

CITY OF BRODHEAD COUNCIL MINUTES
Tuesday, March 21, 2017

Present: Mayor Pinnow, Alderman Nyman, Anderson, Bernstein and Rosheisen. City Clerk Withee and City Attorney Jamie Olson.

Absent: Alderman Huffman and Alderman Fox

Mayor Pinnow called meeting to order at 7:00 PM. Roll call vote shows all Aldermen present except Huffman and Fox.

Clerk Withee swore in part-time officers Matthew Miller and Andrew Arneson.

Chief Hughes introduced part time safety dispatcher Cynthia Swanson and Shelby Davis. Chief Hughes introduced Community Service Officers Brandon Bash, Logan Shelby and Caleb Zanoi. Mayor Pinnow congratulated everyone and welcomed them to the city.

Previous minutes: Motion by Bernstein to approve minutes from March 13, 2017. Second by Rosheisen. Four ayes. Motion carried.

Economic Development: Green County Leaders representative Theresa Bernstein presented information regarding high speed internet in Green County. She requested council provide a letter of support and a contribution of \$750 that would go toward mapping and writing a grant. Motion by Bernstein to table the contribution of \$750 from the economic development budget, a letter of support was previously submitted. Second by Rosheisen. Four ayes. Motion carried.

Library Board: Director Noel presented the February numbers. 3,776 Visits, 4,643 items out. 270 items added. Program attendees; Children's programs – 210, Young Adult programs – 5, other programs – 3. Upcoming events: Moana Movie Matinee, Lego Club, National Library Week April 9-15, Sphero Kit, Sing! Movie Matinee, National Library Workers Day April 11, Craftastrophe – Adult Craft Club and Brodhead Book Club. The Library will be closed on Wednesday, April 26.

Finance Committee: Nyman made a motion to approve the following checks for February 2017: BID CK 1371 - \$11.54, Sewer Fund CK 7715 to 7733 - \$88,056.90, General CK 75424 to 75512 - \$968,383.04. Seconded by Anderson. Roll Call 4 ayes. 0 nays. Motion carried.

Mayor asked for a motion to approve the February Treasurer's Report. Motion by Bernstein to approve the treasurer's report as presented. Second by Nyman. Four ayes. Motion carried.

Clerk Withee presented an accounts receivable list of uncollected debt in the amount of \$3,425.30 dating back to 2010. Attempts have been made to collect the debt. Discussion by council. Motion by Bernstein to allow the clerk's office to write these off as bad debt. Second by Anderson. Four ayes. Motion carried.

Clerk Withee presented Resolution 2017-006 Approving Fund Balance Policy. This has been reviewed and there is a recommendation from Finance Committee. Discussion by council. Motion by Anderson to approve Resolution 2017-006 as presented. Second by Nyman. Four ayes. Motion carried.

Clerk Withee presented Resolution 2017-007 Approving Credit Card Policy. This has been reviewed and there is a recommendation from Finance Committee. Discussion by council. Motion by Nyman to approve Resolution 2017-007 as presented. Second by Bernstein. Four ayes. Motion carried.

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Mayor Report: Mayor and City Clerk Withee met with Tony Ends and Abby Wellemyer regarding approval of the concept for Scotch Hill Farms to promote a local farmers market providing a meal prepared with local products. The mayor has sent a letter of support and this will need to be on the first agenda in April. Future Agendas: Board of Review, Committee Structure and council committee list, Broadband request from Green County Leaders.

Attorney Report: Attorney Olson presented a final CSM for Jerry and Ann-Marie Elmer. Plan Commission recommends approval. Motion by Bernstein to approve the final CSM as presented. Second by Anderson. Four ayes. Motion carried.

Attorney Olson presented a final CSM for Steve and Vicky Stuessy. Plan Commission recommends approval subject to the surveyor confirming the north-south boundaries. Motion by Bernstein to approve the final CSM as presented. Second by Anderson. Four ayes. Motion carried.

Adjournment: Motion to adjourn by Anderson. Second by Nyman. Adjourned at 7:35 p.m.

Douglas A. Pinnow, Mayor Approved this 10th day of April 2017.
Teresa Withee, City Clerk