

## **Personnel Committee Meeting December 6, 2017**

### **Present: Fox, Vondra, Newcomer, Anderson, Clerk Withee, Chief Hughes, Members of the Public Safety Committee**

1. Call to Order at 5:36. This was a joint meeting with public safety.
2. Roll Call – to determine if a quorum is present: yes.
3. Public Appearances: This is the public's opportunity to speak about anything that is not a specific agenda item. Each citizen is allowed 5 minutes to address the Committee. None.
4. Committee Comments or Questions: This is the Committee's opportunity to speak about anything that is not a specific agenda item. None
5. Approve Previous Minutes. Discussion / Possible Action Anderson moved to table previous minutes. Seconded by Newcomer. All aye; motion carried.

Anderson moved to table item #6, #7, #8 and #9 because of time restraints. Seconded by Vondra. All aye; motion carried.

6. Final Review of Job Descriptions. Discussion / Possible Action TABLED
7. Request for Benefit Time Carryover. Discussion / Possible Action TABLED
8. Wage Scales for Non-Exempt Position Classifications. Discussion / Possible Action TABLED.
9. Closed Session per WI State Statutes Section 19.85(1) (e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Re: Police Officer Collective Bargaining Agreement TABLED

Motion made by Newcomer, seconded by Vondra to enter Closed Session per WI State Statutes Sec. 19.85(1) (c), considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Re: Hiring Deputy Chief and Police Officer.

Continued in closed session per WI State Statutes Sec. 19.85(1) (f), to consider financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations. Re: Employee Issue; Exit Interview

Newcomer moved to return to open session. Seconded by Vondra. All aye; motion carried.

Safety Committee left the meeting at 6:45 pm. Minor corrections to the proposed Employment Agreement for the Deputy Chief of Policy were reviewed and made. A motion to recommend to Council (dependent on Brian Raupp's resignation) that Trevor Long be promoted to Deputy Chief, effective 1/9 was made by Anderson. Seconded by Vondra. All aye; motion carried. Chief was directed to post full time positions for full time officers, resulting from Long's promotion and possible retirements.

Future agenda items: #6, 7, 8 and 9 from above. Job description from Parks Department. Closed session for possible personnel issues.

Newcomer moved to adjourn at 7:10. Vondra seconded. All aye; motion carried. Next meeting scheduled for January 10 at 6:00 pm.

Gail Vondra, Personnel Committee Secretary