

**CITY OF BRODHEAD
COMMON COUNCIL MINUTES
Tuesday, August 21, 2018**

Present: Mayor Pinnow, Aldermen Nyman, Bruce, Fox, Huntington and Peach. Deputy City Clerk Miller and City Attorney Mike Faust.

Absent: Alderperson Anderson

Mayor Pinnow called meeting to order at 7:00 PM. Roll call shows all Aldermen present except Anderson

Mayor Pinnow thanked all volunteers for their help at Covered Bridge Days. Great to have so many people help to make the event so successful.

Angela Schoville requested a public hearing to appeal her bartender's license denial. Chief Hughes spoke on behalf of the police dept. Angela Schoville spoke on her own behalf as well as Bill Sangermano, Cali Pryce and Tera Gray.

Closed Session per WI State Statutes Section 19.85(1)(a) Deliberating concerning a case which was the subject of any judicial or quasi-judicial trial or hearing before that governmental body; Deliberating information gathered during hearing pursuant to Chapter 125, contesting non-renewal of operator's license.

Return to Open Session

Possible Action from Closed Session

7:18 p.m. Motion by Fox to enter closed session. Second by Nyman. Roll call Five ayes. 0 nays.

7:37 p.m. Motion by Nyman to Return to Open Session. Second by Fox. Five ayes. Motion carried.

Motion by Fox to approve renewal of operator's license after a 45 days suspension starting today. Second by Nyman. Four ayes. One nay Alderman Peach. Motion carried. Fox stated if there is another offense council can revoke immediately at that time.

Minutes: Mayor Pinnow noted the roll call time was 7:00 p.m. not 4:00 p.m. Motion by Peach to approve minutes from July 30, 2018 with time change. Second by Huntington. Five ayes. Motion carried.

Public Safety: Approve Public Event Permit for Brodhead School District's homecoming parade.

Motion by Nyman to approve Public Event/Parade Permit for the Brodhead School District Homecoming Parade. Second by peach. Five ayes. 0 nays. Motion carried.

Chief Hughes presented operator's license for Alex Duff and Mary Bennett for approval.

Motion by Nyman to approve Operator's License for Alex Duff and Mary Bennett. Second by Fox. Five ayes. 0 nays. Motion carried.

Chief Hughes presented operator's licenses for Latasha Nehls and Lacy Hanson for denial.

Motion by Fox to deny Operator's License for Latasha Nehls and Lacy Hanson. Second by Nyman. Five ayes. 0 nays. Motion carried.

Fire District: Alderperson Fox reported the budget is being worked so it will be done in timely manner this year. Businesses with violations from fire inspections were turned over to the Police Department. Mostly violations for fire extinguishers. Policy being worked on between Fire Chief Scheidegger & Police Chief Hughes for dispatch

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calling support from Orfordville. Mayor Pinnow asked about the status of the audit from the fire district? Fox said only 2013 is being done because that's the year things changed and there are discrepancies. Mayor Pinnow clarified only 2013 or all years. Fox said only 2013 because of the discrepancies between the fire district and the city so they thought if they got it figured out it would be ok. Fox said initially 2013 - 2017 were to be done. The audits are costly another reason why they are only doing 2013.

Library Board: Alderperson Nyman stated nothing at this time.

Park Board: Director Boegli reported the pool leak was due to a broken pool valve not a broken return line or a crack in the pool. Pool refunds for season pass holders will be mailed Friday, August 24th. The Pool will be ready to go next summer. Covered Bridge Days events at Legion, Veterans and Jaycee Parks were successful. Flag Football sign-up ends this Friday, August 24th. Games begin Saturday, September 8th and runs 7 weeks through Saturday, October 20th. A 5 week Fall Yoga classes will be offered at Putnam Park starting Monday, September 10th at 5:00 p.m. Lisa Biber will be the instructor. Tonight is National Night Out at Jaycee Park from 5:00 p.m. – 9:00 p.m.

Public Works: Director Vogel and Andrew from MSA discussed contract with MSA for Phase 2 of the phosphorus trading. Phase 1 is complete. Phase 2 is the Searles Creek Restoration and Dairy Farm Improvements. Doing the phosphorus trading is less costly than renovating wastewater plant.

Phase 1 was developing contracts with three Landowners which was complete 7/17/18. These landowners may qualify for funding from NRCS (Natural Resources Conservation Service). Landowners need to apply by October 2018 with final plans being submitted December 2018. Peach asked what the City of Brodhead's costs will be. Andrew stated the city's cost depends on if land owners receive the funding. City's cost is 50% of project. All three landowners have contracts to help with project. One landowner may have issues getting the funding since it's owned by a trust and they may not meet revenue guidelines. Project will start August 2018 and be completed by December 2019. Fox asked if the NRCS fund would decrease city's portion or just landowner's portion. Landowners go through the process to apply for funds. Will know by March 2019 if granted. NRCS won't pay until project completed. NRCS will pay landowner and then the landowners pay the City. Nyman asked if MSA has done this before. Andrew said they've done streambank restoration before but not at this level. MSA has a team already working on these kinds of project but Andrew will be lead project manager.

Motion by Fox to approve contract with MSA for Phase 2 phosphorus trading Searles Creek Restoration not to exceed \$144,500. Second by Nyman. Five ayes. Motion carried.

Pearl Island: Director Vogel nothing at this time

Economic Development: Mayor Pinnow hotel feasibility study was done, Casey Jones helped with this. A VP of operations came and toured Brodhead. He was impressed with town. Agrees we are good candidate for hotel. He will contact developers to see if he can get some interest in Brodhead. Economic Development Board discussed visiting local business per Green County Development. Economic Development Board is looking for new members.

Water & Light: Alderperson Nyman nothing at this time

Senior/Community Center:

- a) Discussion and possible action on request for matching funds for Senior/Community Center Grant. Permission to campaign for funds on their own.

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Motion by Fox to approve request for matching funds for Senior/Community Center Grant. Second by Peach. Five ayes. Motion carried.

b) Discussion and possible action on request for funds to hire fundraiser for Senior/Community Center. Nyman don't hire someone to fund raise. Pinnow says finance tabled.

Motion by Peach to table request for funds to hire fundraiser for Senior/Community Center Grant.

c) Discussion and possible action on amendment to offer to purchase property located at 708 23rd St. Motion by Huntington to approve amendment to offer to purchase property location at 708 23rd St for Senior/Community Center. Second by Fox. Five ayes. Motion carried. Move from 11/1/18 to 1/14/19

d) Discussion and possible action on acceptance of CDBG award regarding senior center/community center Motion by Fox to approve acceptance of CDBG (Community Development Block Grant) award for Senior/Community Center contingents still apply. Second by Peach. Five ayes. Motion carried. Fox asking to specific to parcel or project. Mayor says project not parcel.

e) Review and possible action on resolution directing submission of question to non-binding referendum regarding Senior/Community Center. Jan 14 referendum write up for April ballot.

f) Discussion and possible action regarding a referendum request for the Senior/Community Center to be placed on the April ballot

Motion by Fox to approve resolution directing submission of question to non-binding referendum for Senior/Community Center be placed on April 2019 Ballot. Second by Nyman. Five ayes. Motion carried.

BID Board and Revitalization: Alderperson Huntington pedestrian crossing signs presented by Director Vogel not ready yet. UniverCity starts today. Discuss prospect to fill vacant position. Whitney Tree Service will prune lilac trees on main St. Jaycees will add mulch tinkers garden like they have in the past. BID District will be getting flyer with flag dates as to when flags should be displayed.

Plan Commission: Attorney Faust Discussion and possible action on Final CSM for Hayden. Plan commission approved.

Motion by Fox to approve Final CSM for Hayden. Second by Peach. Five ayes. Motion carried.

Finance Committee: Alderperson Nyman presented the Vouchers Report & Treasurer's Report for July 2018.

Motion by Nyman to approve Vouchers Reports for July 2018. Second by Peach. Five ayes. Motion carried. ROLL CALL

Motion by Nyman to approve Vouchers and Treasurers Reports for July 2018. Second by Fox. Five ayes. Motion carried.

Fox also wanted to note that she confirmed with City Clerk Withee that the library loan is being paid contrary to some speculation around town.

Mayor Report: Mayor Pinnow attended the UniverCity kick off tonight. 29 of 85 projects have been accepted.

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Brodhead has 4 of them. Design Community Center, Revitalize downtown, Senior Housing, Develop Pearl Island. Youth in Government three students. Two are continuing from last year, one is new this year. Market Study begins in September. Future Agendas – nothing at this time. Attendance Report – Teresa is compiling the information. 7 Day notice to appoint Jaine Winters as new Plan Commission member.

Attorney Report: Attorney Faust nothing

Adjournment: Motion to adjourn by Fox. Second by Nyman. Five ayes. Adjourned at 8:27 p.m.

Douglas A. Pinnow, Mayor Approved this 10th day of September 2018.
Keri Miller, Deputy City Clerk