

Public Safety Committee
MARCH 9, 2016 MINUTES

1. Call to Order

Meeting called to order by Chairperson Troy Nyman at 4:35 p.m.

2. Roll Call to determine if a quorum is present.

Committee Members: Troy Nyman, Ann Anderson, Mary Mason, Rich Bennett,

Absent: Jason Coplien

Also Present: Police Chief Christopher Hughes, Bob Higbee

3. Discuss / Possible Action approval of previous meeting minutes.

Ann Anderson moved, Mary Mason 2nd to approve the minutes of February 3, 2016, Carried.

4. Public Appearances: This is the public's opportunity to speak about anything that is not a specific agenda item. Each citizen is allowed 5 minutes to address the Committee.

a. Bob Higbee: regarding Kuhn Knight Noise Complaint

Bob Higbee complained about the noise from Kuhn Manufacturing when snow is being plowed at 02:00 a.m., while he is trying to sleep. After discussion and several suggestions, Troy Nyman will speak with Kuhn Manufacturing on the issue.

Bob Higbee also asked about the Stop Signs on W. 7th Avenue at 16th Street, as the Public Safety Committee had made a recommendation to have it removed on November 4, 2015. Police Chief Christopher Hughes will present to the City Council the request to have the Stop Sign removed.

Bob Higbee also again complained about the "No Parking" signs on the Northside of 16th Street in the 1600 block. It was again explained to Bob Higbee the necessity of the No Parking Signs for Emergency Response in the event of an Emergency at Kuhn Manufacturing.

Time allowed 4:37 p.m. to 4:43 p.m.

5. Committee Comments or Questions: This is the Committee's opportunity to speak about anything that is not a specific agenda item.

None Presented.

6. Unfinished Business: business remaining from preceding meetings.

a. Discuss and Possible Action: Revising Ordinance 45, Emergency Management in order consolidate Emergency Management and Public Safety Committees.

Police Chief Hughes reported that the Emergency Management Committee met and agreed to consolidate with the Public Safety Committee, with several suggestions on meeting matters, including the presentation to the Monthly Department Head Meetings. Mary Mason moved, Ann Anderson 2nd to present to the City Council, Carried.

- b. Discuss and Possible Action: Revising Ordinance 432-20D., Winter Parking.

Police Chief Hughes presented a change to Ordinance 432-20D. Police Chief Hughes stated that the Public Works Committee had approved the suggested changes. After discussion, the matter was continued until the April 6, 2016 Public Safety meeting.

- c. Discuss and Possible Action: Implementation of BHPD K9 Officer Program.

Police Chief Hughes and committee members expressed that they had received good public response about the idea of implementing a Brodhead Police Department K9 Officer program. Anderson requested that Police Chief Hughes present more concrete figures on what donations would cover and what the taxpayer would be responsible for. After discussion on issues involved, the matter was continued to future meetings.

7. New Business

- a. Discuss and Possible Action: Chief's Report of departmental activities since last meeting.

Police Chief Hughes provided a verbal report to the Committee on some of the department's activities during the month of February, including;

- Working with the Mayor and City Clerk/Treasurer in reviewing current City Boards, Commissions and Committees.
- Held another multijurisdictional drug intelligence meeting.
- Received two (2) grants from Department of Transportation.
- Part-Time Officer Aaron Morris has resigned due his obligations with his full time job. Part-time Dispatcher Carmen Nehls has also resigned to further pursue her EMT career goals. Began training of two (2) Part-time Officers and two (2) Community Service Officers.
- Working with the Personnel Committee on updating the City Personnel Manual and comparing it to the Police Officer Union Contract and the Department Policy and Procedure manual.
- Working on updating the Department Policy and Procedure Manuel, using an online program called PowerDMS.
- Presented the newly changed Police Department patch. The department had run out of the current patch. Staff was given the choice to continue with the current patch or design a new one. The patch presented represented their recommendations. Police Chief Hughes replied to Anderson's inquiry that there were budget funds available for this.

- b. Discuss and Possible Action: Northside Civil Defense Siren malfunction

Police Chief Hughes stated during last month's meeting, under the Chief's report, he verbally made the Committee aware of the siren not functioning. He stated he placed it on this agenda to ensure it was documented how the Committee wished to proceed. After discussion Troy Nyman requested that Police Chief Hughes research the costs of repairing or replacing the siren. The matter was continued to future meetings.

- c. Discuss and Possible Action: City Operator's License Applications

Police Chief Christopher Hughes updated the Committee on the Council's request in regard to the VFW temporary class B license, approved by Committee last month. Hughes stated the Park Board approved the license request at their 03/07/16 meeting with the restriction of no alcohol on the field or in the dugouts.

One (1) Bartender license was presented for Alexandria Torgeson, Ann Anderson moved, Troy Nyman 2nd to approve, Carried.

One (1) Bartender license was presented for Crystal Mason, Ann Anderson moved, Troy Nyman 2nd to approve, Carried.

One (1) Bartender license was presented for Angela M. Millard, Ann Anderson moved, Troy Nyman 2nd to approve, Carried.

One (1) Bartender license was presented for Jared N. Pickens, Ann Anderson moved, Troy Nyman 2nd to approve, Carried.

One (1) Bartender license was presented for Mark Hicks, A background check showed several charges in the last three (3) years, showing a Habitual Law Offender. Rich Bennett moved, Ann Anderson 2nd to not approve issuing a Bartender license, Carried.

8. Discuss / Possible Action future agenda items and next meeting date and time.

The next scheduled meeting is Wednesday, April 6, 2016 at 16:30 hours.

9. Motion to Adjourn

Mary Mason moved, Ann Anderson 2nd to adjourn at 18:20 hours, carried.