564 - \$273,729.58. Second by Anderson. Roll Call 5 ayes. 0 nays. Motion carried.

Motion by Nyman to approve the October 2018 treasurer's report as presented. Second by Anderson. Five ayes. Motion carried.

Mayor Report: Future Agendas: minutes from November 12, 2018

Mayor Pinnow stated that the public appearances at committee meetings has been discussed. The statement on the meeting agenda currently reads "Public Appearances: This is the public's opportunity to speak about anything that is not a specific agenda item. Each citizen is allowed 5 minutes to address the Committee". Discussion by council. Fox stated that personnel issues should be addressed in closed

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session and the chairperson would be responsible to stop the discussion. Pinnow asked if it should read "that this is the public's opportunity to speak". Peach stated that this would be acceptable. Pinnow stated should this be left at the beginning or put at the end of the agenda. Nyman stated he would prefer it at the beginning of the meeting. Consensus is to leave it at the beginning. Fox stated that items can be requested to be added to the agenda by citizens prior to the agenda being posted. Motion by Anderson to approve changing the wording on committee meetings to "This is the public's opportunity to speak." Second by Fox. Five ayes. Motion carried.

Mayor Pinnow stated that the Holiday Party is tentatively scheduled for December 19th at Bridges, deadline to file non-candidacy paperwork is December 21, 2018, nomination paperwork needs to be turned in by January 2, 2019 by 5:00 pm. Reminder that the December 10, 2018 council meeting will be at 5:00 PM. Mayor Pinnow stated that if there is an issue ahead of time we can adjust the date or time if necessary.

Mayor Pinnow stated that the seven day notice has been given for Eric Neely and John Bernstein to be appointed to the Historic Preservation Commission. Motion by Fox to appoint Eric Neely and John Bernstein to the Historic Preservation Commission. Second by Anderson. Five ayes. Motion carried.

Mayor Pinnow stated that we will check on if we can state that the regular council meeting will be held immediately after the budget hearing.

Attorney Report: Attorney Faust

Adjournment: Motion to adjourn by Anderson. Second by Bruce. Five ayes. Adjourned at 7:28 p.m.

Douglas A. Pinnow, Mayor Approved this 10th day of December 2018.
Teresa Withee, City Clerk