

**City of Brodhead, Wisconsin**  
**Audit and Finance Committee Minutes**  
**April 19, 2017 @ 4:30 p.m.**  
**City Hall Conference Room**

1. Call to Order: Withee called the meeting to order at 4:40 p.m.
2. Roll Call determined a quorum was present: Strommen, Naramore and Tallman. Huffman and Olson were absent. Also present was Clerk/Treasurer Withee, who ran the meeting in the absence of Huffman.
3. Motion by Strommen, with a second by Naramore to approve the minutes from the March 15, 2017 meeting. Motion carried.
4. Public Appearances: No citizens were present.
5. Committee Comments or Questions: Nothing to discuss.
6. Treasurer's Report for March 2017 was reviewed.
7. Budget to Actual as of March 31, 2017 was reviewed.
8. Motion by Tallman, with a second by Strommen, to increase the Capital Asset Limit from \$1000 to \$5000, per the recommendation of the auditors. Motion carried.
9. A resolution to commit funds was discussed. Teresa is still working on the details. No action was taken.
10. Motion by Tallman, with a second by Naramore to accept the proposal from Baker Tilly regarding TID Financial Statements as presented. Motion carried.
11. Motion by Naramore, with a second by Tallman to make a recommendation to council to approve the Budget Resolution 2017-005 regarding carryover funds from 2016. Motion carried.
12. Future Agenda Items: City land purchases, K-9 project, continual borrowing for capital expenditures
13. Date & Time for next meeting: May 10, 2017 at 4:30 p.m.
14. Motion by Tallman, with a second by Naramore to adjourn at 5:45 p.m. Motion carried.

Minutes taken by Carol Tallman, Acting Secretary