

**Brodhead Fire District
Board of Commissioners Meeting
July 7, 2015
At 7:00 PM
Brodhead Fire Station**

Call to Order: Ron Schwartzlow (P) at 7:04 PM

Roll Call: Present: Ron Schwartzlow (P), Richard Hale (VP), Pat Faessler (T), Steve Hazeltine.

Absent: Ann Anderson (S)

Additions/Corrections:

Ron Schwartzlow would like to make a change to agenda switching #13 Discussion of engine replacement with #11 Investment meeting/information Ryan Beckwith presentations on LOSA investment plan.

Minutes of June 9, 2015 Meeting:

Motion to approve minutes: Steve Hazeltine Second: Pat Faessler

Treasurer's Report:

Checking account balance as of 6/30/2015- \$30,125.05

CD #63199 \$100,552.78 and CD #63198- \$78,791.96

Motion to approve Treasurer's Report: Steve Hazeltine Second: Ron Schwartzlow

Payment of Bills:

Bills to be added to unpaid bills: Piggly Wiggly \$165.26, US Cell \$22.55, L&S \$2746.21, Gasser \$21.98, Mercy \$320.00, Napa \$4.49, Postmaster \$194.00

Motion to approve Payment of Bills: Steve Hazeltine Second: Dick Hale

Fire Fighter's Inc Report:

Nothing to report

Fire Inspections:

Effective 1/1/2016 Fire inspection will increase to \$40.00 for occupancies that need inspections done twice a year. Seasonal occupancies (1 per year) \$26.50. Heather will contact Fire Inspection services to find out how much occupancies will need a second inspection in the fall.

Lifequest:

Heather stated that she has everything in place for fee schedule with Lifequest. Heather stated that she has billed for 21 calls projected revenue \$6,868.50 minus Lifequest fees if calls are collected. Still need to bill for Menehan fire will need to sit down with Chief Scheidegger to go over hours and firefighters that were there for hours after the call was completed and for those that went back out the second day.

Discussion on Engine Replacement:

Tony Zimmerman stated a truck committee has been formed and has met for the first time last Wednesday.

Tony Zimmerman has given the commission a copy of the proposal to replace Engine 721. In proposal: Executive Summary, Objective, Projected Timeline, and Proposed Budget of \$525,000.

Tony Zimmerman would like a final proposal to the commission in 12 weeks.

Tony Zimmerman concern is where commission stands at this point. He does not want the committee to go thru all the time to get specs, talk to dealers, pricing, setup apparatus to come to station to look at, possible factory tours if the district does not want to move forward with purchase of a truck.

Wisconsin has four companies: US Tank, Pierce, Custom Fire and Seagrave.

Tony Zimmerman stated would like to get at least 3 bids with specs.

Derrick Pinnow has set up a survey online for firefighter to have some input on what type of items they are looking for example: Top vs. Side Mount Pump Panel. Will try and put out a weekly survey.

Committee has come up with a priority list and will be going thru that July 8, 2015 at practice.

Tony Zimmerman asked commission what is the possibility of two trucks being purchased to cut some of the cost by buying two engines. Ron Schwartzlow asked if Tony knew of another department that was looking for something similar to us that might be interested in purchasing the second engine. Tony will check around. Ron Schwartzlow also asked once specs are done and have chosen a company how much down or how are payments arranged. Possible price negotiation

The Brodhead Fire District supports the purchase of a new engine.

Investment meeting/information Ryan Beckwith presentation on LOSA investment plan:

Ryan passed out a folder put together by UBS in folders: Wis. Service Award Program most common questions and answers, UBS Managed Portfolio of Funds, Portfolio Illustration for Brodhead Fire, UBS Client Review.

The state matches \$338.00

Brodhead Fire is in a moderate to moderate aggressive

Penflex is the administration portion they monitor roster, handle payouts and any other administrative areas. Penflex has raised rates.

This program is for EMS/Fire does not include Police

UBS is under a new contract they will handle all trading and investments. Fees are 1.15%

Discussion on Fire District meeting room usage:

Ron Schwartzlow stated that there have been inquiries about using the fire station meeting room from outside businesses to use for classes. He wanted to know feelings on whether or not to open it up to the public to use. He gave Heather a copy of Hold Harmless Agreement, Room Checklist, Meeting Room Policy to have Officers look over at next Officers meeting if they choose to open up to public.

After discussion most felt that it should not be opened but by a case by case basis with policy still being set for those that do use it.

Commission will leave it up to Chief and Officers to make decision.

Information/Correspondence:

Heather stated the firefighters want to know about the pay and how it is going to be paid out this year. Many were looking forward to the payment in June. Since it was not budgeted for taxes to come out they will need to receive a 1099 this year. Those that want to get paid twice need to let Heather know so she can get Linda a list of names and amounts to be paid at August meeting.

Future Agenda Items:

Discussion on Payroll system/possible outsource

Discussion on Fire District meeting room usage

Discussion on Engine Replacement

By Sept 1 need budget from Chief and Officers

Date of next meeting:

August 4, 2015 7PM

Adjournment: Motion to Adjourn Steve Hazeltine Second: Pat Faessler

Time 8:10 PM