

CITY OF BRODHEAD COMMON COUNCIL MINUTES
Tuesday, September 20, 2016

Present: Mayor Pinnow, Alderman Nyman, Huffman, Bernstein and Fox. City Clerk Withee and City Attorney Jamie Olson.

Absent: Alderman Rosheisen and Anderson

Mayor Pinnow called meeting to order at 7:00 PM. Roll call vote shows all Aldermen present except Rosheisen and Anderson

Previous minutes: Motion by Nyman to approve minutes from September 12, 2016. Second by Huffman. Four ayes. Motion carried.

Public Works: Greg Gunderson, MSA, updated the council on phase one of the phosphorus trading plan and introduced phase two. Discussion by council. Motion by Fox to approve Phase II of the Phosphorus Trading Plan with MSA Professional Services as presented with an estimated fee of \$98,700. Second by Bernstein. Four ayes. Motion carried.

Plan Commission: Clerk Withee explained the public participation plan regarding the comprehensive plan. Motion by Fox to accept the public participation plan as presented. Second by Huffman. Four ayes. Motion carried.

Mayor Pinnow presented the list of members proposed for the comprehensive planning committee. Motion by Bernstein to accept the advisory members of the comprehensive plan as presented. Second by Huffman. Four ayes. Motion carried.

Library Board: Director Noel presented the August numbers. 5,524 Visits, 5,249 Items out. 201 items added. Program attendees; Children's programs – 176, Young Adult programs – 60, other programs – 79. Monday, September 26 the Library will celebrate 110 years of service to the city. Upcoming events, Pokémon club, preschool story time, toddler time, photo scanning kit, "Making College Possible", Brodhead book club, stop animation day.

Mayor Pinnow read the Proclamation of the City of Brodhead declaring September 26, 2016 "Brodhead Memorial Public Library Day". Motion by Bernstein to approve the proclamation as presented. Second by Fox. Four ayes. Motion carried.

Senior/Community Center: Mayor Pinnow advised council it is the goal of the committee to have a decision by the end of October or November to renovate an existing building or build a new building.

Water & Light Commission: No report

Public Safety: Chief Hughes presented Resolution 2016-015 Resolution to waive 290-21 open containers during Autumn Fest 2016 – revised. Motion by Bernstein to approve the resolution as presented. Second by Fox. Four ayes. Motion carried.

Ordinance Amending Section 290-15B re: Regulating Carry Out Hours from 9 pm to 12 am. All except "Class A" Licenses. Public safety recommends approval. Discussion by council. Motion by Nyman to approve the ordinance as presented. Second by Fox. Four ayes. Motion carried.

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New Ordinance Creating Section 290-30 re: Prohibiting Licensee and Employee Intoxication. Establishment owners are in favor of this ordinance and public safety has recommended approval. Discussion by council. Letter will be delivered to establishments with copy of ordinance. Motion by Nyman to approve the ordinance as presented. Second by Huffman. Four ayes. Motion carried.

Ordinance Amending Section 432-20 re: Regulating Winter Parking. Public works and public safety recommend approval. No longer just restrictive to downtown. If there is 2" or more snow or a snow emergency is declared no vehicles may be parked on the streets this will be effective from November 1 to March 31. This will be published as widely as possible throughout the city. Yellow placards will be placed on vehicles advising them of the new changes. Discussion by council. Motion by Huffman to approve the ordinance as presented. Second by Nyman. Four ayes. Motion carried.

Finance Committee: Nyman made a motion to approve the following checks: BID CK 1351 to 1352 - \$4,659.40 Sewer Fund CK 7615 to 7631 - \$26,106.96 General CK 74761 to 74855 - \$237,039.06. Seconded by Bernstein. Roll Call 4 ayes. 0 nays. Motion carries.

Mayor asked for a motion to approve the August Treasurer's Report. Motion by Nyman to approve the treasurer's report as presented. Second by Huffman. Four ayes. Motion carried.

Budget to Actual as of August 31, 2016. No questions.

Clerk Withee introduced budget Resolution 2016-012 allocating contingency funds to City Hall Maintenance and Election Supplies. Finance committee has recommended approval. Motion by Fox to approve the resolution as presented. Second by Nyman. Four ayes. Motion carried.

Clerk Withee introduced budget Resolution 2016-014 allocating funds from Police Equipment CD to the police budget to cover the cost of the 911 annual fee and police department server and computer. Finance committee has recommended approval. Motion by Fox to approve the resolution as presented. Second by Huffman. Four ayes. Motion carried.

Personnel: Fox advised they are continuing to work on job descriptions.

Mayor Report: Future agendas: Budget working sessions, October 18 at 6pm, November 3 at 6pm, with a tentative date of November 14 (before council meeting) or a day that week at 6pm. Motion by Bernstein to set dates as presented. Second by Fox. Four ayes. Motion carried.

Motion by Bernstein to appoint Tom Richmond to the Board of Appeals. Second by Huffman. Four ayes. Motion carried.

Attorney Report: Attorney Olson introduced STI Holdings (Stoughton Trailers) offer to purchase. Requesting language for storm water utility easement but this has not been approved. Motion by Fox to table the STI Holdings offer to purchase. Second by Huffman. Four ayes. Motion carried.

Adjournment: Motion to adjourn by Fox. Second by Nyman. Adjourned at 8:15 p.m.

Douglas A. Pinnow, Mayor Approved this 10th day of October, 2016.
Teresa Withee, City Clerk