

CITY OF BRODHEAD COMMON COUNCIL MINUTES
Monday, September 12, 2016

Present: Mayor Pinnow, Alderman Nyman, Huffman, Anderson, Fox and Rosheisen. Clerk Withee and City Attorney Mark Schroeder. Youth in Government representatives Dawson Keller, Presley Hale, McKenzie Keller and Michelle Loeffelholz.

Absent: Alderman Bernstein

Mayor Pinnow called meeting to order at 7:00 PM. Roll call vote shows all Aldermen present except Bernstein.

Mayor Pinnow thanked the students, UW Extension and the representatives for helping to make the Youth in Government Program successful. Clerk Withee conducted the Oath of Office for the Youth in Government representatives, Dawson Keller, McKenzie Keller, Michelle Loeffelholz, and Presley Hale. Senator Ringhand, Representative Spreitzer, Calvin with Mark Pocan's office and Tawsif Anam with Senator Ron Johnson's office all addressed the youth and council.

Comprehensive Plan: Mayor Pinnow advised the council that members are needed for the comprehensive plan committee it is suggested that at least half are citizen members.

Minutes: Motion by Anderson to approve minutes from August 16, 2016 as presented. Second by Fox. Five ayes. Motion carried.

MSA Professional Agreement: Attorney Schroeder presented the professional services agreement from MSA stating the estimated fee will not exceed \$25,000. Attorney Schroeder has no objections to the agreement as presented. Motion by Fox to approve the agreement as presented not to exceed \$25,000. Second by Anderson. Five ayes. Motion carried.

Library Board: Motion by Fox to approve Resolution 2016-013 Requesting County Library Tax Exemption for 2017 as presented. Second by Anderson. Five ayes. Motion carried.

Park Board: Director Boegli advised the council that this past Saturday was the first week of flag football. There are 15 teams from Brodhead and 3 from Juda, the last games are October 22nd. Volleyball sign up is underway.

Public Works: Motion to table CWF update by Fox. Second by Anderson. Five ayes. Motion carried.

Public Safety: Chief Hughes presented applications for operator licenses for Meghan Krupke, Emily Dodge, Shianne Strommen, Taydra Foecking, Kristie Sweeney, Oscar Vigil, Lizbeth Gonzalez-Herrera, Azucena Penilla, Tiffany Vogel-Ramirez, Miranda Ives and Jason Clark. Motion by Fox to approve applications as presented. Second by Rosheisen. Five ayes. Motion carried. Requests for hunting permits for Rudy McGill, Thomas Holmes, Peter Bernstein and Jakob Bernstein. Motion to approve by Fox. Second by Nyman. Five ayes. Motion carried. Trapping permits presented for Peter Bernstein and Jakob Bernstein. Motion to approve by Fox. Second by Nyman. Five ayes. Motion carried. Chief Hughes advised council that with all of the activity in the Pearl Island Recreation Area he will be recommending that in the future no hunting or trapping will be permitted due to safety issues in the area. This will not require an ordinance change.

Chief Hughes presented public event permits for the United Methodist Church Rally, September 11, 2016 with street closure on the 800 block of 5th Street, High School Homecoming Parade street closure from 10th Street to 12th Street on 1st Center Ave on Friday, September 23, 2016 from 4 pm until 5 pm. Brodhead Fire and Ice street closure on the 900 block of Exchange Street on Friday, December 2, 2016 from 11 am to 11 pm. Pearl Island 5K Fun Run/Walk use of Pearl Island on October 1, 2016 from 8 am to 10 am. Motion by Fox to approve all applications as presented. Second by Anderson. Five ayes. Motion carried.

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Chief Hughes requested to permit Deputy Chief Raupp to earn overtime during September to work for the traffic safety grant. They received a \$10,000 grant to cover Traffic safety equipment and personnel costs. He advised that 90% of the funds need to be expended and they are currently falling short of meeting this goal. The Deputy Chief is salary and receives no overtime pay but would request the council allow him to be paid at his overtime rate until September 30th to fulfill the grant. This will cause no burden on the budget because it is covered by the grant funding. Motion by Fox to approve Deputy Chief be paid at overtime rate during the grant period. Second by Nyman. Five ayes. Motion carried.

Fire District: Fox advised council that the fire district has received the new fire engine and had it out for a practice burn in Orfordville on Saturday.

BID: Huffman reported that before the gazebo was constructed they decided to replace the cement slab due to deteriorating conditions.

Plan Commission: Attorney Schroeder presented the proposed preliminary CSM for K5 properties. Reviewed by Plan Commission and approved conditional upon meeting conditions of memorandum from MSA and contributing their portion to the cost. There is only one typographical error that needs to be corrected. MSA recommends approval conditional upon compliance with their comments in the memorandum. Motion to approve the preliminary CSM with completion of MSA requests and reimbursement to the city all costs associated by Fox. Second by Huffman. Five ayes. Motion carried.

Personnel Committee: Fox reported they are working on job descriptions and will be meeting again on the 14th.

Mayor Report: Seven day notice of Tom Richmond to the Board of Appeals.

Future Agendas: Clerk Withee advised that budget meetings will be set at the next council meeting. Fox asked if we are working on five year plans. Clerk Withee stated five year capital expenditures are being reviewed.

Attorney Report: Attorney Schroeder presented Ordinance 480-80 Revisions re: Accessory Structures. This ordinance centralizes all information into one section to clear up discrepancies. This makes the zoning ordinance clearer and clarifies requirements for detached accessory buildings including garages. Clears up setbacks and makes them more uniform. Existing structures would not be effected. Discussion by council. Motion by Anderson to approve Ordinance 480-14 through 480-14 and section 480-80 revisions re: Accessory Structures. Second by Huffman. Five ayes. Motion carried.

Motion to table offer to purchase from STI Holdings by Huffman. Second by Fox. Five ayes. Motion carried.

Motion by Fox to enter into Closed Session per WI State Statutes Sec. 19.85(1) (c), considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Re: Conditional Employment Offer for part-time Dispatcher. Second by Nyman. Roll 5 ayes. 0 nays. Motion carried.

Motion by Fox to return to open session. Second by Anderson. Five ayes. Motion carried.

Motion by Fox to approve the hiring of Michael Cass with a conditional offer of employment as a part time dispatcher on a probationary status at the rate of \$13.61. Second by Rosheisen. Five ayes. Motion carried.

Adjournment: Motion to adjourn by Anderson. Second by Fox. Five ayes. Adjourned at 8:04 p.m.

Douglas A. Pinnow, Mayor Approved this 20th day of September 2016.
Teresa Withee, City Clerk