

**CITY OF BRODHEAD COUNCIL MINUTES**  
**Tuesday, January 17, 2017**

**Present:** Mayor Pinnow, Alderman Nyman, Anderson, Fox, Bernstein and Rosheisen. City Clerk Withee and City Attorney Jamie Olson.

**Absent:** Alderman Huffman

Mayor Pinnow called meeting to order at 7:00 PM. Roll call vote shows all Aldermen present except Huffman.

Previous minutes: Motion by Fox to approve minutes from January 9, 2017. Second by Bernstein. Five ayes. Motion carried.

**Library Board:** Rosheisen was rescheduled to next Monday, January 23

**Plan Commission:** Attorney Olson presented a preliminary CSM for Bob Waelti with recommendations from MSA. Motion by Fox to approve the preliminary CSM with conditions as addressed by the city engineer as presented. Second by Anderson. Five ayes. Motion carried.

**Public Safety:** no report

**Finance Committee:** Nyman made a motion to approve the following checks for December 2016: BID CK 1361 to 1365 - \$1,180.85, Sewer Fund CK 7684 to 7700 - \$65,013.45, General CK 75180 to 75309 - \$353,432.97. Seconded by Bernstein. Roll Call 5 ayes. 0 nays. Motion carried.

Mayor asked for a motion to approve the December Treasurer's Report. Motion by Bernstein to approve the treasurer's report as presented. Second by Anderson. Five ayes. Motion carried.

Budget to Actual as of December 31, 2016. No questions. Mayor Pinnow asked if there is any reason to keep this as an agenda item and if it could be emailed out to council each month for information purposes. Attorney Olson advised that would be acceptable.

**Personnel Committee:** Alderman Fox advised that there were revisions to personnel manual section 3.1 (b) adding the word "worked", hours must be actual hours worked not holiday, vacation etc. to be eligible for overtime pay. Section 4.1 (b) holiday pay will be the first paycheck in December rather than the first paycheck in January. Department heads will provide a memo to the personnel committee rather than directly to the mayor and then the committee will make a recommendation to the mayor for his approval. Motion by Fox to make the changes as recommended. Second by Anderson. Five ayes. Motion carried.

Chief Hughes stated that three community service officers have been offered a conditional offer of employment. Two public safety dispatchers still need to meet two aspects of their conditional offer of employment. Two part time police officers will be added on as probationary status. All applicants were approved by personnel committee.

**Mayor Report:** Future agendas: Roof permits, Library closing policy should be addressed at the library board meeting, Rosheisen will address this at the meeting. Committee membership, Clerk Withee will get a list of current members to the council members. City is still looking at purchasing land, the barn is no longer an option for the city, and foundations will be asked to see if it is a viable option for preserving the barn. Meritage agreement. Status of the old middle school. Reschedule the second meeting in February on February 13<sup>th</sup>.

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**Attorney Report:** Attorney Olson no report

Motion by Bernstein to enter closed session. Second by Nyman. Roll call five ayes. 0 nays.  
Motion by Fox to Return to Open. Second by Anderson. Motion carried.

Motion by Fox to extend the residency requirement of Police Chief Hughes to May 4, 2017. Second by Anderson. Five ayes. Motion carried.

**Adjournment:** Motion to adjourn by Bernstein. Second by Fox. Adjourned at 7:35 p.m.

Douglas A. Pinnow, Mayor Approved this 13<sup>th</sup> day of February, 2017.  
Teresa Withee, City Clerk