

CITY OF BRODHEAD COMMON COUNCIL MINUTES
Monday, September 11, 2017

Present: Aldermen Nyman, Huffman, Anderson, Fox, Peach and Huntington. City Clerk Withee and City Attorney Mark Schroeder.

Absent: Mayor Pinnow

Acting Mayor Fox called meeting to order at 7:00 PM. Roll call vote shows all Aldermen present and Mayor Pinnow absent.

Youth in Government Swearing in Ceremony: Clerk Withee administered the Oath of Office for the Youth in Government representatives, Annika Bernstein, Sebastian Van Wyhe and Trinity Johnson. Representative Spreitzer, Calvin Boldebeck with Mark Pocan's office and Tawsif Anam with Senator Ron Johnson's office all addressed the youth and council. Ellen Andrews from UW Extension thanked the city for offering this opportunity to the students.

2016 Audit Report: Stephanie Nelson, Baker Tilly, presented the 2016 final audit.

Minutes: Motion by Anderson to approve minutes from August 14, 2017 with corrections suggested by Attorney Mark Schroeder. Second by Huffman. Student advisory vote three ayes. Council vote five ayes. Motion carried.

Library Board: Director Noel presented a request to waive the ordinance requirement to obtain 3 bids for HVAC. She introduced Cory Neely from WPPI to explain the technical issues involved with their request. He stated that there is new technology that is being introduced that allows cost savings but there is no other company that is using this technology for an accurate comparison. There are incentives from Focus on Energy that would amount to about \$5,000. Director Noel stated that the complete project cost is under \$17,500. The library does have funds to cover the cost in the current budget and with sinking funds. Discussion by council. Attorney Schroeder stated that there is authority for council to waive this requirement. Motion by Anderson to approve the request to waive the ordinance requirement to obtain 3 bids. Second by Huffman. Student advisory vote three ayes. Council vote five ayes. Motion carried.

Director Noel presented the August numbers. 4,839 Visits, 5,259 items out, 289 items added. Program attendees; Children's programs – 430, Young Adult programs – 119, other programs – 279. Upcoming events: Story Time: Wed and Fri mornings at 10:00 am, Lego Club: Thu afternoon from 3:15 pm – 4:30 pm, Hospice 101: Tue, Sept. 12 at 10:00 am, Sat Open Art Studio: Sat, Sept. 23 at 10:00 am, Toddler Time: Thursdays in Oct from 10:00 am – 10:30 am, Halloween Party: Oct 27 (time TBD), Teen Escape Rooms: Nov 10 (times TBD)

Park Board: Director Boegli stated this summer was one of the coldest summers in recent years and unfortunately the pool heater stopped working also. They made several attempts to fix the pool heater. He will be attending the finance committee meeting for possible carryover funds and also a local foundation to request funding for a new heater. Flag football began last Saturday with 121 children attending. Volleyball sign up begin this week and games will start in October. He commended Jacob Staffon for an Eagle Project to better the parks. Director Boegli stated they are in the early stages of creating a dog park in the city.

Public Works: Director Vogel stated he will be hiring a part time employee and this will be a short term position to get them through November. He stated that after almost 21 years of service Ron Risum has submitted his letter of resignation and will be retiring before the end of September. He will need to hire

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a full time person as well and requests council approval to hire a full time person. Motion by Peach to allow the public works department to hire a full time employee to cover the retirement of Ron Risum. Second by Anderson. Student advisory vote three ayes. Council vote five ayes. Motion carried.

Director Vogel addressed an email from Mr. Stocks he stated that Dave Sauer is on the agenda for the Decatur town board on the 18th of September. Residents feel that the lift station that was recently installed is not doing what is supposed to do. Director Vogel stated that the lift station is doing what it was intended to do. It is removing flood water and also ground water.

Economic Development: Alderman Anderson stated that the Decatur Water issue was discussed. Cara Carper discussed the UniverCity program. University students bring their expertise to help with city projects at a lower cost. Invitation from Cara Carper, Green County Development Corporation, to attend an informational meeting about the UniverCity program offered by UW Madison on Monday, September 18th from 8:30 am – 10:30 am in New Glarus. Please let Clerk Withee know after the meeting tonight if you would like to attend and she will RSVP.

Public Safety: Renaming of the streets will be presented to council again on September 19th.

Chief Hughes presented an operator license for Melanie E. Pehl, Michael A. Myers, Rebecca A. Taylor, Kyle E. Guenzler, Morgan D. Lawrence, Robert J. Murray and Scott G. Wahler. Motion by Anderson to approve all applications as presented. Second by Huffman. Student advisory vote three ayes. Council vote five ayes.

Chief Hughes presented an operator license for Kristen C. Bear. Public safety committee has reviewed and after discussion of the applicants numerous law violations voted to deny the application. Motion by Anderson to deny based on the recommendation of public safety and the reasons they addressed regarding the applicant being a habitual law offender. Second by Huntington. Student advisory vote three ayes. Council vote five ayes.

Chief Hughes presented public event applications for a Street Closure for the Chamber's Autumn Fest Event in the 900 Block of W. Exchange on Saturday, October 7, 2017 from 6:00 A.M. until 5:00 P.M. Public Event, Street Closure for the Methodist Church Halloween Trick or Treat in the 900 Block of 5th Street on Saturday, October 31, 2017 from 4:00 P.M. until 7:00 P.M. Public Event, Street Closure for the Brodhead High School Homecoming Parade on Friday, September 29, 2017 from 4:00 P.M. until 5:00 P.M. Chief Hughes noted the State has approved that 1st Center Ave (STH 11) to be closed for this event. Public Event, Street Closure for the Pearl Island Fun Run/Walk on Saturday, October 7, 2017 from 8:00 A.M. until 10:00 P.M. Public Event, for the Alzheimer/Dementia Alliance of Wisconsin Fund Raiser with Tractors on Streets on Sunday, September 24, 2017 from 10:00 A.M. until 3:30 P.M. Motion by Anderson to approve all applications as presented. Second by Huntington. Student advisory vote three ayes. Council vote five ayes. Motion carried.

Chief Hughes presented a Temporary Class B application for the Chamber's Autumn Fest Event on Saturday, October 7, 2017 in the 900 block of W. Exchange Street. Motion by Anderson to the application as presented. Second by Huffman. Student advisory vote three ayes. Council vote five ayes. Motion carried.

Chief Hughes presented a request from the Chamber to wave Ordinance 290-21, and allowing open intoxicants on Saturday, October 7, 2017 in the 900 Block of West Exchange Street for Autumn Fest.

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Motion by Anderson to approve resolution 2017-022. Second by Huffman. Student advisory vote three ayes. Council vote five ayes. Motion carried.

Chief Hughes explained the services provided by Lexipol proposal for law enforcement policy manual and the need to implement this type of program/purchase in the Police Department. The cost for the remainder of 2017 is \$970 with an annual fee of \$3,788. Discussion by council. Motion by Huffman to approve the purchase for 2017. Second by Anderson. Student advisory vote three ayes. Council vote five ayes. Motion carried.

Fire District: Alderman Anderson stated that FF Inc. pancake breakfast is scheduled for October 17 from 7am-11am. Budget was presented requesting a 3% increase.

BID Board: Alderman Huntington stated they discussed the collaborative meeting and action plans and feel that BID will focus on downtown projects.

Historic Preservation: Alderman Huntington stated that their next meeting is in October.

Plan Commission: Alderman Peach stated that final payment for Vintage Salon and Slocum were approved for the building improvement program after building inspection had been completed. Application for Condon was approved up to \$5,000. Comp plan action items were discussed. All council members are encouraged to attend the meeting on September 25th at 6pm at the library.

Personnel Committee: Acting Mayor Fox stated that the personnel committee has appointed Don Mueller and Alderman Fox to represent the city in negotiations with the police department. The next meeting is October 25th.

Closed Session per WI State Statutes Section 19.85(1) (e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Re: Police Union Initial Proposal

Motion by Anderson to enter closed session. Second by Huffman. Roll call 5 ayes. 0 nays.

Motion by Anderson to Return to Open Session. Second by Nyman. Five ayes. Motion carried.

Mayor Report: Future Agendas: Report from Better Brodhead regarding cups and wristbands, zoning map update, property purchase, Horse carriages and food wagons, building inspector, Budget – meeting dates/times have been included in council packets, street name change resolutions – residents have not yet been notified of the meeting. Acting Mayor Fox stated that she felt that residents need to be notified if it is only a copy of the agenda. Chief Hughes will get the addresses and Clerk Withee will provide a draft agenda.

Attorney Report: No report

Adjournment: Motion to adjourn by Anderson. Second by Nyman. Five ayes. Adjourned at 8:46 p.m.

Douglas A. Pinnow, Mayor Approved this 19th day of September 2017.
Teresa Withee, City Clerk