

**CITY OF BRODHEAD  
COMMON COUNCIL MINUTES  
Monday, February 11, 2019**

**Present:** Mayor Pinnow, Aldermen Bruce, Anderson, Fox, Peach (via phone) and Huntington. City Clerk Withee and City Attorney Schroeder

Mayor Pinnow called meeting to order at 5:00 PM. Roll call shows all Aldermen present except Nyman and Youth in Government representatives Van Wyhe, Christianson, Wilson and IIs

Mayor Pinnow stated there is no need for closed session this will be added to next week's agenda

**Minutes:** Motion by Bruce to approve minutes from January 14, 2019 and January 22, 2019 as presented. Second by Anderson. Five ayes. Motion carried.

**Park Board:** Bruce stated that there are 2 weeks left for the 2<sup>nd</sup> grade basketball program. The 3<sup>rd</sup> graders had to make up 2 weeks from January with the 2<sup>nd</sup> graders because of school closings. The Youth Ball sign up will begin this Friday, February 15<sup>th</sup> and run through March 15<sup>th</sup>. Registration packets can be picked up at City Hall or can be downloaded from the city website. The Parks Department is accepting summer application until February 28<sup>th</sup>. Positions available are lifeguard, basket and concession attendants, tots and t-ball workers and park maintenance. Also anyone 14 and older is eligible to umpire youth ball. Dodgeball sign up will begin in a couple of weeks for all 4<sup>th</sup> to 6<sup>th</sup> grade boys and girls. The program will begin Wednesday, March 13<sup>th</sup> and run 4 weeks.

**Public Safety:** Chief Hughes presented applications for operator licenses for Kaci Pryee, Lacy Hanson, Daniel DeVoe and Jessie Saint. In regards to Lacy Hanson common council previously denied her operator license due to previous convictions. Public Safety recommended to not approve at that time. Chief Hughes stated there was miscommunication with the establishment owner and he wanted to put this license forward again. Chief Hughes reviewed the operator license policy. Fox and Bruce stated according to policy she would have to wait until the license renewal period. Motion by Fox to refund fee to owner and deny application based on the 2018 decision. Second by Anderson. Five ayes. Motion carried. Police Department has recommended approval for the remaining applications. Motion by Fox to approve all other operator licenses as presented. Second by Anderson. Five ayes. Motion carried.

Chief Hughes presented the police services contract with Town of Decatur he has not received feedback from the township. Bruce wanted to know if this would require the police department to eventually hire more staff. Chief Hughes stated that if this goes beyond code enforcement the agreement is structured that the township requests can't surpass the city needs. The city can withdraw from the agreement if this becomes an issue. Mayor Pinnow asked Chief Hughes to clarify on page 3 the section regarding terminating the agreement. Chief Hughes stated that the language regarding termination can be changed. Discussion by council. Attorney Schroeder stated that this could be changed to 90 days but any citations issued that have not been resolved would need to be concluded. Motion by Fox to revise the contract to state "Any party may terminate this agreement with at least a 90 day written notice and that all pending cases would be completed". Second by Anderson. Five ayes. Motion carried.

**Economic Development:** no meeting due to weather

**Fire District:** Anderson stated that the fire district has been struggling to find someone to complete their audit. Attorney Schroeder stated that council has previously requested audited financial statements and to date the fire district has not contracted for this service. Financial statements have not been provided in the past but the city did receive a 2018 financial report. They are required to do this as part of the contract. To date they have not provided audited statements to the city. They are continuing attempts to find an

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auditor. Fox stated they have contacted at least 10 auditors and have been denied by at least 3. The rest have not responded. Attorney Schroeder stated that it may be an issue as to how they are requesting the audit. Mayor Pinnow stated that it is frustrating that it has been a year since the city requested the audit and they have still not complied. We need pertinent information to make an informed decision. Fox said some progress is being made and maybe we need to set a deadline. Mayor Pinnow asked if this will affect the city decision regarding renewing or not renewing the contract. Attorney Schroeder stated it is more a question of terminating because it automatically renews he reviewed section 14 that addresses dissolution of the district. Discussion by council. The 7 year deadline deals with distribution of assets. The effective date of the contract is February 25, 2013. There is a formula for distribution of assets. Pinnow stated that the reason for the audit was to have clear numbers to make a decision and it is unclear when the audit will be done. Attorney Schroeder stated that if the city terminates at any time during the year the outcome will be the same. Attorney Schroeder would like to review the fire district request for the audit and the responses by the auditors. Ann stated she sent out the minutes with the auditors responses. Peach stated we believe they are soliciting an audit in good faith. Motion by Bruce to table until we receive more information. Second by Peach. Five ayes. Motion carried.

**BID Board & Revitalization:** Pinnow stated BID and Chamber are combining some of their funds for an advertising campaign to promote Brodhead. Concerts in the park are confirming contracts with bands. Collaborative meeting is at library on February 28<sup>th</sup> at 6PM. BID paid for crossing signs that will be installed at a later date. BID members are doing an assessment and inventory on downtown buildings to determine where improvements can be made.

**Senior/Community Center:** Mayor Pinnow stated the referendum question was submitted to county. Fundraising has begun and there will be 3 public information meetings before the election. Joe DeYoung will facilitate with Doug Sutter from Keller Group.

**Personnel:** no report

**Plan Commission:** Attorney Schroeder presented final CSM for Briggs. Plan Commission has recommended approval. Motion by Fox to approve final CSM as presented. Second by Peach. Five ayes. Motion carried.

**Mayor Report:** Future Agendas: Town of Decatur contract, fire district, personnel committee, bus driver appreciation week.

Mayor Pinnow met with UniverCity students last week to evaluate the property across from subway for senior housing. Anderson stated this also supports the Green County housing study.

Motion by Anderson to appoint Erika Gokey to the Senior/Community Center Committee. Second by Huntington. Five ayes. Motion carried.

**Attorney Report:** No report

**Adjournment:** Motion to adjourn by Anderson. Second by Fox. Five ayes. Adjourned at 5:53 p.m.

Douglas A. Pinnow, Mayor Approved this \_\_\_\_ day of February 2019.  
Teresa Withee, City Clerk