

**CITY OF BRODHEAD COMMON COUNCIL MINUTES
MONDAY, MARCH 9TH, 2015**

Present: Mayor Pinnow, Alderman Nyman, Hale, Anderson, Bernstein, Stocks and Rosheisen. Clerk Meixelsperger and City Attorney Mark Schroeder.

Mayor Pinnow called meeting to order at 7 PM. Roll call vote shows all Aldermen present.

PUBLIC HEARING to consider revisions to Title 14 regarding Subdivision Regulations

Public hearing opened by Mayor Pinnow

City Attorney Mark Schroeder explained the reason for the public hearing is that by statute in order to amend a land division ordinance, there must first be a public hearing to amend those ordinances. When the Council considers the recodification of the City's ordinances after this hearing, they will consider this hearing result. Primary change is that the subdivision regulations are renumbered. All changes are identified by Chapter 472 in footnotes in editor's notes that it is amended at time of adoption. The recodified ordinances have been available for public viewing in the Clerk's office since January 2015 as has been publically noticed.

Public hearing closed by Mayor Pinnow:

Minutes: Motion by Hale to approve the February 17th meeting minutes as presented. Second by Anderson. Roll call vote: Six ayes. Motion carries.

Audit/Finance:

- a) Resolution for Advisory Referendum – recommendation for Council consideration: City Clerk stated reasons why Audit/Finance Committee recommends not adopting this resolution. Motion by Stocks for the Council to accept recommendation of the committee, recognizing that the City needs a concrete definition of essential vs. nonessential expenditures and discretionary spending vs. mandatory/statutory spending that the Committee is working on. Second by Nyman. Roll call vote: Six ayes. Motion carries.
- b) Budget Resolution No 1-2015 – Senior/Community Center expenditures from \$0 to \$10,000 for Planning per February 17th, 2015 Council meeting motion. City Clerk stated the Resolution formalizes the motion made at the past meeting. Motion by Stocks to approve Budget Resolution No. 1-2015 as presented. Second by Anderson. Roll call vote: Six ayes. Motion carries.

Park Board: Alderman Nyman provided the report. Dodgeball is underway, with more than forty (40) kids out for it. Youth Ball signup is underway. Brodhead Park & Recreation donated money for five (5) picnic tables. Four (4) of the tables will be placed at the Decatur Lake Park, and the other one (1) will go on East side of the Dam.

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Public Works: a) Discussion regarding CTH E Project Update: Rory Strehlow, Public Works, stated that CTH E is on hold due to a landowner's recent passing.

- b) Storm Water utility review and update proposal from MSA: Joe De Young, City Engineer with MSA, discussed the Storm Water proposal to standardize the commercial areas by conducting an audit of the database to improve overall accuracy. Motion by Nyman to approve the proposal from MSA in the amount of \$15,000. Second by Hale. Six ayes. Motion carries.
- c) Street Department pickup truck proposal: Rory Strehlow discussed the four proposals for a new pick-up truck to replace the 1997 pick-up truck. Strehlow stated the least expensive quote is from Dearth Motors, a Dodge Ram Tradesman 2500 quoted for a total of \$25,115.50 (includes title transfer). Discussion on maintenance on a company outside of the City. Strehlow stated it has not been an issue, stating most issues occur during warranty period, after that it is the usual wear and tear. The Public Works Committee recommended acceptance of the Dodge Ram purchase as the low cost proposal. Mayor questioned as a Chamber member purchasing from a company outside of the City. Motion by Nyman to purchase the Dodge Ram from Dearth Motors for \$25,115.50. Second by Hale. Roll call vote: Six ayes. Motion carries.

Forestry and Native Plants: No report.

Library Board: Nikki Busch, Library Director, presented the February numbers. 4,186 Visits, 5,634 Items Out. 230 e & audio books circulated in February. 14 new library cards issued. 198 items added. Annual Report for the State of WI has been completed. Some of the data is 264 Video added; 28,000 audiobooks, 123,095 e-books available; 41,688 books in print; 3,896 registered Library users. Provided 106 Library programs, with 2,775 people attending. At the most recent Library Board meeting, updated the library's circulation policy to allow patrons to check out items with small fines. Circulation privileges will now be suspended when a patrons fines reach \$10 or more. Discussion on this policy. AARP Tax Service at the Library on Mondays from 9 to 12 noon Feb – Tax Day. Friends of the Library Book Sale March 11 – 14th. Toddler Time Underway now thru the middle of April.

Economic Development: Alderman Bernstein stated Mike Johnson of Green County Development Corporation and Jesse Duff of Fehr Graham attended their last meeting with some ideas on the industrial land signage and pricing of the lots. Ongoing process. Tom McClaren was present as a guest to discuss his experience with the TIF program, which was very positive. Mayor stated for clarification the former Lyjack property has been cleared off, and the plan is to designate the lot sizes and prices.

Emergency Management: Alderman Bernstein stated the emergency call list is being updated.

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Public Safety: a) Licenses/Permits: Interim Police Chief Brian Raupp presented a bartender licenses for LaKeasha K. McAdury with a recommendation for approval. Motion by Stocks to approve bartender license applications as presented. Second by Nyman. Roll call vote: Six ayes. Motion carries.

Application for public event: Brodhead UMC is requesting to hold an Imagine No Malaria Walk event on April 25th, 2015 from 8:00 a.m. until Noon. Motion by Stocks to approve event application as presented. Second by Bernstein. Roll call vote: Six ayes. Motion carries.

b)Ordinance codification project: Interim Police Chief Raupp updated Council on project status. Raupp is working with the Green County Sheriff's Department to enter the new ordinance numbers into Spillman, a Reporting system Green County uses. Will also update the Courts program that must be identical with the TRACS program. Project is on track to be completed prior to March 17th.

c)PD Merit Raise increase: Alderman Stocks stated that back in October 2014, the committee had approved a \$0.15/hour merit increase for Dispatchers Anne Bass, Mary Wells and Erin Menzel. Motion by Stocks to approve the \$0.15/hour merit increase for the Dispatchers as presented and make it retroactive to January of this year. Second by Hale. Six Ayes. Motion carries.

Fire District: No report

BID Board: No report

Senior Citizens: No report

Tech Committee: No report

Water & Light Commission: No report

Historic Preservation Commission: No report

Buildings and Grounds: a) Sub-Committee Senior/Community Center Report: No report b) City Hall Remodel Update: City Clerk stated Kenney Construction remodel is complete. Will bring before and after photos to the March 17th Council meeting of the project. c) Senior Center window project completed and BID board window replacement award received: City Clerk stated that seventeen (17) windows on the second and third floors of the Senior Center have been replaced with double-hung, Low-E, sliders and Circle Tops by Custom Quality Windows. Thanks to the BID Board for awarding some funds to the window replacement project.

Plan Commission: Attorney Schroeder stated the Commission held a public hearing to consider creating 480-111 of the Zoning Code of Ordinances of the City of Brodhead relating to mobile service transmission towers and took action on creating 480-111.

Personnel and Insurance: Alderman Stocks stated they are working on the City's insurance which is up for renewal in April. Will have a special meeting on Wednesday, March 11th at 7 p.m. to review two proposals for the City's insurance.

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Mayor's Report:

a) Future agendas:

1. Public Hearing for: Revisions to Title 14 of the Zoning Code of Ordinances for the City of Brodhead regarding Subdivision Regulations

2. An Ordinance to Revise and Consolidate, Amend, Supplement and Codify the General Code of Ordinances of the City of Brodhead (discuss/possible action)

3. An Ordinance Creating Section 480-111 of the Zoning Code of Ordinances of the City of Brodhead Relating to Mobile Service Transmission Towers (discuss/possible action)

4. Youth in Government Resolution

b)Committees: This is your seven (7) day notice of Mary Mason's appointment to the Public Safety Committee. Board of Appeals, Historic Preservation Commission, Audit/Finance, Emergency Management, and Public Safety are seeking members. Mayor requested we attempt to fill the committees in April.

c)Youth in Government: Victoria Solomon, UW-Extension Monroe, stated that Alderman Anderson, Alderman Bernstein, and other stakeholders in the project from the Schools have been meeting and are now ready for the Council to consider a resolution outlining the Youth in Government program with the Brodhead High School. Motion by Bernstein for City Attorney to draw up a resolution outlining the Youth in Government program with the High School. Second by Anderson. Roll call vote: Six ayes. Motion carries.

Attorney Report: Development Agreement between the City of Brodhead and Kobussen Buses, Ltd. Attorney Schroeder stated in this agreement the City would be willing to reimburse Developer \$81,600 for real estate. Secondly, if developer increases the value of the property to the extent that the City receives tax dollars above what is needed to pay back for the earlier costs of \$81,600, then City would agree to give the Developer up to an additional \$54,400. The agreement has an eleven (11) year term. Kobussen plans to start building by December, 2015. City Clerk-Treasurer referred to the Tax Increment Cash Flow prepared by our Consultant, Vierbicher Associates, Inc. that shows a deficit at the end of the eleven (11) year period of \$27,816. Questions if the City should have further financial study into the agreement by the Audit/Finance Committee, and questions if this agreement is in the best interests of the City. Attorney Schroeder stated the Development Agreement sets conditions on the disbursement of funds received by the City based on the increase in valuation of the land and associated improvements created by the Project. City Clerk-Treasurer stated she wants the Council to be fully informed that the Cash Flow projections result in a shortfall for the project, and would like time to gather further information on the financials and their impact on the City. Motion to table by

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Bernstein until Vierbicher may be contacted to verify the financials. Second by Anderson. Roll call vote: Six ayes. Motion carries.

Adjournment: Motion to adjourn by Stocks. Second by Nyman. Adjourned at 8 p.m.

Douglas A. Pinnow, Mayor Approved this 17th day of March, 2015.