

**City of Brodhead
Emergency Management Committee Meeting Minutes
February 17, 2016**

Present: John B., Dick H., Heather O., Rich V., Police Chief Chris H., Deputy Police Chief Brian R., Jeff P., Roseann M., and Tanna McKeon of Green County Emergency Management

Absent: Chris S., Rob S., and Trent G.

Call to Order: Meeting called to order by John B. at 10:00 a.m.

Agenda: No changes to agenda

Previous meeting minutes: Motion by Jeff and second by Dick to approve minutes from January meeting. All in favor. Motion carries.

Public Concerns: No public concerns

Correspondence: Brian stated Green County Sheriff Mark Roloff sent letter on emergency ID's. Tanna discussed credentialing benefits. Cost is \$3/card. Every agency has to put their own credentials into the database. It is important to keep the ID's current as staff changes.

Brian also reported receiving some e-mails from Pat Weeden of the Brodhead Airport. Weeden is offering training on the airport itself, how to deal with emergencies at a small airport. Specific on how to approach an aircraft in an emergency. Weeden also asked to coordinate training with Tanna to possibly offer on this on a County scale. Discussion on costs. John will check with Pat and get back to the Committee.

Combining of committees. Chris said this came from the Department Heads. The Chief stated he discussed this with Public Safety, and they had no objections to absorbing this Committee. Discussion on pros and cons. Tana distributed WI State Statutes Chapter 323 that covers emergency management. Discussion on changing meeting dates to quarterly or bi-monthly. Request to at least annually do a table top exercise to practice what to do when an event occurs. Consensus seems to be to continue as a committee, but meet less frequently. Also consider becoming an ad-hoc committee of Public Safety. Will discuss again in March.

Discuss/Possible Action future agenda items and next meeting date and time: Next meeting will be on Wednesday, March 3rd at 1:00 p.m. in the conference room. Note: This is a week earlier than our normal schedule to avoid a conflict with tornado spotter training.

Motion to adjourn: Motion Rich. Second by Brian. All in favor. Motion carries. Adjourned at 10:50 a.m.

Respectfully submitted by Roseann Meixelsperger