

Brodhead Community and Senior Center Committee  
Tuesday, January 6, 2015 6pm.

Meeting was called to order by Ellyn Popanz. Guests were Bradley S. Reents and Justin D. Sornsins from MSA Professional Services, Madison, WI and Jerry Elmer from Brodhead. Present: Mayor Pinnow, Beth Rosheisen, Dean Braund, Sharon Wolter, Jodi Kail, , Nancy Sutherland, Stephanie Pinnow, Karna Reicks.

Ellyn Popanz had asked MSA to attend this meeting to inform the committee about the available grants/funding that may be available for a Senior Center/Community project.

Since our last meeting Surveys were passed out in various places in the City. Attached are the results of 65 of the surveys received. There were more received but at the time of the meeting but were not compiled in this attachment.

Mr. Sornsins stated that a CGBD public facility is all Federal Funds and pays 50% of the nuts and bolts of the project up to \$500,000.00. There are certain criteria's that must be met for this funding. They stated that there is a limited cliental but elderly automatically qualify. Mayor Pinnow asked Mr. Elmer about the person who he had said would possibly donate monies to this project but Mr. Elmer did not have any further information to give the Committee at this time other than the donor decided he does not want to be involved in the planning aspect of this project.

Mayor Pinnow asked if this grant would only be for a new building or could it be used for an existing building. Mr. Sornsins replied that it can be used for both types of buildings but the City must own the building or land. Timeline would be to apply for the grant in May and usually if awarded would be in August. Mr. Sornsins's suggestion is to start the process of a space needs analysis which will look at the use of an existing building as well as a new building. This process involves working with the committee and the Council to determine what features are necessary for the Senior Center. The goal of this process would be to help the City decide what it wants and will ultimately use this information to submit for the grant. Once the City has applied for the grant, then the City can begin with final plans and specifications for bidding. An ideal schedule would consist of space needs analysis in spring/summer 2015; grant preparation in spring 2016; grant award summer 2016; final plans in fall 2016; and construction in 2017. The space needs analysis could cost approximately \$8000-\$12000 depending on what you are looking for. The cost for the grant application work would probably be around \$4000-\$5000. Mr. Reents passed out drawings of Community Centers that were drawn from the previous public meeting of the City last year. Mr. Braund passed out copies of preliminary floor plans from other Community centers in the area.

At this time Mr. Sornsins didn't feel that the Committee is ready to build this year as we do not have all the needed information compiled. Mr. Reents agreed that our Committee needs council support for this project. Ellyn spoke to Joe DeYoung also who agreed that we need to have financial support for amounts not covered by the grant so we are not trying to find funding later.

Next meeting will be Tuesday, February 3<sup>rd</sup>, 2015 at 6pm.

Adjourned at 8pm.

Ellyn J. Popanz