

**CITY OF BRODHEAD COMMON COUNCIL MINUTES**  
**Tuesday, October 17, 2017**

**Present:** Mayor Pinnow, Alderman Nyman, Huffman, Fox, and Huntington. City Clerk Withee and City Attorney Jamie Olson.

**Absent:** Alderman Anderson and Peach

Mayor Pinnow called meeting to order at 7:00 PM. Roll call vote shows all Aldermen present except Anderson and Peach.

**Minutes:** Motion by Huffman to approve minutes from October 9, 2017 Budget Session as presented and October 9, 2017 regular meeting with correction. Second by Nyman. Four ayes. Motion carried.

Mayor Pinnow stated that Judge Searles has indicated that he will be resigning from his position as soon as a temporary replacement is selected by council. Two people are interested in filling the temporary position. Richard Bennett and David Wickstrum both addressed the council. Attorney Olson advised both candidates regarding court dates and availability of each. Council will hold a special meeting on Thursday, October 19<sup>th</sup> to make a final decision.

**Collaborative Meeting:** Mayor Pinnow stated September 25<sup>th</sup> was the collaborative meeting. Comprehensive Plan 20 action items from 2017-2037 were discussed. Economic Development has volunteered to work on hotel and ATV trail items. Pearl Island is continuing to move forward. The city zoning map update will be finished in December. Park and Recreation Committee is moving forward with the dog park. BID is working to strengthen and improve the downtown business district. There could be a possible combined position for a community development director and chamber staff. Local food program was discussed. UniverCity program was discussed as something that could be utilized to help reach comprehensive plan goals. The city has submitted several items to the university, this program will begin sometime next fall. Mayor Pinnow expressed his thanks to everyone that attended the meeting.

**Fire District:** no report

**Water & Light:** no report

**Public Safety:** no report

**BID:** Motion by Huntington to request that the B.I.D. District be continued for 2018, and the assessment remain the same at \$1.80 per thousand, with matching funds from the City. Discussion by council. Second by Huffman. Four ayes. Motion carried.

**Plan Commission:** Mayor Pinnow stated that commission voted to approve the use of city land for a dog park. Motion by Fox to approve the use of city land for a dog park and directed the park board to work on the project. Second by Huntington. Four ayes. Motion carried.

**Finance Committee:** Huffman made a motion to approve the following checks: BID CK 1402 to 1407 - \$3,180.00, Sewer Fund CK 7844 to 7863 - \$130,010.86 General CK 76067 to 76192 - \$265,453.72. Seconded by Fox. Roll Call 3 ayes. 1 abstention from Huntington. 0 nays.. Motion carried.

Motion by Huffman to approve the September 2017 treasurer's report as presented. Second by Nyman. Four ayes. Motion carried.

Clerk Withee presented an estimate from General Code to update the city ordinances for \$4,720 to \$5,175. Finance committee has reviewed and recommends approval. Attorney Olson asked if council

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wanted to wait until zoning and ordinance changes are made. Motion by Huffman to table updates from General Code. Second by Fox. Four ayes. Motion carried.

Alderman Huffman presented Resolution 2017-026 Request to Carry Over \$5,000 in Funds from 2017 to 2018 towards new pool heater with the remainder paid by a grant from the Brodhead Area Foundation. Motion by Fox to approve Resolution 2017-026 as presented. Second by Huffman. Four ayes. Motion carried.

Request from Senior/Community Center Committee for appraisal of Rodriguez Building and \$10,000 added to the 2018 operating budget for grant writing and other expenses. Discussion by Council. Motion by Fox to approve appraisal of building using funds already set aside. Second by Huntington. Four ayes. Motion carried.

Mayor Pinnow explained that there is a \$500,000 matching grant for a senior center. MSA will write grant for between \$4,000 – \$8,000. Finance committee has recommended approval. Discussion by council Motion by Huffman to approve \$10,000 added to the 2018 budget. Second by Fox. Four ayes. Motion carried.

Clerk Withee explained that there have been several issues that have arose due to zoning and building codes. Request to have MSA review zoning and building code ordinances. Direction was given to Clerk Withee to obtain a quote as to the cost of providing these services. Motion by Fox to obtain quote. Second by Huntington. Four ayes. Motion carried.

**Mayor Report:** Future Agendas: judge appointment, senior/community center committee will be having open house November 5<sup>th</sup> with design builders, pictures, etc. to show community what they are anticipating with the project. Open house is from 11am – 4pm. Union negotiation update.

**Attorney Report:** No report

**Personnel Committee:** Closed Session per WI State Statutes Section 19.85(1) (e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Re: Public Works Wage

Motion by Fox to enter closed session. Second by Huffman. Roll call 4 ayes. 0 nays.

Motion by Huffman to Return to Open Session. Second by Nyman. Four ayes. Motion carried.

Motion by Fox to approve a wage increase for the general laborer employee to \$20.62 and the wastewater certified employee to \$24.06 to be effective at the beginning of the next pay period. This increase is to address the pay scale issue that has not been addressed for several years. Second by Huffman. Four ayes. Motion carried.

**Adjournment:** Motion to adjourn by Nyman. Second by Fox. Four ayes. Adjourned at 8:10 p.m.

Douglas A. Pinnow, Mayor Approved this 13<sup>th</sup> day of November 2017.  
Teresa Withee, City Clerk