

Brodhead Personnel Committee May 9, 2017

Present: Fox, Vondra, Newcomer, Anderson, Clerk Withee. Guest: Chief Hughes

Chairman Fox called the meeting to order at 4:37 p.m. A quorum was determined to be present.

Newcomer moved to accept the minutes from the January meeting. Seconded by Anderson. All aye, motion carried.

Public appearances: None

Committee Comments or Questions: Vondra raised a question about AFLAC. No action has been taken on this.

Vondra moved to go into closed session at 4:45 PM. per WI Stat Statutes Sec. 19.85 (1) (c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. RE: FMLA Request and Possible Full Time Patrol Officer Vacancy. Seconded by Anderson. Anderson moved to go into open session at 5:45. Seconded by Vondra. Vondra moved that due to extenuating circumstances, Nick Bartels may use his comp time first for his FMLA request. All other requests must adhere to the Personnel Manual. All aye; motion carried. Regarding new police officer hire: The committee recommends bringing a part time police officer to full time on the 2-3 year pay scale, to be determined by the Chief's discretion. All other provisions of collective bargaining will apply.

Personnel manual: Section 3.1 (A), 3.1 (B) and 1.8 (A) (1): Anderson moved to remove the 3 bullet points regarding salary and years of service. Seconded by Vondra.

No action taken on Job descriptions.

Future agenda items: personnel manual, job descriptions, water and light billing.

Next meeting is scheduled for Tuesday, June 6<sup>th</sup> at 4:30 pm.

Vondra moved to adjourn at 6:10 p.m. Second by Anderson. All aye; motion carried.

Gail Vondra, Secretary