

**PUBLIC SAFETY COMMITTEE MEETING MINUTES**  
**Wednesday, September 7, 2016**

1. Call to Order: Meeting called to order by Chairperson Troy Nyman at 4:35 p.m.
2. Roll Call.

Troy Nyman, Mary Mason, Jason Coplien, Rich Bennett; All Present.

Also Present: Police Chief Chris Hughes, Mayor Doug Pinnow, City Clerk Teresa Withee, Brodhead Area Emergency Medical Service Captain Domanic Wiegel and Linda Wahl.

3. Approval of previous meeting minutes.

Jason Coplien moved, Troy Nyman 2<sup>nd</sup> to approve the minutes of August 3, 2016, Carried.

4. Public Appearances:

Linda Wahl requested for Autumn Fest, the City allow open containers on the Square (900 block W. Exchange Street), as during the Covered Bride Days. Police Chief Hughes advised he would present the request to the City Council.

5. Old Business

- a. Winter Parking Ordinance

This matter has been under review by the Committee since April 2016, presented by Police Chief Hughes. After discussion, *Jason Coplien moved, Troy Nyman 2<sup>nd</sup> to repeal Ordinance 432-20(A) and changing the dates in Ordinance 432-20(D) to "November 1 to and including March 31 of each year", Carried.*

6. New Business

- a. Raze or Repair order for old Middle School

Police Chief Hughes stated the condition of the Old Middle School had deteriorated to the point where the Sheriff's Offices will not permit their K9's in the building. In addition after an incident during Covered Bridge Days weekend the Chief has ordered staff not to enter the building unless human life is in peril. In addition the calls for service to and the complaints received by the department is having an unnecessary negative impact on police services. Police Chief Hughes requests the committee to recommend to Council to begin proceedings under City Ordinance to determine if a repair or raze order should be issued. *Motion by Rich Bennett, Mary Mason 2<sup>nd</sup> to request the Council begin repair or raze proceedings on the Old Middle School, Carried.*

- b. Sidewalks and crosswalk across 1st Street to Legion Park

Fire Chief was not present. *Motion by Mary Mason, Troy Nyman 2<sup>nd</sup> to table this item until the October meeting, Carried.*

- c. SafeBuilt Building Inspector contract

Mayor Pinnow presented that he had received several complaints on the Building Inspector, as to No Set Hours, Not having Timely Inspections, Not returning Telephone calls. Mayor Pinnow stated that he has been told that when the Inspections are done, that the quality of work is good. After discussion, *Rich Bennett moved, Jason Coplien 2nd that City Clerk Teresa Withee send a letter to the Safebuild Company with a list of the complaints and requesting that they meet with the Public Safety Committee at the next meeting, October 5, 2016 at 1630 hours, carried.*

d. Discuss / Possible Action: Amending ordinance 290-15, Carry-Out Hours.

Police Chief Hughes, based on request by several business owners, presented an ordinance amendment changing the Carry-Out Hours from 9:00 p.m. to 12:00a.m. *Jason Coplien moved, Mary Mason 2nd to approve presenting the amendment the City Council, carried.*

e. Discuss / Possible Action: Traffic safety grants

The Federal government had changed the rules for traffic grants next year. They now require more than one agency be involved in or to receive a traffic grant. Most Green County law enforcement agencies are signed on. The Sheriff's Office and Brodhead Police are discussing a combined effort on CTH E Decatur and Albany Townships due to the number of crashes on this stretch of highway. Thus, if agreed upon by both the Sheriff and Chief residents may see a Brodhead Police presence on CTH E between Albany and Brodhead. This will not impact the department's budget or regular patrol responsibilities of the department. Chief Hughes requested permission to proceed with these discussions. *Rich Bennett moved, Troy Nyman 2nd to allow the Chief to continue such talks with the Sheriff, Carried.*

Police Chief Hughes requested permission for Deputy Chief Raupp to be paid overtime, when working the traffic grants, as the City is not paying his salary for working the overtime grants. The current grant is due to expire on September 31<sup>st</sup> and the department is short of meeting the grant obligations. *Rich Bennett moved, Jason Coplien 2nd, to approve overtime pay to the Deputy Chief only only when he is working the traffic grant until September 31, 2016, Carried.*

f. Operator's licenses

- Meghan Lynn Krupke, Rich Bennett moved, Troy Nyman 2nd to approve, Carried.
- Emily Ann Dodge, Rich Bennett moved, Troy Nyman 2nd to approve, Carried.
- Shianne Lea Strommen, Rich Bennett moved, Troy Nyman 2nd to approve, Carried.
- Taydra Kay Foecking, Rich Bennett moved, Troy Nyman 2nd to approve, Carried.
- Kristie Jo Sweeney, Rich Bennett moved, Troy Nyman 2nd to approve, Carried.
- Oscar Vigil, Rich Bennett moved, Troy Nyman 2nd to approve, Carried.
- Lizbeth Gonzalez-Herrera, Rich Bennett moved, Troy Nyman 2nd to approve, Carried.
- Azucena Penilla, Rich Bennett moved, Troy Nyman 2nd to approve, Carried.
- Tiffany L. Vogel-Ramirez, Rich Bennett moved, Troy Nyman 2nd to approve, Carried.
- Miranda Danielle Ives, Rich Bennett moved, Troy Nyman 2nd to approve, Carried.
- Jason R. Clark, Rich Bennett moved, Troy Nyman 2nd to approve, Carried.

g. Other licenses and permits

- Hunting Permit was presented for Rudy McGill, Rich Bennett moved, Mary Mason 2nd to approve, Carried.

- Hunting Permit was presented for Thomas Holmes, Rich Bennett moved, Mary Mason 2nd to approve, Carried.
- Hunting Permit was presented for Perter and Jakob Bernstein, Rich Bennett moved, Mary Mason 2nd to approve, Carried.
- A Street Closure was presented for the United Methodist Church on 800 block of 5th Street on Sunday, September 11, 2016.
- A Street Closure was presented for the High School Homecoming Parade from 10th Street to 12 Street on 1st Center Avenue on Friday, September 23, 2016 from 1600 hours until 1700 hours.
- A Street Closure was presented for the Brodhead Fire and Ice event on the 900 block of Exchange Street on Friday, December 2, 2016 from 11:00 hours until 23:00 hours

7. Police and Fire Chief's and EMS Captain's reports of their department's activities since last meeting.

**EMS Captain:** Emergency Medical Service Captain Wiegel advised that several Emergency Medical Service Technicians are going through training and passing of the National Emergency Medical Service Exam. It is expected to have seven (7) new Emergency Medical Service Technicians by January 2017.

**Police Chief:** Department has been busy and conducting two (2) Crosswalk Crossing deployments, with the issuance of warnings, under the Traffic Safety Grant and are planning on conducting a 3rd enforcement with the issuance of traffic Citations for violators.

**Fire Chief:** Not present

8. Committee Comments or Questions:

Mary Mason questioned Stoughton Trailers parking in the fields by 17th Street. Police Chief Hughes advised that the matter is being worked on with the sale of Property. The Mayor and Department heads are trying to work with Stoughton Trailers to get them to remove the trailers as soon as possible.

9. Closed Session per WI State Statutes Sec. 19.85(1)(c), considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Re: Spring 2016 dispatcher selection process and Officer disciplinary action.

10. Return to Open Session

Due to time constraints, Plan Commission meeting at 6 p.m., the closed session was not held.

11. Discuss / Possible Action future agenda items and next meeting date and time.

- Sidewalks and crosswalk across 1st Street to Legion Park.
- SafeBuilt Building Inspector contract
- The next scheduled meeting is Wednesday, October 5, 2016 at 4:30 p.m.

12. Motion to Adjourn: Mary Mason moved, Troy Nyman 2nd to adjourn at 6 p.m., carried.