

Brodhead Personnel Meeting March 14, 2017

Present: Fox, Vondra, Anderson, Withee Absent: Newcomer

Guests: Police Chief Hughes: 2 AFLAC representatives

The meeting was called to order at 4:45 pm. by Chairman Fox Anderson moved to accept the minutes from the February meeting as they were presented, seconded by Vondra. All aye; motion carried.

Public Appearances: None.

Committee Comments or Questions: None

Representatives from AFLAC presented highlights of their Employee Benefits Products. Discussion was held after they left. The City has been approached regarding this in the past, and there was not much interest. It will be brought up at the Department Head meeting to see if they think employees would be interested.

Discussion on part-time office position: Anderson moved to table this to a future meeting. Seconded by Vondra. All aye; motion carried.

Closed Session per WI State Statues Sec. 19.81 (1) (c), considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercise responsibility. RE: Dispatcher Neumann. Anderson moved to go into closed session at 5:15 pm. Seconded by Fox. Chief was invited to stay. Anderson moved to go into open session at 5:20 pm. Seconded by Vondra. All aye; motion carried. Anderson moved to recommend to the council that Dispatcher Neumann's wage be increased to \$15.00/hr from \$14.97. Vondra seconded. All aye; motion carried.

Personnel Manual Review: Anderson moved to table the review. Seconded by Vondra. All aye; motion carried. Everyone is to review the presented job descriptions before the next meeting.

Future Agenda item: AFLIC, job descriptions; personnel manual.

Next meeting to be April 11, 2017 at 4:30 p.m. Anderson moved to adjourn at 5:35 pm. Seconded by Fox. All aye' motion carried.

Gail Vondra

Committee Secretary